

MINUTES of MEETING
BOARD of TRUSTEES
CROOK COUNTY SCHOOL DISTRICT #1

Preparing Today for Success Tomorrow

CCSD#1 will prepare & empower all students for successful, lifelong learning through effective teaching.

CALL TO ORDER

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Sundance, WY, Monday, August 21, 2017, at the hour of 6:00 PM at central office.

ROLL CALL

The meeting opened with the following present: Vice-Chairman Rick Gill; Trustees Don Clonch, Marlene Edwards, Thayne Gray, and Ken Rathbun. Trustees absent – Keith Haiar, Brian Marchant, Dena Mills, and Josie Pearson. Administrators present – Mark Broderson, Superintendent and Sandra L. Neiman, Director of Special Education.

APPROVAL of MINUTES

Motion was made by Trustee Rathbun and seconded by Trustee Edwards to approve the minutes of the last regular meeting. Motion carried. Motion was made by Trustee Rathbun and seconded by Trustee Clonch to approve the minutes of the August 1 special meeting. Motion carried.

ADOPTION of AGENDA

Motion was made by Trustee Gray and seconded by Trustee Edwards to adopt the agenda. Motion carried.

VISITORS

No visitors.

FINANCIAL

Motion was made by Trustee Gray and seconded by Trustee Rathbun to approve the monthly financial reports as submitted. Motion carried.

CONSTRUCTION

Superintendent Broderson updated board members on the following projects: Moorcroft HS track & field; Moorcroft HS parking lot and retaining wall; Sundance HS athletic complex; demolition of the old central office building; and the property trade between the City of Sundance and CCSD#1.

BOCES/BOCHES

No reports.

SPECIAL PROGRAMS

Sandra Neiman, Director of Special Education, informed board members that special education staff and students are happy to be at their new location in the central office building. She gave a brief overview of activities and services provided by the life skills program.

PRINCIPALS

No reports.

SUPERINTENDENT

Mark Broderson, Superintendent, informed board members that

- o Principals are at their open houses this evening

- He and Pam attended the Recalibration Practitioner Panel meeting in Buffalo last Wednesday. The panel is gathering initial feedback from stakeholders on the educational program and funding model.
- He, Pam, Ken Rathbun, Josie Pearson, and Marlene Edwards plan to attend the WSBA Regional Meeting in Gillette on Wednesday
- He will attend the northeast district superintendents' meeting Tuesday, August 29
- ACT results show CCSD#1 students performed above the state average in ten of 15 areas
- The Bear Lodge High School building is mostly empty; it will be maintained throughout the winter; the land & building will be appraised sometime this winter, and the district will look at selling it next spring.

**EXECUTIVE
SESSION**

None.

**CONSENT
AGENDA**

Vice-Chairman Gill asked if any board member would like any item removed from the Consent Agenda.

Motion was made by Trustee Rathbun and seconded by Trustee Edwards to approve the Consent Agenda

To approve the bill listing and to issue warrants in payment thereof.

To appoint the secondary principals as official WHSAA representatives for the 2017-18 WHSAA Membership Resolution.

To approve 2017-18 out-of-state tuition agreements:

1. Belle Fourche School District #9-1, South Dakota
2. Alzada, Montana

To approve a 2017-18 mentor stipend for Shawna Fischbach.

To approve resignations:

1. Raelene Ray – Moorcroft K8 Part-time Lunch Aid
2. Christopher Ingersoll – Moorcroft High School Social Studies Teacher
3. Amber Kaplan – Hulett School Custodian

To approve 2017-18 extra-duty contracts:

1. Randi Faeth – Moorcroft High School Head Golf Coach
2. LuAnn Cornett:
 - a. Hulett high School Volleyball Assistant Coach
 - b. Hulett Junior High Volleyball Coach
 - c. Hulett Junior High Track
3. James Pannell – Hulett Ag Farm Sponsor

To approve hiring Amber Kaplan as a 2017-18 substitute/activity bus driver.

