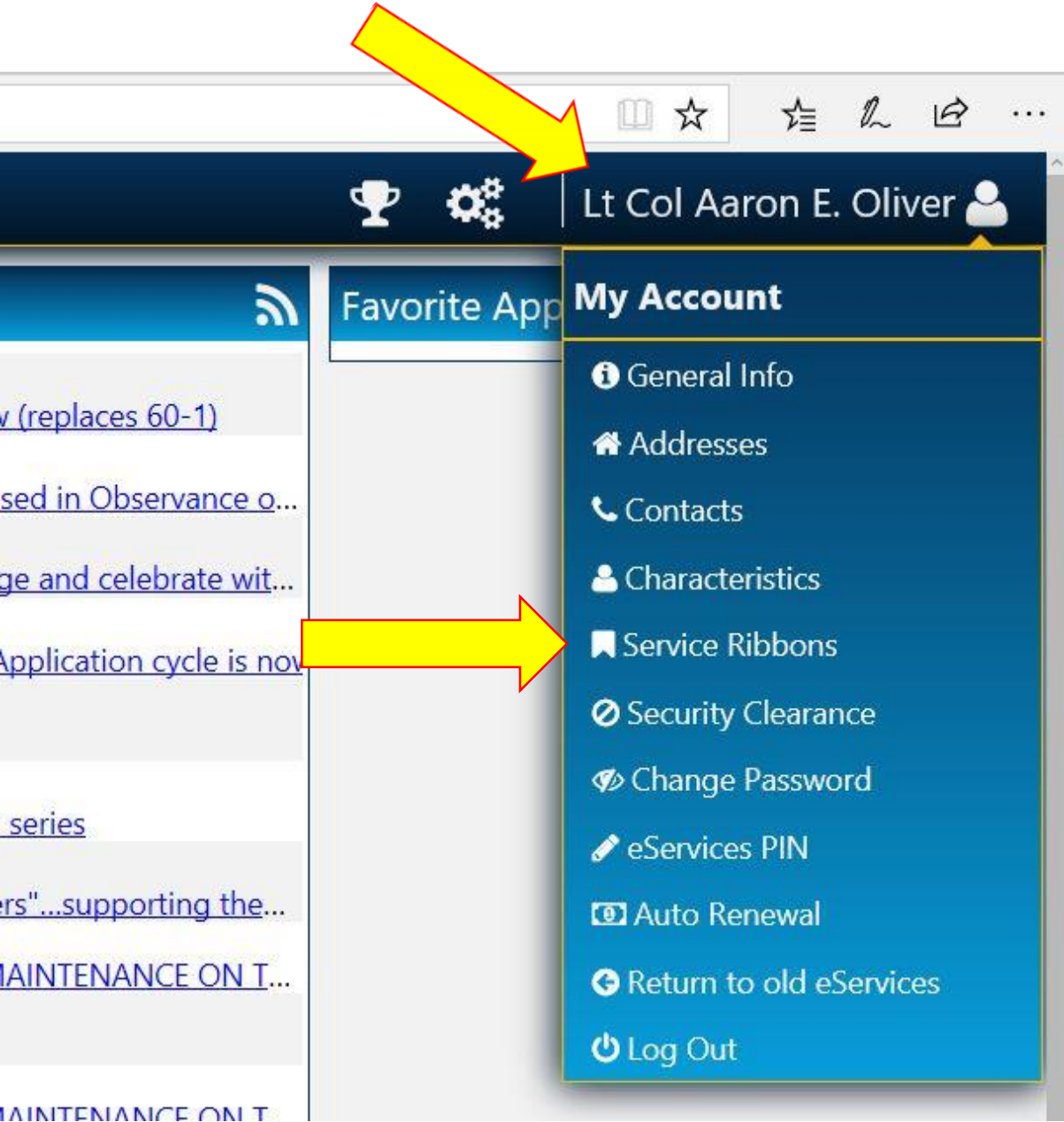


# *Adding Previously Earned Service Ribbons*

- **FIRST:** Service Ribbons must be earned and approved IAW CAPR 39-3
- **THEN:** The ribbon(s) may be entered into your eServices record
- **NEXT:** The unit commander must verified the ribbon in eServices
- **VERIFIED:** The ribbon will appear under the Awards and Decorations Tab

**Using New eServices – Click on your name**

**A drop down menu will appear**  
**Select Service Ribbons**



# Select - Add Previously Authorized Ribbon

**My Account - Activity/Service Ribbons**

**My Account** eServices > My Account > Service Ribbons

[Add Previously Authorized Ribbon](#) 

**Activity/Service Ribbons**

Type	Ribbon
Senior	Air Search and
Senior	Red Service
Senior	Cadet Specia

**Select Date Earned**

**Select either Cadet Ribbon or Senior Ribbon**



The image shows a screenshot of a web application form titled "Add Ribbon". The form has a light gray background and a dark gray header bar with the title "Add Ribbon" in the center. On the left side, there is a vertical list of "Senior" ribbons. The form contains the following elements:

- Date Earned:** A text input field with a light gray border and a white background.
- Ribbon Type:** Two radio buttons labeled "Cadet" and "Senior". The "Senior" radio button is selected.
- Create:** A dark blue button with the text "Create" in white, located at the bottom right of the form.

