CALL TO ORDER
The regular meeting of the Board of Trustees of Crook County School District #1 was held in Sundance WY, Monday, September 16, 2019, at the hour of 6:00 PM at Sundance Elementary.

ROLL CALL
The meeting opened with the following present: Chairman Brian Marchant; Trustees Randy Gill, Thayne Gray, Dena Mills, Ken Rathbun, and Heith Waddell. Trustee absent – Marlene Edwards, Keith Haier, and Chase Williams. Administrators present – Mark Broderson, Superintendent; Sandra L. Neiman, Director of Special Education; Teresa Brown, Moorcroft K8 Principal; Becky Waters, Moorcroft High School Principal; and Jim O’Connor, Sundance Secondary Principal.

APPROVAL of MINUTES
Motion was made by Trustee Gill and seconded by Trustee Gray to approve the minutes of the last regular meeting. Motion carried.

ADOPTION of AGENDA
Motion was made by Trustee Rathbun and seconded by Trustee Mills to adopt the agenda. Motion carried.

VISITORS
None.

FINANCIAL
Motion was made by Trustee Gill and seconded by Trustee Gray to approve the financial reports. Motion carried.

BOCES
No report.

SPECIAL PROGRAMS
Sandra L. Neiman, Director of Special Education, reported that
- All six school district counselors and four special education staff members attended the Wyoming suicide symposium in Cheyenne; she felt it was very beneficial. Crook County was one of the few school districts represented – most of the other entities were mental health and law enforcement. There was good information on post intervention strategies provided.
- Special education teachers will be attending a Wyoming autism symposium in Jackson the first week in October.
- Staff members conducted the first ADOS (Autism Diagnostic Observation Schedule) testing of the school year; having CCSD#1 trained to conduct this test in district provides a substantial fiscal savings for the district.
- The consolidated grant has received full approval and funds are now available!

PRINCIPALS
Principals reported on MAP and WYTOP testing; the Rachel’s Challenge presentation; the vaping presentation conducted for secondary staff; and extra-curricular activities.

SUPERINTENDENT
Mark Broderson, Superintendent, informed board members that:
○ Testing information from the school years 2017-18 and 2018-19 was in the “reports” section of the board notebooks; he pointed out the substantial increase in student proficiency scores from 2017-18 to 2018-19 and gave kudos to the professional development opportunities given to staff members to help them strengthen teaching strategies. Trustee Gray asked if the WY Department of Education approved of the validity of WYTOP testing; Mr. Broderson said yes, as far as he knows.

○ The Rachel’s Challenge evening sessions had around 250 community members attend district-wide. October 4 is the first parent-teacher conferences. The second half of the day will be used to revisit the topic of Rachel’s Challenge to discuss ways to incorporate the message.

○ Bill Morse will meet with administrators on October 11 to cover Safe2Tell Wyoming which is a tip hotline designed to allow individuals to confidentially report threatening behavior.

○ CCSD#1 is moving forward with a school resource officer program; information sharing will begin in late November; the SRO will be on campus beginning in December.

○ A stop the bleed triage emergency program from Rapid City is in the planning stages to visit the district.

○ The September 13 in-service topic was standards based grading by Jan Heogh for grades K-6 and a vaping presentation was held for teachers of grades 7-12.

○ Mr. Broderson attended the Grandparents' Day Lunch at Sundance Elementary on September 12; there were approximately 150 adults who came to lunch, the highest number yet.

MAINTENANCE & FACILITIES

Randy Gill, Maintenance & Facilities Manager, participated in a discussion with board members, Supt. Broderson, Attorney Mark Hughes, and MHS Principal Becky Waters regarding the access road from the new Moorcroft parking lot. It is Mr. Broderson’s recommendation to pave the road; this decision is contingent upon approval from the School Facilities Department. If the SFD does not give its approval, his recommendation will be to gravel this section of the road. A final decision is pending.

EXECUTIVE SESSION

None.

CONSENT AGENDA

Chairman Marchant asked if any board member would like any item removed from the Consent Agenda.

Chairman Marchant asked to remove Item F.

Motion was made by Trustee Gill and seconded by Trustee Rathbun to approve the remaining items on the Consent Agenda (A-E and G-J).

To approve the bill listing and to issue warrants in payment thereof.

To approve the 2019-2020 Concurrent/Dual Enrollment MOU with Eastern Wyoming College.

To approve the retirement of Martha Holloway, Sundance Secondary custodian.

To approve 2019-2020 extra-duty contracts:
1. LuAnn Cornett – Hulett JH Track Coach
2. Whitney Cundy – District-wide CPR Coordinator
To approve 2019-2020 technology instructional facilitators:
1. **Hulett** – Josh Willems
2. **Moorcroft K8** – Lori Backen, Courtney Bartell, Gina Dewey
3. **Moorcroft HS** – Debra Harrison (.5)
4. **Sundance Elementary** – Lindsay Hansen
5. **Sundance Secondary** – Mary Jayne Jordan

ITEM REMOVED.