To approve 2017-18 hiring:

1. Kevin Connors – Moorcroft High School Social Studies Teacher
2. Johnna Ferguson – Moorcroft High School Library Para

3. Cora Fitzgerald – Sundance Elementary Part-time Literacy Para
4. Steven Roy Bush – Bear Lodge Bus Route Driver

To approve 2017-18 isolation applications:

1. Judd & Latrisha Bilbrey
2. Lonny & Cassie Bossman
3. LeRoy & Theresa Curren
4. Ben & Lori Garman
5. Doug & Rolene Halbmaier
6. Bernadine Hough
7. Guy & Shanna Howell
8. Nicole Leveque
9. Katie Moody
10. Charity Northrup
11. Brittany Richard
12. Nicole Roberts
13. Kim Somervold
14. Diane Wood

To approve the 2017-18 isolation application of a CCSD#1 employee, Sherri Moeller

To approve 2017-18 monthly maintenance isolation applications:

1. Justin & Charlee Kuhbacher
2. Chris & Stephanie Marchant

To approve 2017-18 requests to home school:

1. Dallas & Anna Burch
2. John & Melissa Burns
3. Ted & Sherri Davis
4. Ginger Gerstner
5. Rodney & Tonya Throckmorton
6. Katy Wiseman
7. Micaela Reeves
8. Terra Lambert

Motion carried.

Trustee Gray said he has received questions about isolation payments in light of budget concerns and asked that an explanation be recorded in the minutes. Attorney Mark Hughes read from W.S. 21-4-401 *“The board of trustees of any school district within the state shall provide transportation or maintenance for isolated elementary, middle, junior high or high school pupils resident within the district, whenever it would be in the best interests of the affected children to provide transportation or maintenance than to establish a school to serve these pupils, and for those isolated pupils resident within the district who are attending a school in another district pursuant to W.S. 21-4-502. Amounts paid under this section shall be subject to subsections (d) and (e) of this section and shall not exceed the actual costs incurred by parents or pupils.”* Attorney Hughes noted that payment of isolation is state-mandated and reimbursable. Motion carried.

BUS ROUTES The district transportation coordinators: Deb Bush, Hulett; Cheryl Studie, Moorcroft; and Deb Davis, Sundance, informed board members of the planned routes for this school year. The transportation coordinators, along with Robert

Wagner, district-wide bus maintenance/mechanic, answered questions from board members. As recommended by the superintendent, motion was made by Trustee Clonch and seconded by Trustee Rathbun to approve the 2017-18 bus routes as presented at tonight's meeting. Motion carried.

POLICY

As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Edwards to approve the revision to Policy IE – Organization of Instruction. Motion carried. A copy of the policy is attached and becomes a part of these minutes.

COMPENSATION

As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Rathbun to approve additional compensation of \$4,500 for Brittany Lenz, Sundance Community Education Coordinator, to oversee the 2017-18 Hulett Community Education program. Superintendent Broderson informed board members that these job duties would be taken over by Courtney Krul during the 2018-19 school year. Ms. Krul was recently hired as half-time Hulett School Counselor and half-time Director of Curriculum; this will allow Ms. Krul to have a year in our district before assuming these duties. Motion carried.

GRADUATION

As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Rathbun to approve 2018 graduation dates:

Hulett	Sunday, May 20	1 PM
Moorcroft	Sunday, May 20	3:30 PM
Sundance	Sunday, May 20	6 PM

The last day for seniors will be Wednesday, May 16, 2018. Discussion was held. Superintendent Broderson said it is his intent to set future graduation dates and times during the adoption of that school year's calendar. Motion carried.

RECOGNITION

Crook County School Board members want to recognize the following for their performance or accomplishments:

- ✓ Tom Necklason and all the custodial crews for doing a great job this summer! They completed many projects and did a lot of moving and reorganizing
- ✓ The transportation coordinators and Robert for their collaboration in establishing bus routes throughout the district!

DISCUSSION

Discussion was held about coordinating the relocation of power lines in the SHS athletic complex area with the City of Sundance and PREC. Action will be taken on this project at the September board meeting.

ADJOURNMENT

Motion was made by Trustee Edwards and seconded by Trustee Clonch to adjourn the meeting at 6:39 PM.

Chairman

Clerk

Organization of Instruction

IE

The Board is responsible for establishing a pattern of grade organization within the district and for housing and accommodating children in kindergarten through grade twelve.

Plans for the grouping and housing of instructional levels shall be recommended to the Board by the Superintendent. As circumstances change, the arrangements for all or part of the district may be modified.

The current plan as approved by the Board, is as follows:

<u>School</u>	<u>Grades</u>	<u>Town Location</u>
Hulett School	K-12	Hulett
Moorcroft K8	K-8	Moorcroft
Moorcroft High School	9-12	Moorcroft
Sundance Elementary	K-6	Sundance
Sundance Secondary	7-12	Sundance

Revised: May 19, 2014

Revised: October 19, 2016

Revised August 21, 2017