

Professional Staff Time Schedules

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The following policies shall govern the time schedules of instructional personnel.

The contracted work year for regular, full-time instructional employees, employed on a school-year basis shall be 190 days. A minimum of one hundred sixty-eight (168) days will be scheduled as pupil-teacher contact days. Teacher orientation days, inservice trainings, curriculum development, and parent/teacher conferences will be established when setting each school year calendar.

The basic workday of the certificated staff will begin 30 minutes before school starts and end 30 minutes after school ends. Staff members are expected to remain on the school premises during school hours, excluding the lunch hour. Individual exceptions may be made by the principal or superintendent.

The actual daily schedule in the school will be set by the principal in keeping with the length of the school day as established by the Board and the opening and closing hours for students as approved by the superintendent.

Revised: July 15, 2009