

**MINUTES of MEETING  
BOARD of TRUSTEES  
CROOK COUNTY SCHOOL DISTRICT #1**

*Preparing Today for Success Tomorrow  
CCSD#1 will prepare & empower all students for successful, lifelong learning through effective teaching.*

**CALL TO  
ORDER**

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Moorcroft, WY, Monday, March 18, 2019, at the hour of 6:00 PM at the Moorcroft High School.

**ROLL CALL**

The meeting opened with the following present: Chairman Brian Marchant; Trustees Rick Gill, Thayne Gray, Keith Haiar, Dena Mills, Ken Rathbun, Heith Waddell, and Chase Williams. Trustee absent – Marlene Edwards. Administrators present – Mark Broderson, Superintendent; Sandra L. Neiman, Director of Special Education; Linda Wolfskill, Hulett School Principal; Teresa Brown, Moorcroft K8 Principal; Brian Hartwig, Sundance Elementary Principal; and Jim O'Connor, Sundance Secondary Principal

**APPROVAL of  
MINUTES**

Motion was made by Trustee Mills and seconded by Trustee Williams to approve the minutes of the last regular meeting. Motion carried.

**ADOPTION of  
AGENDA**

Motion was made by Trustee Rathbun and seconded by Trustee Gray to adopt the agenda. Motion carried.

**VISITORS**

Doug Donnell, Moorcroft parent, asked the board to consider implementing a mental health policy. He read examples of wording he feels the policy should contain.

**FINANCIAL**

Motion was made by Trustee Gill and seconded by Trustee Mills to approve the financial reports. Motion carried.

**BOCHES**

No report.

**SPECIAL  
PROGRAMS**

Sandra L. Neiman, Director of Special Education, spoke about the Jackalope Jump Special Olympics fundraiser last weekend; \$7800 was raised! She thanked all participants and donors. Proceeds go to both the local and state Special Olympics Games organizations.

**PRINCIPALS**

Principals spoke about preparation for WY-TOPP testing, which begins next month; the scheduling of interviews to fill positions for next school year; and spring extra-curricular activities and trips.

**SUPERINTENDENT** Mark Broderson, Superintendent, informed board members that:

- A Crook County business paying a fine to the Crook County treasurer's office requested that the amount be ear tagged specifically for CTE education; it is difficult to identify a specific amount, however, because money from fines is combined and paid in one lump sum to CCSD#1.
- Is the board in favor of the district paying for meals for law enforcement personnel, next school year, when officers eat lunch in the buildings with students? Board members gave verbal consent.

- Sundance and Hulett transportation coordinators and bus drivers have been very pleased with the on-site bulk fuel tanks put in place last month; the on-site tanks have resulted in cost savings, greater convenience, and higher quality fuel.
- Andrea Wood, Moorcroft teacher & sponsor, invited board members to the Secret Squirrel Brigade teen room open house at the Moorcroft Community Center on Thursday night, March 21, from 6-8 PM.
- The make-up snow day for last Thursday will be Friday, April 12.
- Dawn Anderson, Moorcroft K8 art teacher, invited board members to view art work tonight which is displayed at the MK8; students are preparing for an art show.
- MHS has been accepted for participation in the PLC @ Work project sponsored by the WY Department of Education and the Statewide System of Support team.
- This year's last in-service date is April 5.
- Next school year, four in-service days are scheduled with the Marzano Research Group, who is contracted by the WDE for guiding curriculum development.
- The water was cold at the Jackalope Jump! Mr. Broderon, Jim O'Connor, Teresa Brown, and Sandra Neiman were administrators who participated in the jump.

**EXECUTIVE  
SESSION**

Motion was made by Trustee Gray and seconded by Trustee Mills to go into executive session at 6:24 PM to discuss personnel issues. Motion carried.

**REGULAR  
SESSION**

Chairman Marchant called the meeting back into regular session at 7:07 PM.

**CONSENT  
AGENDA**

Chairman Marchant asked if any board member would like any item removed from the Consent Agenda.

Trustee Gray asked to remove Item D.

Motion was made by Trustee Gill and seconded by Trustee Haiar to approve the remaining items on the Consent Agenda (A, B, C, E, F, G)

To approve the bill listing and to issue warrants in payment thereof.

