MINUTES of MEETING
BOARD of TRUSTEES
CROOK COUNTY SCHOOL DISTRICT #1
Preparing Today for Success Tomorrow
CCSD#1 will prepare & empower all students for successful, lifelong learning through effective teaching.

CALL TO ORDER
The regular meeting of the Board of Trustees of Crook County School District #1 was held in Moorcroft, WY, Monday, March 18, 2019, at the hour of 6:00 PM at the Moorcroft High School.

ROLL CALL
The meeting opened with the following present: Chairman Brian Marchant; Trustees Rick Gill, Thayne Gray, Keith Haier, Dena Mills, Ken Rathbun, Heith Waddell, and Chase Williams. Trustee absent – Marlene Edwards. Administrators present – Mark Broderson, Superintendent; Sandra L. Neiman, Director of Special Education; Linda Wolfskill, Hulett School Principal; Teresa Brown, Moorcroft K8 Principal; Brian Hartwig, Sundance Elementary Principal; and Jim O’Connor, Sundance Secondary Principal.

APPROVAL of MINUTES
Motion was made by Trustee Mills and seconded by Trustee Williams to approve the minutes of the last regular meeting. Motion carried.

ADOPTION of AGENDA
Motion was made by Trustee Rathbun and seconded by Trustee Gray to adopt the agenda. Motion carried.

VISITORS
Doug Donnell, Moorcroft parent, asked the board to consider implementing a mental health policy. He read examples of wording he feels the policy should contain.

FINANCIAL
Motion was made by Trustee Gill and seconded by Trustee Mills to approve the financial reports. Motion carried.

BOCHES
No report.

SPECIAL PROGRAMS
Sandra L. Neiman, Director of Special Education, spoke about the Jackalope Jump Special Olympics fundraiser last weekend; $7800 was raised! She thanked all participants and donors. Proceeds go to both the local and state Special Olympics Games organizations.

PRINCIPALS
Principals spoke about preparation for WY-TOPP testing, which begins next month; the scheduling of interviews to fill positions for next school year; and spring extra-curricular activities and trips.

SUPERINTENDENT
Mark Broderson, Superintendent, informed board members that:
- A Crook County business paying a fine to the Crook County treasurer’s office requested that the amount be ear tagged specifically for CTE education; it is difficult to identify a specific amount, however, because money from fines is combined and paid in one lump sum to CCSD#1.
- Is the board in favor of the district paying for meals for law enforcement personnel, next school year, when officers eat lunch in the buildings with students? Board members gave verbal consent.
○ Sundance and Hulett transportation coordinators and bus drivers have been very pleased with the on-site bulk fuel tanks put in place last month; the on-site tanks have resulted in cost savings, greater convenience, and higher quality fuel.
○ Andrea Wood, Moorcroft teacher & sponsor, invited board members to the Secret Squirrel Brigade teen room open house at the Moorcroft Community Center on Thursday night, March 21, from 6-8 PM.
○ The make-up snow day for last Thursday will be Friday, April 12.
○ Dawn Anderson, Moorcroft K8 art teacher, invited board members to view art work tonight which is displayed at the MK8; students are preparing for an art show.
○ MHS has been accepted for participation in the PLC @ Work project sponsored by the WY Department of Education and the Statewide System of Support team.
○ This year's last in-service date is April 5.
○ Next school year, four in-service days are scheduled with the Marzano Research Group, who is contracted by the WDE for guiding curriculum development.
○ The water was cold at the Jackalope Jump! Mr. Broderson, Jim O'Connor, Teresa Brown, and Sandra Neiman were administrators who participated in the jump.

EXECUTIVE SESSION
Motion was made by Trustee Gray and seconded by Trustee Mills to go into executive session at 6:24 PM to discuss personnel issues. Motion carried.

REGULAR SESSION
Chairman Marchant called the meeting back into regular session at 7:07 PM.

CONSENT AGENDA
Chairman Marchant asked if any board member would like any item removed from the Consent Agenda.

Trustee Gray asked to remove Item D.

