

Beggs
Public Schools
Student Handbook
2019-2020



Beggs Public Schools

2019-2020 Academic Year Calendar



First Semester Aug. 15-Dec. 20

Second Semester Jan. 7-May 14

Graduation May 15

Professional Development

August 12-14

October 21

January 6

February 17

May 15

Holiday Breaks

September 2 Labor Day

October 17-18 Fall Break

November 25-29 Thanksgiving

Dec 23-Jan 3 Christmas Break

January 20 MLK Day

March 13-20 Spring Break

April 10 Good Friday

Parent/Teacher Conferences

October 3 3:30-9:00 PM

March 12 3:30-9:00 PM

Snow Days

March 27

April 3, April 17, April 24

May 1, May 8



July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

First Semester Days Taught	
August	12
September	20
October	19 + 1 P/T
November	16
December	15
Total	82 + 1P/T

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Second Semester Days Taught	
January	18
February	19
March	15 + 1P/T
April	18
May	8
Total	78 + 1P/T

FOREWORD

This publication is intended to inform all persons involved with the learning process in the Beggs School system of the guidelines for behavior, as well as rights and responsibilities for students, faculty and administrators.

Policies stated in the publication are subject to review and change periodically as the standards and expectations of the community evolve.

It is hoped this publication will provide a sound basis for understanding between the school, the home and the community.

BEGGS BOARD OF EDUCATION

Rick Martin
Mike Siegenthaler
Leonard Moore
Dr. Tyson Christy
Matt Lee

The Board of Education is elected by voters of the Beggs community. They are the governing body of the Beggs Public School System. They are charged with the responsibility of determining school policies, hiring school personnel, approving all financial transactions, and many other administrative duties.

It is the duty of the students and all concerned to respect and obey school policies. The Board hires the Superintendent and charges her/him with responsibility of selecting teachers and in general the entire operation of the school.

The local board meets in the evening at 7:00 p.m. the second Monday of each month to transact school business. The time may vary because of conflicting interest, but community members may contact the Superintendent for the time of the monthly Board meeting.

In response to the Asbestos Hazard Emergency Response Act P.L. 99519, and EPA regulations, we have completed the three year re-inspection of our buildings that contained asbestos building materials.

As a result of our re-inspection, we are pleased to announce that areas that contain asbestos pose no health problems.

The management plan and the results of the re-inspection will be available for viewing during office hours Monday through Friday in the office of the Superintendent. Please call for an appointment.

PHILOSOPHY

The philosophy of the Beggs School is based upon the following rules:

Just as citizens of the total community have rights and responsibilities, so also do classroom citizens have rights and responsibilities.

The student does not divest himself of his constitutional rights on entering the schoolhouse.

So long as the student does not disrupt the educational process, impose upon, endanger or deprive others of their rights, the student will enjoy his freedoms of expression, orderly assembly, privacy of person and freedom from discrimination. Fair and reasonable procedures will be followed to assure the student/students' rights.

The student in turn, needs to recognize that to maintain an atmosphere conducive to learning, the reasonable exercise of authority by school officials is necessary.

All persons connected with our school must demonstrate respect for the rights of the students and students must accept their responsibilities toward others and toward the school system.

Rules of discipline are guidelines for behavior, so that all may know what is expected of them in the school community.

There are circumstances and/or conditions under which employees are permitted to touch students appropriately; maintaining a safe and orderly school environment, administering first aid and attending to health needs.

Typical examples of these circumstances include:

- 1) Intervening in fights
- 2) Preventing accidental injury
- 3) Protecting oneself
- 4) Providing care for a disabled student
- 5) Moving through a crowd to reach a situation

MISSION

The Beggs Public School District is committed to excellence through its students, curriculum, staff, facilities, and community. This commitment, we believe, will insure the opportunity for all students to become successful, contributing world citizens.