To approve 2019-2020 after school certified & classified hiring:
1. **Hulett** – Jessica Watkins, Mandee Stutzman, Lila Kennah, Kenneth Merwin, Kelly Pannell
2. **Moorcroft K8** – Linda Cote, Gypsy Petz, Joy Sheehan, Emily Bishop, Dane Grondin, Candy Phillips
3. **Moorcroft HS** – Stephen Richter, Andrea Wood, Lark Durnell, Hugh Jenkins
4. **Sundance Elementary** – Angela Olson, Trevor Olson, Lisa Fletcher, Vicki Schommer
5. **Sundance Secondary** – Susan Wilson

To approve 2019-2020 requests to home school:
1. Mitch & Wendi Carlisle
2. Tom & Helen Coronato
3. Tristan & Ami Hansen
4. Karey Hedlund
5. Larry & Terra Lambert
6. Tom Mills
7. Joshua & Rebecca Throckmorton
8. Ryan & Sharla Veal
9. Art & Kim Somervold
10. Atlee & Cathy Mosley

To approve 2019-2020 isolation applications:
1. Johnny & Regina Biggs
2. Steve & Stephanie Geis
3. Jeremy Lowrey

To approve 2019-2020 substitute/activity bus driver:
1. Chelsey Blaszyk

Motion carried.

Motion was made by Trustee Mills and seconded by Trustee Gray to approve 2019-2020 special education extra-duty contracts:
1. District-wide Instructional Facilitators – Lisa Richter, Julie Stephany
2. District-wide Mentor – Julie Stephany

Discussion was held as to whether or not Melissa Ruml, district-wide instructional facilitator, can mentor special education staff; and if these job duties are completed outside of the regular school day. Sandra Neiman, Director of Special Education, stated her belief that these extra-duty contracts were necessary because of the specific knowledge required for special education paperwork. She also stated effort logs are kept by these individuals to detail that work is done outside of the regular school day or made up in the evenings or on weekends. Motion carried.
REVISION

As recommended by the superintendent, motion was made by Trustee Rathbun and seconded by Trustee Gill to approve the revision to Policy JLDBB - Suicide Prevention as presented at tonight’s meeting. Motion carried. A copy of the policy is attached and becomes a part of these minutes.

COAL BID

As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Rathbun to accept the coal bid from Wolf Mountain Coal Co., Inc. of Decker, Montana. Oil treated stoker coal was bid at $53.50/ton and oil treated pea coal was bid at $55/ton. This was the only bid returned of the bids mailed to three vendors; discussion was held about the Wyodak and Mullinax coal mines – neither of whom submitted a bid. Motion carried.

TRIP to PERU

As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Gill to approve the international trip request from Mary Hunter, Moorcroft High School Spanish teacher, to chaperone students to Peru during the first week of June in 2021. Motion carried.

RECOGNITION

Crook County School Board want to recognize the following for their performance or accomplishments.

- Kudos to staff for the substantial increase in testing scores in grades K-5!
- Congratulations to recipients of transportation service pins!
  - 5 years: Roy Bush, Susan Miner
  - 10 years: Don Buckman, Kris Nelson
  - 15 years: Roberta Noyce
  - 30 years: Robert Wagner who also received a plaque
- Thanks, Martha (Marty) Holloway for your 30+ years of service at Sundance Secondary!

DISCUSSION

Chairman Marchant asked about the Hulett barn project. Mr. Broderson and Randy Gill gave an update. Currently, there is a bid of $203,000 for an 80x100 shell and insulation without overhead doors. Each phase of the project will require bids for services such as site preparation, plumbing, concrete, electrical, HVAC, etc.

Mr. Broderson had board members look over the superintendent evaluation document which was produced during the three meetings held with Trustee Rathbun, Trustee Waddell, and himself. This process was begun because of a state mandate requiring all school districts to revamp the process used to evaluate their superintendents. The first evaluation piece will be completed by the full board this November.

ADJOURNMENT

Motion was made by Trustee Mills and seconded by Trustee Rathbun to adjourn the meeting at 7:07 PM. Motion carried.
Suicide Prevention

The Board of Trustees recognizes that self-destructive behavior and suicide occurs among children and adolescents in our country. Students who experience serious depression may be in need of additional support to benefit fully from the educational program of the school. Additional steps may be taken as a safety concern for the student and others.

Students identified as self-destructive are in the need of appropriate help as quickly as possible. The primary efforts of school personnel working with a depressed or suicidal student are support, parental contact and referral. To that end, student confidentiality may be waived in life-threatening situations. The Board of Trustees directs the administration to:

- develop guidelines or procedures to effectively intervene in life-threatening situations; and
- enlist the support, awareness and involvement of all district staff in the identification of suicidal signals and utilize existing school staff for program implementation.

Adoption: July 15, 2019
Revised: September 16, 2019