



## Career Services

# 2019 Summer Youth Employment Program

### Basic Eligibility Criteria:

- Must reside within the Cherokee Nation 14-county jurisdictional service area.
- Applicant must be between the ages of 16–24 at time of application.
- Must be an enrolled citizen of a federally recognized Native American/Alaskan tribe.
- Applicants must meet program income guidelines.
- All males age 18 or older at the time of application must be registered with the Selective Service System.
- All out-of-school youth will be given priority for placement services.
- All participants **MUST BE ABLE TO PASS A DRUG TEST** at the time the application is taken.

**Applications will be taken February 11–April 5, 2019. Program starts June 10, 2019. Program ends July 19, 2019.** 6 weeks/40 hours week/\$7.25 hr. (Program orientation is mandatory)

|                   |   |
|-------------------|---|
| Bartlesville..... | By appointment (Contact Vinita Office)    |
| Claremore.....    | 918-342-7450                              |
| Jay.....          | 918-253-3243                              |
| Miami.....        | By appointment (Contact Jay Office)       |
| Muskogee.....     | By appointment (Contact Tahlequah Office) |
| Pryor.....        | 918-825-7988                              |
| Sallisaw.....     | 918-776-0416                              |
| Stilwell.....     | 918-696-3124                              |
| Vinita.....       | 918-256-4576                              |
| Warner.....       | By appointment (Contact Sallisaw Office)  |
| Tahlequah.....    | 918-453-5555                              |

All offices are open from 9 a.m.–4 p.m. for applications. If you need to come earlier or later please call for an appointment.

Application Process: Summer Youth Employment Program  
 Please follow all steps when coming in to start the process.  
 This will help expedite your application!

1. Applicant will meet with Career Specialist to obtain the Documents Needed List.
2. Applicant will be scheduled to complete the TABE assessment.
3. Applicant will return with all required documents to complete the application process. (Applicants under 18 years of age **MUST** be accompanied by a parent or legal guardian.)

**All documents must be received to begin and complete the application process.**