

## **School Admissions**

**JEC**

The schools shall be, at all times, equally free and accessible to all children who reside in the district and are of school age (five through twenty-one), subject to any other requirements the board may establish.

Admission may be denied to any resident child who:

- has completed the twelfth grade; or
- has such a mental or physical disability that based upon a physician's certificate the Board believes such child could not reasonably benefit from the programs available; or
- or the attendance of such child would be inimicable to the health, safety or welfare of other pupils; provided that the Board shall make the best possible provisions for the suitable and adequate education of such child in accordance with the laws of this State.

Initial admission of students into the educational programs of the district shall be made on the student's behalf by a parent, guardian, or power of attorney, except that students who have reached the age of legal majority may matriculate themselves.

Documentary evidence of date of birth and place of residence will be furnished upon enrollment in kindergarten, or grade one, or in the case of transfer students. Legal names of the students shall be the names listed on all school records. As stated in WS 21-2-203, a copy of one of the following documents is required to prove full legal name:

- US birth certificate (certified copy from state or local vital statistics office)
- Identification card issued by the governing board of a US Bureau of Indian Affairs recognized tribe
- USCIS American Indian card
- Birth certificate or passport issued from a US territory
- US passport
- Certificate of Naturalization or citizenship
- Permanent resident card (green card)
- US city, county or state court-issued adoption decree

Written authorization for release of official records is required of transfer students. Students who are not legal residents of the district may be admitted by petitioning the Board for approval.

All students attending classes in Crook County School District will have verification of immunization status in compliance with the most current, "The

State of Wyoming Immunization Rules & Regulations". This information can be obtained from the school nurse or by calling Crook County Public Health Department at 283-1142.

Any exemption from these immunizations will need to follow the criteria outlined in the Rules & Regulations specified above.

Any student transferring into the district schools must provide an official transcript of grades, credits earned or grade levels completed and the grade level of instruction provided by the sending institution. Students shall be temporarily placed until such records can be obtained. In grades K-8, the official transcript will be evaluated by the building principal in conjunction with the student's respective teachers and regular placement made. Should any placement other than originally requested by the parent be made, the parent or guardian must be included in the conference.

In grades 9-12, the transcript of credits and grades will be evaluated by the building principal in accordance with the graduation requirements established by the Board and according to accepted standards adopted by the State Department of Education.

In the event transcripts are vague and appropriate grade placement or course acceptance cannot be determined, an approved achievement test may be administered in grades K-8 and/or a course examination covering content normally taught in the district schools in a specific subject area may be administered as determined by the building principal in conference with the Superintendent of Schools.

The welfare of the individual student shall be the guiding principle in all elements of process in the administration of this policy.

Adopted: March 16, 1989  
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