Motion was made by Trustee Gill and seconded by Trustee Haier to approve the remaining items on the Consent Agenda (A, B, C, E, F, G)

To approve the bill listing and to issue warrants in payment thereof.

To appoint Pamela Garman as CCSD#1 representative to the School Risk Retention Program Board of Trustees for a three-year term to expire June 30, 2022.

To approve the spring, 2019, extra-duty contract resignation of:
1. Marti Wood – Hulett JH Track Coach

ITEM REMOVED.

To approve resignations for the end of the 2018-19 school year:
1. Caitlyn Dowling - Moorcroft K8 Teacher
2. Kortney Lovett – Moorcroft K8 Teacher
3. Melody Jordan – Moorcroft K8 Special Education Teacher
4. Brittany Lenz – Sundance EWC Outreach Coordinator
5. Bryan Beaulieu – Moorcroft High School Science Teacher
6. Kayla Caylor – Moorcroft K8 Teacher
7. Beth Masten – School Psychologist
8. Terry Williams – Moorcroft High School Special Education Para
To approve the resignation, effective April 30, 2019:
1. Tom Necklason – Facilities Director

To approve hiring for the remainder of the 2018-19 school year:
1. Ashley Wood – Sundance Elementary Part-time Kitchen Aide
Motion carried.

Motion was made by Trustee Gray and seconded by Trustee Gill to approve the spring, 2019, extra-duty recommendations for:
1. Josh Willems – Hulett Golf Coach
2. Randi Faeth – Sundance Assistant Golf Coach
3. Anna Backen – Hulett JH Track Coach
4. Dusty Petz – Moorcroft HS Spring Golf Head Coach
5. Travis Santistevan – Moorcroft HS Spring Golf Assistant Coach
Trustee Gray asked if extra-duty openings are always advertised before there is a recommendation from the principal? The answer is no. Trustee Gray asked that, going forward, all extra-duty openings be advertised. Motion carried.

**HIRING**

Chairman Marchant declared a conflict of interest, turned the meeting over to Vice-Chairman Gill, left the room, and abstained from discussion or vote. Trustee Williams also declared a conflict of interest, left the room, and abstained from discussion or vote.

As recommended by the superintendent, principals, and director of special education, motion was made by Trustee Rathbun and seconded by Trustee Gray to approve 2019-2020 certified hiring at:

**HULETT SCHOOL**

Anna Backen
Lacy Foskett
Lila Kennah
Rebecca Maupin
James Pannell
Josh Willems
Keagin Broadway

Derrick Backen
Orville Hess
David Letellier
Tom Maupin
Carla Snook
Marti Wood

Kylie Bears
Jackie Kary
Beth Marlatt
Kenneth Merwin
Astrid Teter
Jessica Watkins

**MOORCROFT K8**

Matthew Albertson
Jacilyn Garrison
Dane Grondin
Zachariah Richards
Lori Backen
Courtney Bartell
Marie Cartwright
Gina Dewey
Shanna Kinnick
Joy Sheehan
Mindi Woolsey

Dawn Anderson
Jesse Hinkhouse
Kade Myers
Janet Kanode
Sharon Bailey
Tyler Bartell
Linda Cote
Shawna Fischbach
Jennifer Linn
Jenna Thomas
Gypsy Petz

Alyssa Brown
Nathan Fulton
LaNae Curr
Desiree Albertson
Maylee Baron-Kanode
Amber Burch
Michelle Davis
Justin Gonzales
Sarah Mnerchan
Katherine Williams

**MOORCROFT HIGH SCHOOL**

Jade Keffeler
Travis Santistevan
Lark Durnell

Hugh Jenkins
Nathan Towell
Deb Harrison

Felicia Sams
Kasey Stroud
Mary Hunter

**CROOK COUNTY SCHOOL DISTRICT #1**
Kim Jones  Stepnent Richter  Lona Tracy
Andrea Wood  Dustin Petz

**SUNDANCE ELEMENTARY**
Kathy Bjornestad  Angela Butts  Colleen Courtney
Karen Disney  Calvin Dobesh  Bailee Fremont
Mariah Haas  Lindsay Hansen  Tina Inghram
Maria Kemp  Todd Klopp  Susan Kostenbauer
Abbie Love  Jerilyn Marchant  Trevor Olson
Marcy Williamson

