

**MINUTES of MEETING**  
**BOARD of TRUSTEES**  
**CROOK COUNTY SCHOOL DISTRICT #1**

*Preparing Today for Success Tomorrow*

*CCSD#1 will prepare & empower all students for successful, lifelong learning through effective teaching.*

**CALL TO ORDER**

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Hulett, WY, Monday, September 18, 2017, at the hour of 6:00 PM at the Hulett School.

**ROLL CALL**

The meeting opened with the following present: Chairman Brian Marchant; Trustees Thayne Gray, Dena Mills, Josie Pearson and Ken Rathbun. Trustees absent – Don Clonch, Marlene Edwards, Keith Haiar, and Rick Gill. Administrators present – Mark Broderson, Superintendent; Sandra L. Neiman, Director of Special Education; Linda Wolfskill, Hulett School Principal; Teresa Brown, Moorcroft K8 Principal; Brian Hartwig, Sundance Elementary Principal; and Jim O'Connor, Sundance Secondary Principal.

**APPROVAL of MINUTES**

Motion was made by Trustee Gray and seconded by Trustee Mills to approve the minutes of the last regular meeting. Motion carried.

**ADOPTION of AGENDA**

Motion was made by Trustee Rathbun and seconded by Trustee Gray to adopt the agenda. Motion carried.

**VISITORS**

Board members used this time to acknowledge and thank Rosalie Brimmer for 53 years of service to the students of Crook County School District! Board members and the audience applauded Mrs. Brimmer. Because Mrs. Brimmer was unable to attend tonight's meeting, the engraved acrylic apple commemorating her years of service will be hand-delivered by Trustee Gray.

**FINANCIAL**

Motion was made by Trustee Pearson and seconded by Trustee Mills to approve the monthly financial reports as submitted. Motion carried.

**CONSTRUCTION**

Superintendent Broderson informed board members that district construction projects are winding down. Demolition of the old central office is expected to be finished by the end of October. There are a few things left to complete at the Moorcroft field - handrails and some dirt work.

**BOCES**

Trustee Pearson reported on the September BOCES meeting and handed out 2017-18 planners and pens from BOCES to school board members

**BOCHES**

No report.

**SPECIAL PROGRAMS**

Sandra Neiman, Director of Special Education, informed board members the special education life skills center is up and running at his new location in central office; they love their new spot! Special Olympics: regionals are in Sheridan this week; there are 22 athletes attending; and state competition is next weekend in Casper. She and Teresa Brown are completing the consolidated grant application; there will be a Title VI-B and consolidated grant full audit this fall.

**PRINCIPALS**

Linda Wolfskill, Hulett School Principal, informed board members that 26 students from 16 families are part of the Hulett School Blessings in a Backpack program. She invited board members to view the new bus just outside the building and also look at parent survey results posted in the hallway.

**SUPERINTENDENT**

Mark Broderson, Superintendent, informed board members that

- o He sincerely thanks Roger Croell and Jim Durfee for their generous donations to the Sundance athletic complex! There was a great turnout for the community BBQ and first home football game last Friday night.
- o The first day of the accreditation visit is October 1. Monday, October 2, at 1 PM is the scheduled board interview with Trustee Gray and Trustee Pearson; he invited other board members to come if available
- o The accreditation team offered to give feedback on a future board meeting
- o He appreciated the board members coming today at 5 PM to listen to the presentation by the leadership team; it allows them to fine tune it before they present to the accreditation team
- o Last Friday afternoon, an assessment review team met with CCSD#1 principals, himself, and Courtney Krul, Director of Curriculum, to help build and map curriculum; the assessment review team will send a report which will be shared with board members and staff
- o He thanked Trustee Gray for his offer to personally deliver the retirement plaque to Rosalie Brimmer
- o He informed board members the Moorcroft FFA teacher and students are asking permission to erect a cross memorial, on school property, which they built to commemorate September 11. Discussion was held, and questions were asked; input was received from the school attorney, Mark Hughes. Board members expressed their approval to move forward with the project.
- o He would like to schedule a salary & benefits committee meeting in October to get a head start with financial planning

**EXECUTIVE SESSION**

None.

**CONSENT AGENDA**

Chairman Marchant asked if any board member would like any item removed from the Consent Agenda.

Trustee Rathbun asked to remove Item C.

Chairman Marchant asked to remove Item D.

Motion was made by Trustee Rathbun and seconded by Trustee Pearson to approve the remaining items on the Consent Agenda (A,B,D,E,F,G,H) minus C & D.

To approve the bill listing and to issue warrants in payment thereof.

To approve the 2017-18 Concurrent/Dual Enrollment Memorandum of Understanding between Eastern Wyoming College and CCSD#1.

ITEM REMOVED.

ITEM REMOVED.

