

**STUDENT DISCIPLINE  
THREATENING BEHAVIOR  
(REGULATION)**

Steps of Action:

Student Out of Control:

1. Call office for help.
2. Move other students Out of the classroom.
3. Alert teacher in next room.
4. Talk to student in calm manner. Use team approach. Crisis team members can assist in helping the student gain control.
5. Unless you have had adequate training in restraint holding, do not attempt to restrain.
6. Document event in writing for principal's files.

Weapon In Classroom:

1. Call office for assistance
2. Take measures to protect self and students as necessary.
3. Do not struggle to get weapon.
4. Document event in writing for principal's files.

Angry or Potentially Violent Visitor:

1. Ask visitor to return to office.
2. Call office for assistance if visitor is violent or threatening.
3. Building Administrator will determine if lock-down is required.
4. Building Administration will call police.
5. Document event in writing for principal's files.

Neighborhood Crisis:

- Principal may delay school dismissal until safety of students is ensured.