

MINUTES of MEETING
BOARD of TRUSTEES
CROOK COUNTY SCHOOL DISTRICT #1

Preparing Today for Success Tomorrow

CCSD#1 will prepare & empower all students for successful, lifelong learning through effective teaching.

CALL TO ORDER

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Moorcroft, WY, Monday, January 18, 2021, at the hour of 6:00 PM at the Moorcroft K8 School.

ROLL CALL

The meeting opened with the following present: Chairman Brian Marchant; Trustees Marlene Edwards (by phone), Rick Gill, Thayne Gray, Dave Jagemann, Ken Rathbun, Heith Waddell, Chase Williams and Shane Wolf. No trustee was absent. Administrators present – Mark Broderson, Superintendent; Robert Wiegel, Hulett School Principal; Teresa Brown, Moorcroft K8 Principal; Kirby Baier, Moorcroft High School Principal; Brian Hartwig, Sundance Elementary Principal; and Jim O'Connor, Sundance Secondary Principal.

APPROVAL of MINUTES

Motion was made by Trustee Williams and seconded by Trustee Waddell to approve the minutes of the last regular meeting. Motion carried.

ADOPTION of AGENDA

Motion was made by Trustee Gill and seconded by Trustee Rathbun to adopt the agenda. Motion carried.

VISITORS

Mr. Broderson presented the 2021 District Teacher of the Year plaque to Michelle Davis. The Wyoming Department of Education mailed her plaque for local presentation because the Wyoming Education Summit was held virtually. Board members and members of the audience stood to applaud Ms. Davis! Mr. Broderson informed board members that Ms. Davis is the Moorcroft K8 Title 1 teacher and qualified as one of the top three teachers for Wyoming Teacher of the Year!

FINANCIAL

Motion was made by Trustee Gray and seconded by Trustee Jagemann to approve the financial reports. Motion carried.

BOCES/BOCHES

Trustee Edwards told board members she attended the January 14 BOCES meeting via Zoom, and if they wanted to read the minutes of that meeting, please contact her and she would email the minutes.

SUPERINTENDENT Mr. Broderson reported:

- There have been 69 positive COVID-19 tests since the beginning of this school year: 39 staff members and 30 students.
- Hugh Jenkins, Moorcroft ag teacher & FFA sponsor addressed the board at this time to give a progress report on the Moorcroft HS ag barn.
- The tech department and administrators continue to work on options to deploy Chromebooks throughout the district.
- The fiber connection was cut between central office and the two Sundance schools on January 6. Temporary service was restored in 2 hours. Several options are being considered to permanently fix the fiber connection.
- A school bus slid into a ditch this morning. The 13 students were unloaded safely, and the bus was pulled back onto the road without any damage.

- The Sundance Secondary lighting project of replacing current bulbs with LED lights bulbs is 80% complete.

**EXECUTIVE
SESSION**

Motion was made by Trustee Rathbun and seconded by Trustee Gray to go into executive session at 6:30 PM to discuss personnel issues and issues regarding minor students. Motion carried.

**REGULAR
SESSION**

Chairman Marchant called the meeting back into regular session at 7:21 PM.

**CONSENT
AGENDA**

Chairman Marchant asked if any board member would like any item removed from the Consent Agenda.

Motion was made by Trustee Rathbun and seconded by Trustee Waddell to approve the Consent Agenda.

To approve the bill listing and to issue warrants in payment thereof.

To approve 2020-2021 EWC Non-Credit Instructors:

1. Todd Hickman – Christmas Tree Collar
2. David Letellier – Spring Woodworking

To approve Claude Trigg as a 2020-2021 substitute/activity bus driver.

To approve 2020-2021 extra-duty contracts:

1. Travis Santistevan – Moorcroft JH BBB Coach
2. Deb Harrison – Moorcroft HS Play Director
3. Randi Faeth – Hulett Drivers Education Instructor
4. Melissa Buckmiller – Moorcroft Drivers Education Instructor
5. Lisa Dutton – Sundance Drivers Education Instructor

To approve a 2020-2021 request to home school:

1. Jeremiah & Elissa Hege

Motion carried.

HIRING

Motion was made by Trustee Rathbun and seconded by Trustee Gill to approve hiring Mark R. Broderson as CCSD#1 Superintendent for the 2021-2022 school year. Motion carried.

CALENDARS

As recommended by the superintendent, motion was made by Trustee Williams and seconded by Trustee Rathbun to approve the 2021-2022 school year calendar and the 2022-2023 calendar as presented at tonight's meeting. Motion carried. Both calendars are attached and become a part of these minutes. The calendars will now be submitted to WDE for approval by the State Board of Education as an alternative calendar (less than 175 teacher-student contact days).

**TRUANT
STUDENTS**

Motion was made by Trustee Gray and seconded by Trustee Waddell to authorize Mr. Broderson to declare two Sundance Elementary students discussed during Executive Session as habitually truant and to turn further action, regarding this subject, over to the Crook County Attorney. Names of those students were included in the confidential board notebooks. Motion carried.

REVISION

As recommended by the superintendent and Attorney Mark Hughes, motion was made by Trustee Gill and seconded by Trustee Rathbun to approve revisions to Policy GCPA – Instructional Staff Reduction in Force (RIF) as per the recommendation of Wyoming School Boards Association Attorney Tracy Copenhaver. Motion carried. A copy of the revised policy is attached and becomes a part of these minutes.