To approve 2017-18 extra-duty contracts:

1. Josh Willems – Hulett Head Golf Coach
2. Kevin Connors – Moorcroft JH Football Coach
3. Kassie Clements – Special Olympics Fall Coach
4. Dane Grondin:
  - a. Moorcroft Extra-duty Instrumental (.5)
  - b. Moorcroft Extra-duty Vocal (.5)

To approve 2017-18 hiring:

1. Allison Fedora – Hulett School Part-time Custodian
2. Sally Lewis – MK8 Part-time Lunch Aide
3. Steve Wilson – Sundance Bus Route Driver (Wishbone Route)
4. Dawson Haux – Sundance Bus Route Driver (Pine Haven Route)

To approve 2017-18 isolation applications:

1. Joshua & Hilari Anderson
2. Warren & Jackie Dailey
3. James & Lara Dirks
4. Johnie & Julie Ridinger
5. Corby Ward
6. Kyle & Shelley West
7. DJ & Natalie Wolfskill

To approve 2017-18 requests to home school:

1. Emery & Cassie Bennett
2. Earl & Cori Busenitz
3. Ami Hanson
4. Karey Hedlund
5. Atlee & Cathy Mosley
6. James & Rebecca Palus
7. Ryan & Candace Pfeil
8. Joshua & Rebecca Throckmorton
9. Fonzy & Heather Haskell

Motion carried.

Motion was made by Trustee Mills and seconded by Trustee Rathbun to return the Sundance Elementary School part-time literacy para position to a full-time literacy para position. Questions were asked, and a discussion was held about creating positions with their correlating budgetary concerns. Principal Hartwig spoke about the process he followed before reaching this specific recommendation; Heidi Stefanich will become a full-time literacy para to replace Cynthia Lambert, who retired in May of 2017. Motion carried.

Chairman Marchant declared a conflict of interest, turned the meeting over to CCSD#1 Board Clerk Mills, left the room and abstained from discussion or vote. Motion was made by Trustee Rathbun and seconded by Trustee Pearson to approve 2017-18 after school hiring. Motion failed due to lack of a quorum. A unanimous four “yes” vote was made; however, five board members are necessary for a quorum. Chairman Marchant returned to the room and Trustee Mills handed the meeting over to him.

Motion was made by Trustee Mills and seconded by Trustee Pearson to approve 2017-18 after school hiring: Angela Olson, Trevor Olson, Tina Inghram, Lisa

Fletcher, Jaylinn Lohr, Stephen Richter, Andrea Wood, Lark Durnell, Kim Jones, Susan Wilson, Gerri Moore, Mason Neiman, Linda Cote, Gypsy Petz, Nathan Fulton, Shawna Fischbach, Dane Grondin, Kade Myers, Shanna Kinnick, Keagin Broadway, Kelly Pannell, and Alondra Munoz (pending completion of hiring paperwork). Motion carried.

Motion was made by Trustee Rathbun and seconded by Trustee Pearson to table hiring Jerlyn Marchant for the 2017-18 after school program until the October meeting. Motion carried.

**ISOLATION**

Motion was made by Trustee Rathbun and seconded by Trustee Pearson to rescind approval of the 2017-18 isolation request of Nicole Roberts. This request was approved at the September 21 regular meeting. Following the meeting, it was discovered approval of the application does not follow CCSD#1 Policy EEAA - Isolation & Maintenance Payments, specifically the last sentence of paragraph 3 *“Mileage will be paid to the nearest bus route or school, whichever is determined by the school district to be closer.”* Several questions were asked, and a discussion was held. Attorney Mark Hughes gave his opinion that approval could result in an audit finding where the district would be required to reimburse the state for isolation payments received in error. Motion carried.

**POWER LINE RECOLATION**

As recommended by the superintendent, motion was made by Trustee Pearson and seconded by Trustee Gray to approve the power line relocation by Powder River Electric Company, at the Sundance athletic complex/football field as presented at tonight’s meeting, not to exceed the cost of \$12,996. Motion carried.

**RECOGNITION**

Crook County School Board members want to recognize the following for their performance or accomplishments:

- ✓ Compliments to Teresa Brown for the MK8 literacy team family night! It was a delightful evening.
- ✓ Hats off to Supt. Broderson, Jim O’Connor, Tom Necklason, Tuffy Petersen and the rest of the Sundance crew, who got the football field ready for the first home game! Everything looks nice, and the students and community were really excited to be there.
- ✓ Thank you to Supt. Broderson and the leadership team for sharing the presentation, before tonight’s meeting, that they will give to the accreditation team in October.

**DISCUSSION**

Discussion was held about the upcoming accreditation visit. Do board members want to set up a video camera and record a future board meeting for feedback from the accreditation team? CCSD#1 is the first district to get this offer, so our board will be the guinea pig! Results will not affect the accreditation review score, so there is no down side to participating. Board members agreed to take advantage of this offer to help with its board governance.

**ADJOURN-  
MENT**

Motion was made by Trustee Pearson and seconded by Trustee Rathbun to adjourn the meeting at 6:50 PM.

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Chairman

\_\_\_\_\_  
Clerk