**SUNDANCE SECONDARY**
Chelsey Blasczyk  Skylar Carsrud  Robert Scott Gillis
Jennifer Jungwirth  Brian Kennah  Julie Cross
Lisa Dutton  Stephanie Grubb  Todd Hickman
Lance Hofland  Ward Johnston  Tobea Miller Ayer
Gerri Moore  Sheryl O'Connor  Nick Olson
Amy Wilde  Mary Jayne Jordan  Alice Willey

**DISTRICT-WIDE SPECIAL EDUCATION**
Kassie Clements  Julie Stephany  Coleen Letellier
Alyson Nelson  Lisa Richter  Kim Eymer
Angela Olson  Jim Benvenega  Kate Cummings
Susan Wilson  Natalie Warga  Tiffany Johnson
Lydia Guthmiller

Motion carried. Chairman Marchant returned to the meeting and resumed his duties. Trustee Williams also returned to the room.

**INCENTIVE**
As recommended by the superintendent, motion was made by Trustee Williams and seconded by Trustee Rathburn to approve a $1,500 early resignation incentive for the following certified employees: Susan Kelsey Ludemann, Caitlyn Dowling, Kortney Lovett, Melody Jordan, Bryan Beaulieu, Kayla Caylor, and Beth Masten. These individuals will be paid on or before June 30, 2019. Motion carried.

**BIDS**
As recommended by the superintendent and Tom Necklason, Facilities Director, motion was made by Trustee Gray and seconded by Trustee Haiar to approve the base bid - for the Sundance Central Office HVAC & Control Upgrade - from Powder River Heating & A/C Inc. of Gillette, WY, for $499,680. Motion carried. A copy of the bid results is attached and becomes a part of these minutes.

As recommended by the superintendent and Tom Necklason, Facilities Director, motion was made by Trustee Haiar and seconded by Trustee Gill to approve the base bid – for the Moorcroft High School Auditorium & Sound Lighting Upgrade – from Scott Brothers, Inc. of Gillette, WY, for $309,832. It was the single bid received for this project. Motion carried.

Discussion was held as to why there were not more companies bidding these projects; it is not known. The bid documents were advertised on the Wyoming School Facilities Department website. West Plains Engineering, Inc. engineers created the bids and reviewed those received. They recommended the above bids be accepted as good and justified bids.

**RECOGNITION**
Crook County School Board members want to recognize the following for their performance or accomplishments.

*CROOK COUNTY SCHOOL DISTRICT #1*  
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Congratulations to the Moorcroft HS Wrestling program for winning its 7th consecutive state team title!

Kudos to Whitney Cundy, Sundance nurse, who passed the national board exam to become a Certified School Nurse!

Kudos to Lauren Haiar, Sundance HS student, for winning her 3rd consecutive state Poetry Out Loud contest! Lauren will travel to Washington, DC, for the national competition.

Congratulations to Coleen Letellier, Hulett School teacher and parent, who earned a WHSAA Good Sportsmanship award at the state basketball tournament for cheering for all student athletes!! She was nominated by the Sheridan #3 superintendent.

DISCUSSION

None.

ADJOURNMENT

Motion was made by Trustee Gill and seconded by Trustee Gray to adjourn the meeting at 7:18 PM. Motion carried.

Chairman                  Clerk
## BID TAB

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<thead>
<tr>
<th>BIDDER</th>
<th>BASE BID Schneider Electric controls</th>
<th>WYOMING BUSINESS</th>
<th>ALT. NO. 1 Seimens Controls</th>
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<tr>
<td>Powder River Heating &amp; A/C Inc. Gillette Wy.</td>
<td>$499,680.00</td>
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<tr>
<td>Tessiers Inc. Rapid City SD.</td>
<td>$751,051.00</td>
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<td>$789,000.00</td>
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</tbody>
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I recommend awarding this bid to Powder River Heating & A/C Inc. for the base bid $499,680.00