

Bus Safety Program

EEAE-R

Transportation is provided for rural students and for activity and field trips. Such transportation is conditional on good behavior and adherence to established rules and regulations.

Responsibilities of the driver are to:

1. Provide at all times for the safety and welfare of the students assigned to his bus.
2. Know his student passengers and permit only authorized persons to ride the bus.
3. Provide a clean and sanitary bus.
4. Obey traffic laws and driving regulations.
5. Follow as rigidly as conditions will permit the regular time schedule.
6. Be in control of the bus and passengers at all times.
7. Enforce the regulations of the Board and administration.
8. Report all infractions of the rules to the appropriate principal.
9. Operators of buses shall wear lap belts when bus is in motion if the bus is so equipped.
10. Passengers in Type A buses shall wear lap belts when vehicle is in motion if they were factory installed.
11. Routing of school buses and seating plans need to address elimination of overcrowding beyond manufacturer's capacity.
12. Lighted head lamps and closed service doors need to be used whenever bus is in motion.
13. Any incident involving a school bus which is required to be reported under W.S. 31-5-1106 shall be reported to the Wyoming Department of Education on forms approved by the Department.

Responsibilities of students and parents are to:

1. Be ready to board the bus on time.
2. Be careful in approaching the school bus stop. Wait until the bus is at a complete standstill before attempting to enter.
3. Remain off the road at all times and behave in a safe manner while waiting for the bus.

In case of serious infractions of the rules, the driver will notify the appropriate building principal who will take the action deemed most appropriate. The principal may:

1. Visit with the student about the actions and outline the process that may lead to his being put off the bus.
2. Notify the parent of the student's behavior. It should be stated to the parent at this time if the student's behavior does not improve that he will be placed off the bus for a period of time.
3. Notify the parent that the student will not be allowed to ride the bus for a specified period of time to be determined by the building principal. The

bus drivers need to keep the appropriate building principal informed of any student behavior that is inappropriate.

Responsibilities for the transportation of special needs students:

Drivers will be given relevant health and medical information about the special needs students who ride their bus. Drivers who transport students with special needs will:

1. Know whether a student takes medication;
2. Know what medical equipment a student uses and its proper storage and maintenance;
3. Know loading and unloading procedures utilizing a wheelchair lift and the 7-point securement system;
4. Understand when and how to use such universal precautions as protective gloves and body fluid clean-up kits;
5. Understand the confidentiality policies pertaining to the medical information and condition of the students.
6. Undergo training on strategies for behavior management, how to communicate effectively, and the attributes of various medical conditions and their implications for the bus ride.

Adopted: May 15, 1997

Revised: October 18, 2007