TEACHER QUALIFICATIONS

As parents, you have the right to know the qualifications of the teachers who instruct your child and Federal law requires the school district to provide you this information in a timely manner if you request it:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects they teach.
- Whether the teacher is teaching under emergency and provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the fields of discipline of the certification or degree.
- Whether paraprofessionals provide services to your child, and if so, their qualifications.

FREE EDUCATION

Beggs...All children have the right to a free and appropriate education. This is mandated by Public Law 94-142. This federal law provides for all handicapped children from birth to age twenty-one who may be in need of special education services. This may include children who are: Mentally Handicapped, Learning Disabled, Hearing Impaired, Blind or Partially Sighted, Emotionally Disturbed, Speech or Language Handicapped or Physically Disabled.

Beggs Public Schools are interested in locating and identifying handicapped children who are not currently receiving services. We offer such services as educational and psychological evaluations, counseling, speech and language evaluations in addition to basic services provided by the schools. All services are provided at no cost to the parent.

CHILDREN'S INTERNET PROTECTION ACT OF 2000

Beggs Public School has adopted a policy according to Public Law 106-55, Children's Internet Protection Act of 2000, which requires schools to teach online safety to students in order to educate minors about appropriate online behavior, including interactivity with other individuals on social networking websites and in chat rooms and cyber bullying awareness and responsibility. Please reference Beggs Public School Policy EFBCA.

INTERNET/TECHNOLOGY POLICIES:

- There is no legitimate expectation of privacy in the use of the school district's technology. This includes the school's wireless capabilities.
- The school district will discipline students for cyberbullying.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Beggs Public Schools would like to hereby notify parents of students currently in attendance and eligible students currently in attendance, at the Beggs Schools of their rights under the Family Educational Rights and Privacy Act. The parent or eligible student has a right to:

1. Inspect and review the student's educational records.
2. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
3. Consent to disclosure of personally, identifiable information contained in the student's education records, except to the extent that the Act and regulations in this part authorize disclosure without consent.
4. File with the U.S. Department of Education a complaint under the Act concerning alleged failures by Beggs Schools to comply with the requirements of the Act and this part; and obtain a copy of the policy adopted under the Act.
5. The district will arrange to provide translations of this notice to non-English speaking parents in their own native language.

PARENT BILL OF RIGHTS:

- The school district is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. 25 O.S. Section 2001

NOTICE FOR DIRECTORY INFORMATION:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Beggs School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Beggs School district may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Beggs School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets
- Directory information, which is information that is generally not considered harmful or an invasion of privacy is released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEA's) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Beggs School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 1st. Beggs School District has designated the following information as directory information:

Student's name	Participation in officially recognized activities and sports
Address	Weight and Height of member of athletic teams
Telephone Listing	Degrees, honors, and awards received
Email address	Major field of study
Photograph	The most recent educational agency or institution attended
Date and place of birth	
Dates of attendance	
Grade Level	

HATCH AMENDMENT:

The school district is committed to enforcing the Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. 1232h, included in the Goals 2000 Educate America Act of 1994. PPRA applies to all funding provided by the United States Department of Education and seeks to protect the rights of parents to inspect survey or instructional materials if these materials or surveys are funded by the United States Department of Education.

- With respect to survey activities, survey materials, evaluation materials, and instructional materials used by students and funded by the United States Department of Education, the school district will:
 1. Make such materials available for inspection by parents.
 2. Obtain written parental consent if students are required to participate in a survey, analysis or evaluation that reveals information such as
 - Political affiliations
 - Mental and psychological problems potentially embarrassing to the student and his/her family
 - Sexual behavior or attitudes
 - Illegal or self-incriminating behavior (such as use or possession of tobacco, alcohol, or other drugs)
 - Critical appraisals of other individuals with whom respondents have close family relationships
 - Legally recognized privileged or analogous relationships, such as those of lawyers, doctors, and ministers
 - Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

BEGGS DISTRICT POLICY PROHIBITING HARASSMENT AND VIOLENCE

GENERAL STATEMENT OF POLICY

It is the policy of Beggs School District (the "School District") to maintain a learning and working environment that is free from religious, racial or sexual harassment and violence.