Two yellow arrows with red outlines are pointing to the "Date Earned" field and the "Senior" radio button, respectively.

Enter the Date Earned

Select the Ribbon Earned

Select Create

Unit - Activity/Service Ribbons

eServices > My Account > Service Ribbons

**Add Previously Authorized Ribbon**

**Add Ribbon**

**Date Earned:**  
06/09/2018

**Ribbon Type:**  Cadet  Senior

- Air Search and Rescue Ribbon
- Cadet Advisory Council Ribbon (earned as Cadet)
- Cadet Orientation Pilot Ribbon
- Cadet Special Activity Ribbon
- Command Service Ribbon
- Community Service Ribbon
- Counterdrug Ribbon
- Disaster Relief Ribbon
- Encampment Ribbon
- Homeland Security Ribbon
- IACE Ribbon
- National Cadet Competition Ribbon
- National Color Guard Competition Ribbon
- Red Service Ribbon
- Search "Find" Ribbon
- Senior Recruiter Ribbon

**Create**

# Still Using Old eServices?

Select My account



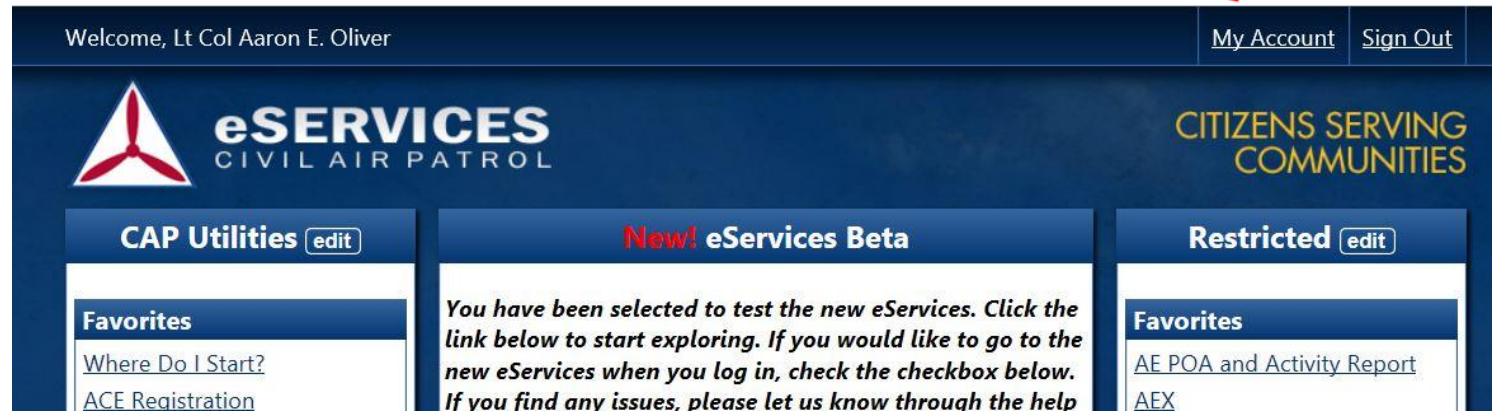
**My Account - G**

**My Account**

- General Info & Preferences
- Addresses
- Contacts
- Characteristics
- Service Ribbons
- Security Clearances
- Change Password
- eServices PIN
- Payment Options

**My Accomplishments**

- Qualifications
- Safety Education



Welcome, Lt Col Aaron E. Oliver [My Account](#) [Sign Out](#)

**eSERVICES**  
CIVIL AIR PATROL

CITIZENS SERVING COMMUNITIES

**CAP Utilities** [edit](#)

**Favorite**

- [Where Do I Start?](#)
- [ACE Registration](#)

**New! eServices Beta**

*You have been selected to test the new eServices. Click the link below to start exploring. If you would like to go to the new eServices when you log in, check the checkbox below. If you find any issues, please let us know through the help*

**Restricted** [edit](#)

**Favorite**

- [AE POA and Activity Report](#)
- [AEX](#)

Then select Service Ribbon

Everything else is the same from here...