To appoint Pamela Garman as CCSD#1 representative to the School Risk Retention Program Board of Trustees for a three-year term to expire June 30, 2022.

To approve the spring, 2019, extra-duty contract resignation of:

1. Marti Wood – Hulett JH Track Coach

ITEM REMOVED.

To approve resignations for the end of the 2018-19 school year:

1. Caitlyn Dowling - Moorcroft K8 Teacher
2. Kortney Lovett – Moorcroft K8 Teacher
3. Melody Jordan – Moorcroft K8 Special Education Teacher
4. Brittany Lenz – Sundance EWC Outreach Coordinator
5. Bryan Beaulieu – Moorcroft High School Science Teacher
6. Kayla Caylor – Moorcroft K8 Teacher
7. Beth Masten – School Psychologist
8. Terry Williams – Moorcroft High School Special Education Para
9. Karen Mixon – Hulett School Nurse

To approve the resignation, effective April 30, 2019:

1. Tom Necklason – Facilities Director

To approve hiring for the remainder of the 2018-19 school year:

1. Ashley Wood – Sundance Elementary Part-time Kitchen Aide
- Motion carried.

Motion was made by Trustee Gray and seconded by Trustee Gill to approve the spring, 2019, extra-duty recommendations for:

1. Josh Willems – Hulett Golf Coach
2. Randi Faeth – Sundance Assistant Golf Coach
3. Anna Backen – Hulett JH Track Coach
4. Dusty Petz – Moorcroft HS Spring Golf Head Coach
5. Travis Santistevan – Moorcroft HS Spring Golf Assistant Coach

Trustee Gray asked if extra-duty openings are always advertised before there is a recommendation from the principal? The answer is no. Trustee Gray asked that, going forward, all extra-duty openings be advertised. Motion carried.

## **HIRING**

Chairman Marchant declared a conflict of interest, turned the meeting over to Vice-Chairman Gill, left the room, and abstained from discussion or vote. Trustee Williams also declared a conflict of interest, left the room, and abstained from discussion or vote.

As recommended by the superintendent, principals, and director of special education, motion was made by Trustee Rathbun and seconded by Trustee Gray to approve 2019-2020 certified hiring at:

### **HULETT SCHOOL**

Anna Backen  
Lacy Foskett  
Lila Kennah  
Rebecca Maupin  
James Pannell  
Josh Willems  
Keagin Broadway

Derrick Backen  
Orville Hess  
David Letellier  
Tom Maupin  
Carla Snook  
Marti Wood

Kylie Bears  
Jackie Kary  
Beth Marlatt  
Kenneth Merwin  
Astrid Teter  
Jessica Watkins

### **MOORCROFT K8**

Matthew Albertson  
Jacilyn Garrison  
Dane Grondin  
Zachariah Richards  
Lori Backen  
Courtney Bartell  
Marie Cartwright  
Gina Dewey  
Shanna Kinnick  
Joy Sheehan  
Mindi Woolsey

Dawn Anderson  
Jesse Hinkhouse  
Kade Myers  
Janet Kanode  
Sharon Bailey  
Tyler Bartell  
Linda Cote  
Shawna Fischbach  
Jennifer Linn  
Jenna Thomas  
Gypsy Petz

Alyssa Brown  
Nathan Fulton  
LaNae Curr  
Desiree Albertson  
Maylee Baron-Kanode  
Amber Burch  
Michelle Davis  
Justin Gonzales  
Sarah MNERchan  
Katherine Williams

### **MOORCROFT HIGH SCHOOL**

Jade Keffeler  
Travis Santistevan  
Lark Durnell

Hugh Jenkins  
Nathan Towell  
Deb Harrison

Felicia Sams  
Kasey Stroud  
Mary Hunter

Kim Jones  
Andrea Wood

Stephen Richter  
Dustin Petz

Lona Tracy

**SUNDANCE ELEMENTARY**

Kathy Bjornestad  
Karen Disney  
Mariah Haas  
Maria Kemp  
Abbie Love  
Marcy Williamson

Angela Butts  
Calvin Dobesh  
Lindsay Hansen  
Todd Klopp  
Jerilyn Marchant

Colleen Courtney  
Bailee Fremont  
Tina Inghram  
Susan Kostenbauer  
Trevor Olson