It shall be a violation of this policy for any pupil, teacher, administrator or other school personnel of the School District to harass a pupil, teacher, administrator or other school personnel through conduct or communication of a sexual nature or regarding religion and race as defined by this policy.

It shall be a violation of the policy for any pupil, teacher, administrator or other school personnel to the School District to inflict, threaten to inflict, or attempt to inflict religious, racial or sexual violence upon any pupil, teacher, administrator or other school personnel.

The School District will act to investigate all complaints, formal or informal, verbal or written, of religious, racial or sexual harassment or violence, and to discipline to take appropriate action against any pupil, teacher, administrator or other school personnel who is found to have violated this policy.

Grievance Procedures may be found in all offices and libraries on Beggs School Campus.

NOTICE OF NONDISCRIMINATION

Beggs Public Schools does not discriminate on the basis of race, color, national origin, gender, age or disability in admission to its programs, services, or activities, in access to them in treatment of individuals, or in any aspect of their operations. The Beggs Public Schools also does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator(s).

Name/Title: Brian Terry, Superintendent

Office Address: 1201 West 9th

Phone Number (Voice/TDD): 918-267-3628

Days/Hours Available: 8:00 – 3:30

Name/Title: Chad Stanton, Athletic Director

Office Address: 1201 West 9th

Phone Number (Voice/TDD): 918-267-3625

Days/Hours Available: School Days 8:00 – 3:30

A copy of the Beggs Schools Grievance Procedures may be found in each school office and in each school library.

IMMUNIZATION

Children in child care must be up-to-date for their age for the vaccines listed.

All measles, mumps and rubella and varicella vaccine doses must be administered on or after the child's first birthday or up to 4 days before the birthday to be counted as valid doses.

If the 4th dose of DTP/DtaP is administered on or after the child's 4th birthday then the 5th dose of DTP/DtaP is not required.

The 5th does of DtaP must be given on or after the 4th birthday or within 4 days before the birthday.

If the 3rd does of Polio is administered on or after the child's 4th birthday then the 4th dose of Polio is not required.

Hepatitis A vaccine must be administered on or after the child's second birthday or within 4 days before the birthday.

Hepatitis B may be administered in a two (2) dose series to children 11 thru 15 years of age. All other age groups will receive the three (3) dose Hepatitis B series.

A parental history of a child having varicella disease is acceptable in lieu of varicella vaccine.

Hib vaccine is not required for student in pre-kindergarten through grade twelve, but is required for children in child care.

Longer than recommended time periods between doses of multi-dose vaccines do not diminish the effectiveness of these vaccines. It is not necessary to restart the series of any vaccine due to extended time periods between doses.

Children may be allowed to attend school if they have received the first dose in the series of any multi-dose vaccine but must complete the series on schedule.

Pneumococcal vaccination (PCV or PPV) is not required for school or child care.

Doses administered 4 days or less before the minimum intervals or ages, will be counted as valid doses; applies to all children including those already enrolled.

HEALTH SERVICES

SICK CHILD POLICY

Any student with a temperature of 100 degrees or over will be expected to stay home until he/she is free of fever for 24 hours.

Students with vomiting or diarrhea are also expected to stay at home until free of all symptoms for 24 hours. This will insure a more complete recovery of your child and help control the spread of communicable disease at school.

MEDICATION POLICY

Children are not to transport medication to school.

Every effort should be made to administer medication at home, as it does represent a disruption in the student's school day. If your child's physician feels it is necessary for him/her to take medication at school, the following policy will be enforced.

By Oklahoma State law, the school nurse or other designated school employee may administer a prescription or non-prescription medication to a student during the school day.

A prescription medication must be contained in its current prescription vial. A non-prescription medication must be in its original container. **NO MEDICATION WILL BE GIVEN UNLESS IT IS IN ITS PROPER CONTAINER.**

Written parental/guardian permission must accompany the medication indicating:

1. Student's Name
2. Name and Strength of medication
3. Amount to be given
4. Time to be given
5. Parent/Guardian signature

Any medication given on a daily basis must have a parent/guardian and a physician written authorization on file.