**RESIGNATION
INCENTIVE**

Motion was made by Trustee Rathbun and seconded by Trustee Jagemann to authorize the superintendent to offer a one-time incentive payment for receipt of early resignation (or retirement) from certified staff (including teachers, librarians, professional staff, school counselors, and administrators) for the 2021-2022 school in the amount of \$20,000 and set a limit of 10 employees to be selected based on predetermined criteria. To be eligible, certified employees must have a minimum of 20 years of service to the district in a certified position. If more than 10 resignations are submitted or the resignation does not meet all requirements, certified employees will be offered a \$1,500 Early Resignation Stipend as listed on the CCSD#1 2020-2021 Stipend Salary Schedule with the option to withdraw their resignation. Motion carried.

RECOGNITION

Crook County school board members want to recognize the following for their performance or accomplishments:

- o Congratulations to Michelle Davis, 2021 CCSD#1 Teacher of the Year!

DISCUSSION

None.

**ADJOURN-
MENT**

Motion was made by Trustee Gill and seconded by Trustee Waddell to adjourn the meeting at 7:27 PM. Motion carried.

Chair

Clerk

Crook County School District #1

2021-2022 School Calendar

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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END of QUARTERS

1st	October 21
2nd	December 22
3rd	March 17
4th	May 26

November 11 Veteran's Day
January 17 MLK Day
February 21 Presidents' Day
May 30 Memorial Day
Professional Development
Intervention & Enrichment
 days are 7:30 am - 2:30 pm

AUGUST

4-5	New Teacher Work Days
17-19	Professional Development
23	Professional Development
24	First Day of School for Students
27	Professional Development

SEPTEMBER

3	No School
6	Labor Day - No School
17	No School
24	Intervention & Enrichment

OCTOBER

1	No School
8	Intervention & Enrichment
15	Professional Development
22	No School
29	No School

NOVEMBER

5	No School
12	Professional Development
19	Intervention & Enrichment
24-26	Thanksgiving Break

DECEMBER

3	Professional Development
10	Intervention & Enrichment
17	No School
23-31	22nd- Early Dismissal; Christmas Break

JANUARY

3	Back to School
7	No School
14	Professional Development
21	No School
28	Intervention & Enrichment

FEBRUARY

4	No School
11	No School
18	No School
25	Intervention & Enrichment

MARCH

4	No School
11	Professional Development
18	No School
25	Intervention & Enrichment

APRIL

1	No School
8	Professional Development
15-18	Easter Break
29	Intervention & Enrichment

MAY

6	No School
13	Intervention & Enrichment
20	No School
26	Last day of School for Students
27	Professional Development

JANUARY

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FEBRUARY

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MARCH

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GRADUATION 2022

SUNDAY, MAY 22

Sundance 1 PM

Hulett 4 PM

Moorcroft 7 PM

Last day for seniors:

Wednesday, May 18

P/T Conferences

Week of October 11

Week of March 7

Crook County School District #1

2022-2023 School Calendar

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22	Professional Development
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5	Labor Day - No School
16	Intervention & Enrichment
23	No School
30	No School

OCTOBER

7	Intervention & Enrichment
14	Professional Development
21	No School
28	No School

NOVEMBER

4	No School
11	Professional Development
18	Intervention & Enrichment
23-25	Thanksgiving Break

DECEMBER

2	Intervention & Enrichment
9	Professional Development
16	No School
21	1:00 pm Dismissal
22-31	Christmas Break

JANUARY

3	Back to School for Students
6	No School
13	Professional Development
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27	Intervention & Enrichment

FEBRUARY

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24	Intervention & Enrichment

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GRADUATION 2022

SUNDAY, MAY 21

Moorcroft	1 PM
Sundance	4 PM
Hulett	7 PM

Last day for seniors:

Wednesday, May 17

P/T Conferences

Week of October 10

Week of March 6

Instructional Staff Reduction in Force (RIF)

GCPA

The Crook County School District #1 Board of Trustees may, in its sole discretion, terminate the contract of a certified employee at the end of any school year because of a decrease in the size of faculty due to decreased enrollment, combining of school districts, financial need, change in programs, or other event beyond the control of the board. In the event of a need to reduce the number of instructional staff, notice shall be given to the certified employees whose contracts will not be renewed pursuant to W.S. 21-7-105 and 21-7-106(a) except the request for a hearing shall not apply.

If the board, for any reason, elects to grant a certified employee being terminated a hearing, such hearing shall be before the board of trustees unless the board elects to appoint a hearing officer to act on its behalf.

The determination as to which continuing contract certified employee shall be terminated shall be based upon the recommendation of the superintendent after consultation with other district administrators involved in the programs where the reduction will occur. The superintendent shall make a recommendation based upon what he believes will result in providing the best educational program for the students of the school district. The superintendent may consider any and all factors or criteria the superintendent believes are appropriate to base his recommendation upon.

This policy shall not be applicable to initial contract certified employees whose contracts may be nonrenewed without applying this policy.

Adopted: September 21, 1989
Revised: September 18, 2003
Revised: January 18, 2021