**SUNDANCE SECONDARY**

Chelsey Blasczyk  
Jennifer Jungwirth  
Lisa Dutton  
Lance Hofland  
Gerri Moore  
Amy Wilde

Skylar Carsrud  
Brian Kennah  
Stephanie Grubb  
Ward Johnston  
Sheryl O'Connor  
Mary Jayne Jordan

Robert Scott Gillis  
Julie Cross  
Todd Hickman  
Tobea Miller Ayer  
Nick Olson  
Alice Willey

**DISTRICT-WIDE SPECIAL EDUCATION**

Kassie Clements  
Alyson Nelson  
Angela Olson  
Susan Wilson  
Lydia Guthmiller

Julie Stephany  
Lisa Richter  
Jim Benvenga  
Natalie Warga

Coleen Letellier  
Kim Eymmer  
Kate Cummings  
Tiffany Johnson

Motion carried. Chairman Marchant returned to the meeting and resumed his duties. Trustee Williams also returned to the room.

**INCENTIVE**

As recommended by the superintendent, motion was made by Trustee Williams and seconded by Trustee Rathbun to approve a \$1,500 early resignation incentive for the following certified employees: Susan Kelsey Ludemann, Caitlyn Dowling, Kortney Lovett, Melody Jordan, Bryan Beaulieu, Kayla Caylor, and Beth Masten. These individuals will be paid on or before June 30, 2019. Motion carried.

**BIDS**

As recommended by the superintendent and Tom Necklason, Facilities Director, motion was made by Trustee Gray and seconded by Trustee Haiar to approve the base bid - for the Sundance Central Office HVAC & Control Upgrade - from Powder River Heating & A/C Inc. of Gillette, WY, for \$499,680. Motion carried. A copy of the bid results is attached and becomes a part of these minutes.

As recommended by the superintendent and Tom Necklason, Facilities Director, motion was made by Trustee Haiar and seconded by Trustee Gill to approve the base bid - for the Moorcroft High School Auditorium & Sound Lighting Upgrade - from Scott Brothers, Inc. of Gillette, WY, for \$309,832. It was the single bid received for this project. Motion carried.

Discussion was held as to why there were not more companies bidding these projects; it is not known. The bid documents were advertised on the Wyoming School Facilities Department website. West Plains Engineering, Inc. engineers created the bids and reviewed those received. They recommended the above bids be accepted as good and justified bids.

**RECOGNITION**

Crook County School Board members want to recognize the following for their performance or accomplishments.

- Congratulations to the Moorcroft HS Wrestling program for winning its 7<sup>th</sup> consecutive state team title!
- Kudos to Whitney Cundy, Sundance nurse, who passed the national board exam to become a Certified School Nurse!
- Kudos to Lauren Haiar, Sundance HS student, for winning her 3<sup>rd</sup> consecutive state Poetry Out Loud contest! Lauren will travel to Washington, DC, for the national competition.
- Congratulations to Coleen Letellier, Hulett School teacher and parent, who earned a WHSAA Good Sportsmanship award at the state basketball tournament for cheering for all student athletes!! She was nominated by the Sheridan #3 superintendent.

**DISCUSSION**

None.

**ADJOURN-  
MENT**

Motion was made by Trustee Gill and seconded by Trustee Gray to adjourn the meeting at 7:18 PM. Motion carried.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

**Crook County School District #1**

**Bid Opening: SUNDANCE ADMIN. HVAC & CONTROL UPGRADE 3-12-2019**

**BID TAB**

<b>BIDDER</b>	<b>BASE BID</b> Schneider Electric controls	<b>WYOMING BUSINESS</b>	<b>ALT. NO. 1</b> Seimens Controls
<b>Powder River Heating &amp; A/C Inc. Gillette Wy.</b>	<b>\$499,680.00</b>	<b>Yes</b>	<b>\$535,308.00</b>
<b>Tessiers Inc. Rapid City SD.</b>	<b>\$751,051.00</b>	<b>No</b>	<b>\$789,000.00</b>

I recommend awarding this bid to Powder River Heating &A/C Inc. for the base bid \$499,680.00