If a student has asthma, please make the school aware by filling out an Asthma form that allows you to indicate if the student must carry his/her own inhaler. A doctor and parent must both sign for a student to self-administer asthma medication.

Medication Permission forms and Asthma forms are available in the school office and nurse's office. A detailed Medication policy is also available upon request.

ENROLLMENT

All students between the ages of Five (5) years and eighteen (18) years of age residing in the geographical area of the Beggs Public School District, I-4, have a right and responsibility to be enrolled in the Beggs Public Schools. All children between the ages of five (5) years on or before September 1, and twenty-one (21) years on or before September 1, shall be entitled to attend school free of charge in the district in which they reside, provided that children who have reached the age of five (5) years on or before September 1, of the school year shall be admitted to kindergarten classes approved by the State Board of Education. Except as otherwise provided by law, no child shall be enrolled in the first grade unless he or she will have reached the age of six (6) years on or before September 1, of the school year and completed kindergarten. A Social Security number should be on file for students.

Exceptions to the responsibility include those students who have completed four years of high school work, are in attendance at some private or other school where other means of education are provided, or where the student has been excused by reasons of law as provided in Section 153, or other sections of the School Laws of Oklahoma, 1974.

Students enrolling in Beggs Middle School or Senior High School will enroll in 7 periods each day. Seniors participating in extracurricular activities, such as basketball, football, band, pep club, cheerleaders, FHA and FFA must enroll in 6 continuous subjects unless concurrently enrolled or taking internet classes. Students enrolling in the Area Vocational School will have to follow the enrollment guidelines set up by Vocational School officials.

- **Enrollment Documents Required**

- Birth Certificate
- Social Security Card
- Shot Records
- Current Transcript
- Proof of Residency such as deed to home, lease agreement, or utility bill (water or electric) in parent/legal guardian's name

SENIOR'S 6-PERIOD DAY (per enrollment forms):

For the BHS senior student to be enrolled only in 6 periods a day, the student must have taken or be enrolled in all necessary classes to graduate at the end of the current school year. He/She must also have the permission of the school and the parent/guardian. All the parties must agree to the terms of this agreement stated below. Students will only be allowed to apply to 1st to 7th hour. The student agrees to only be on campus during the assigned times according to their schedule.

Parent/Guardian releases Beggs Public School from any responsibility for their student's actions during the time of the school day when he/she is not enrolled in classes. I hereby give my permission for my child to only be enrolled in 6 period hours each school day.

Agreement to this statement is found on senior's enrollment form.

ALTERNATIVE SCHOOL POLICY

Beggs High School will offer an alternative school if it becomes necessary during the school year.

The school hours will be 8:15 a.m. – 12:30 p.m., Monday – Thursday.

If a student has been permanently suspended from the regular classes of the high school because of behavior problems, that student may be offered the opportunity to attend the alternative school. Once a student has entered the alternative school, any further behavior problems will be grounds for permanent removal from school.

No new students will be admitted to alternative school three weeks prior to the end of school. If a student is absent during the final three weeks and this puts them over allowed number of absences, the child will not be able to attend alternative school and will not pass. Students and guardians must complete all required paper work before starting coursework in Alternative School. (See Enrollment Office)

VIRTUAL SCHOOL AND ONLINE COURSES

Beggs Public Schools uses an online program for students called OdysseyWare. This program is used for our virtual students, credit recovery, and/or when the current year's master schedule will not allow for specific core courses to fit in the student's individual schedule. Students are monitored as they work in the OdysseyWare program, and student progress in courses is tracked weekly. Please see the following for further explanation:

Odysseyware Terminology:

