



MEMORANDUM

To: All Employees
From: Jeff Davis, City Manager
Date: January 24, 2020
Subject: City Council Scholarship Fund

At their regularly scheduled meeting on January 16, 2020, the City Council for the City of Brownfield adopted guidelines for a scholarship fund. Scholarships will be considered by the City Council and applicants are limited to eligible graduating High School Seniors of City of Brownfield employees. Each recipient will receive a new laptop computer and \$500.00 per semester for the 1st year as a full-time student in a college or university of their choice. To be eligible for the City Council Scholarship Fund, certain criteria must be met which is outlined on the attached sheet.

If you have sons or daughters who may qualify, I would encourage each of you to take advantage of this gracious educational assistance opportunity being offered by the City Council. The City Council Scholarship Fund is funded by the City Council through participating Council members monthly stipend paid to them for serving as Council members.

Thank You,

A handwritten signature in blue ink, appearing to read "Jeff Davis", is positioned above the printed name.

Jeff Davis, City Manager

City of Brownfield

City Council Scholarship Fund

The City Council of the City of Brownfield will consider recipients each year to receive a new laptop computer and a \$1000.00 scholarship consisting of \$500.00 per semester for the 1st year as a full time student in a college or university of their choice. Upon receipt of enrollment, a check will be issued directly to the college or university of enrollment.

To be eligible for the City Council Scholarship Fund you must meet these criteria:

1. Must be a son or daughter of a City of Brownfield full time employee.
2. Must be a graduating senior of Brownfield High School.
3. Must include an essay explaining high school accomplishments and career aspirations.
4. Must include a copy of grades transcripts from Brownfield High School.
5. Must include a list of high school activities.
6. Must maintain a “B” average the 1st semester to receive the funding for second semester.