

Support Staff Salary Schedule

GDBA

Salaries for classified staff shall be determined by the salary schedules adopted by the Board prior to issuance of work notifications. The schedules adopted by the Board will remain in effect until changed or modified by the Board.

Placement on the Schedules - Newly hired personnel and employees transferring from one classified position to another within the district will be placed on the salary schedule at Step #1 of the specific position for which the individual has been hired or transferred. Upon the recommendation of the superintendent and at the discretion of the Board, an employee may be placed at a higher step of the specific salary schedule for certifiable related work experience. Based on skills and knowledge acquired from the individual's previous work experience, up to a maximum of two years experience or Step #3, is acceptable for such placement.

Paraprofessional Staff Salary Schedule - Paraprofessionals are responsible for their professional development opportunities, including knowledge and awareness of salary schedules and benefits.

It is the responsibility of the teacher's aide to make a written request to the superintendent to evaluate his/her credits for consideration of movement from the teacher aide salary schedule to the paraprofessional salary schedule. The written request must be received in the superintendent's office by June 1 if it is to be considered for the next school year. The superintendent shall be the judge in determining if the credits are applicable to the paraprofessional's current assignment.

In order to advance on the salary schedule for a specific year, credits must have been earned and official transcripts of credits received by the superintendent prior to running the September payroll.

Substitutes - Substitutes in all classified categories shall be paid on the basis of the beginning wage with zero years of experience.

Part-time Employees - Part-time adult employees shall be paid at the beginning wage for the category in which they are employed. Part-time student employees shall be paid the minimum wage as established by the federal government.

Bus Driver Teams - In the event the district hires two persons as a team, such as a husband and wife combination for a given bus route, the team shall be regarded as one driver for leave purposes; i.e. one allocation of sick leave and one allocation of personal leave per team. Both persons must be sick and another substitute hired in order to take advantage of the sick leave benefits. If an activity trip is driven, the pay shall be at the rate for which the team is placed on the schedule.

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