

Bus Driver Requirements, Training & Responsibilities

EEAEA

Safe drivers are essential to school bus safety. Drivers must know and obey the law. They must be healthy and have good hearing and vision. They must also possess an attitude which prevents them from abusing the vehicle and handling it in a reckless manner.

District bus drivers must possess a valid Commercial Drivers License (CDL), pass a physical examination, and complete the district's bus driver training program. They must also be willing to submit to a random drug testing program and attend regularly scheduled bus safety training programs. The district will reimburse regular and substitute/activity bus drivers 100% of the cost of the CDL

DOT physicals shall be required every two years. The physical examination shall be performed by a licensed practicing physician with the results to be submitted to central office. The district will reimburse regular and substitute/activity bus drivers 100% of the cost of the DOT physical.

All drivers must comply with the Alcohol and Controlled Substances Testing Policy (GBCCB).

Any trip requiring the bus driver to be on duty (both drive and wait time) for more than 14 hours must have the superintendent's approval in order to provide the best practice and safest delivery of students to an activity.

The major duties and responsibilities of each school bus driver are to:

1. Operate the school bus in conformity with local, county, and state safety regulations.
2. Enforce district rules and regulations.
3. Control the behavior of passengers.
4. Keep on bus routes and be on time.
5. Enforce the ban on possession or use of tobacco.
6. Prohibit the transporting and/or carrying of animals, firearms, or other objects which may endanger the life or health of passengers on the bus.
7. Inspect the bus daily and report any need for repair or maintenance to appropriate district personnel.
8. Stop at all railroad crossings whether carrying passengers or not.
9. Use only substitutes which have been approved by the Board of Trustees.

Bus drivers shall be selected in accordance with the hiring process adopted for other classified staff. They shall be supervised and evaluated in accordance with the district's policies on evaluation of classified staff. Every bus driver shall also participate in the district's bus driver training program. Records will be kept on file at the Sundance central office.

Each applicant for a bus driver position shall complete and submit an application form that includes a personal and occupational history. Persons responsible for hiring bus drivers shall complete a check of the successful applicant's driving record.

The district shall retain on file a copy of the medical examiner's certificate showing completion of an annual physical as required by Wyoming or federal law.

Each driver shall participate in annual training consisting of not less than six (6) hours for each person whose duties involve the operation of school buses.

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