

NOTICE:

The Crook County School District is accepting applications for an **Elementary School Counselor** at Sundance Elementary. Master's Degree is required. Applicant must be certified as a Guidance Counselor (K-6 or K-12) through Wyoming Professional Teaching Standards Board or the State of Wyoming.

The job of Elementary School Counselor was established for the purpose of implementing an effective elementary school guidance program which focuses on understanding of self and others by educating students in coping strategies, peer relationships and effective social skills, communication, problem-solving, decision-making, conflict resolution, substance abuse, and multicultural awareness; providing appropriate short-term individual counseling, small group counseling, and classroom guidance activities to address students' issues; and assisting building staff in creating a positive student learning environment and a successful educational experience for all students.

Counseling duties will include, but are not limited to:

- Implement an effective school guidance program for the purpose of meeting student needs.
- Provide appropriate short-term counseling (i.e. individual, small group, classroom guidance, etc.) as needed for the purpose of addressing student issues.
- Evaluate emotional and behavioral needs of students for the purpose of enhancing students' ability to have a successful education experience.
- Work with specialized populations and needs that require special attention (i.e. culturally diverse, varying student ability levels, etc.).
- Provide assistance and consultation with teachers, administrators, school psychologists, school social workers, and outside agencies concerning the welfare of students for the purpose of providing consistent, effective, and efficient program services for each student.
- Recommend and provide appropriate referrals for special services for students and families within the school and the community.
- Provide documentation necessary to support the goals of the elementary guidance program.
- Mentor students, as needed, for the purpose of meeting students' needs and ensuring a positive learning environment and successful education experience.

Apply promptly, open until filled. Application information can be found at: crook1.com (employment – certified positions). Mail application to: Crook County School District #1, Attn: Denise Rathbun, Human Resources, P. O. Box 830, Sundance, WY 82729. Call 1-307-283-2299 ext. 112 or e-mail rathbund@crook1.com for additional information.

Crook County School District #1 is an Equal Opportunity Employer.