

**WORK DAY
CERTIFIED PERSONNEL
(REGULATION)**

In accordance with the policy of the board of education the following regulation shall govern the normal working day for teachers.

The school day for teachers shall begin at 8:00 A.M. and ends at 3:30 P.M or until work is completed, as defined by the building principal. Teachers on morning duty will report at 7:45 A.M.

Teachers shall be present in their classrooms when students are there. Teachers scheduled for playground duty must be prompt in assuming that responsibility. While students are in the hallways, teachers shall assist with traffic.

School bus monitoring and event monitoring (ticket taking, etc.) shall be on a voluntary basis if possible. If sufficient volunteers are not available, teachers shall be assigned to these duties.