

**OUT-OF-STATE STUDENT TRANSFERS**

In accordance with the requirements of the Oklahoma State Department of Education, the Board of Education has adopted the following requirements for out-of-state student transfers:

1. Each out-of-state student applying for approval to attend this school district must submit an application to the superintendent on the form approved by the Oklahoma State Department of Education.
2. The application must be signed by the student's parents or guardian and must state a reason for the requested transfer.
3. Before the out-of-state student may attend classes in this district, the application must be submitted and tentative approval received from the superintendent. The superintendent's tentative approval is subject to final approval of the board of education.
4. Applications for attendance by out-of-state students may be refused if it is determined by the superintendent that the attendance of such student would not be in the best interests of the student or the school.
5. Tuition shall be charged all out-of-state students who participate in the regular program of classes and activities provided by the district. Tuition fees will be determined by the board on an annual basis. These fees are non-refundable and are due at the time of enrollment.
6. Out-of-state students requiring services, such as gifted programs or special education for the handicapped, may be assessed charges appropriate to the service as determined to be those costs which are above the per student costs for the previous fiscal year. Determination of these costs shall be made and payment completed before these students are accepted for attendance in this district.
7. Out-of-state students in grades seven through twelve must have a minimum GPA of 2.70, based on a 4.0 grading scale. Elementary students in grades kindergarten through six must have a satisfactory grade in all subjects.
8. Out-of-state students in all grades shall not have a record of any discipline problems or excessive absences from the sending school.
9. Transfer requests from out-of-state students will not be accepted when the transfer will cause the number in the class to exceed state limitations and which would require this district to hire additional personnel.
10. Parents shall provide transportation to and from the school unless there is available seating on the bus. In-district students will be given priority on bus seating.