- **Virtual:** Total Virtual students who are enrolled virtual classes only.
- **Blended:** These students have a mixture of online and at school classes.
- **Credit Recovery:** These students are making up a class they have either failed or did not complete.
- **First Time Credit:** These students may be move-ins and need certain courses for graduation, either semester or year-long courses.
- If a student is a Virtual Student, he/she will complete ALL coursework online from home. However, once a student begins a semester on campus at Beggs schools, that student cannot change to a Virtual Student until the semester is completed. Virtual students are required to enroll each year. Students defined as Virtual should only be on campus for a legitimate educational purpose. Students need to check in with the main office and obtain permission to be on campus. Students who do not log in and regularly participate in their Odysseyware course work will be withdrawn from school. Virtual Students will be required to complete 5% of each course per week. Students are always allowed to work ahead if they would like to complete more than the 5% requirement.
- Students must make every effort to pass and complete all scheduled classes. However, students who have failed classes for high school credit or did not complete a class may be eligible to pursue their academic requirements through OdysseyWare coursework. If make-up credits are needed to meet graduation requirements, a counselor will be available to assist the student in determining an appropriate method for completing these requirements. If you fail a class that is required for graduation, you will be pulled out of an elective to complete the required course during the day.
- As a last resort, students may be placed in an online class when the master schedule of the school does not allow for the student to have the course in his/her schedule. For instance, if a student is in high school band (1st hour) and athletics (7th hour), his/her schedule now has

limitations on where to place other core classes such as math, English, science, or history. To ensure that the student is able to continue to earn credits to graduate on time, he/she may be placed in an online course at the administration's discretion.

- If a student's schedule DOES allow for the core class to fit in his/her schedule, being in a classroom with a teacher is the priority over taking the course online. A student cannot take a course online to avoid a specific classroom.
- All Odysseyware classes are subject to eligibility requirements. If a student is not passing his/her online class, they will not be eligible to compete in extracurricular activities for the week of ineligibility.
- When a student completes an online course, they may request to have the next course uploaded to be able to work ahead. The Academic Advisor will make the decision if there is enough time left in the semester for a new course to be added.
- Students who have a full seven hour school day may request to work on ONE additional course online at home.

CONCURRENT CLASSES (OSUIT)

Students enrolling as a Junior or Senior at Beggs High School have the opportunity to attend Oklahoma State University Institute of Technology (OSUIT) in Okmulgee to earn high school credit and college hours at the same time. Beggs High School students need to be enrolled in at least 2 classes at BHS to be eligible for concurrent enrollment.

Juniors who choose to take concurrent classes along with high school courses must be enrolled in at least six classes total with one hour of travel time. **Seniors** must be enrolled in at least five classes total with one hour of travel time.

OSUIT revises their policy occasionally regarding how much they will waive in tuition. Parents/Guardians need to check with OSUIT prior to enrolling about the cost to attend OSUIT. Currently, Juniors receive a tuition waiver for up to 9 hours PER YEAR (Summer, Fall, Spring), and Seniors receive a tuition waiver for up to 18 hours PER YEAR (Summer, Fall, and Spring). Parents/Guardians are responsible for paying all of the fees associated with their student's concurrent classes.

For more information on enrollment procedures with OSUIT, please see the Academic Advisor.

ATTENDANCE

Accomplishing our goal of providing the best, most appropriate education to every one of our students requires that we all work together to achieve that end. One of the things that we need from our students is regular attendance. In other words, we need you in school every day so that we can provide the instruction you need to be successful.

Students with good attendance will be rewarded with the following semester test exemption:

- a. No more than three (3) absences (AE, AU, and/or AD) in a class with A or B average. School sponsored activities (EE) do not count toward these three (3) absences. Doctor verified illnesses/injuries lasting 2 or more days will only count as ONE absence for exemption purposes.

Certificates of perfect attendance will be awarded to students who have maintained perfect attendance during the school year. (Missing more than one period during either the morning or afternoon session will be recorded as a one-half day absence.) For high school and middle school students: If a student misses 15 minutes or more of a class period, they will be counted absent for that class period.

B. ATTENDANCE REQUIREMENT

The underlying guideline for the attendance policy is that students **must be in attendance a minimum of 90% of the time to receive credit**. Students will receive an "NC" for No Credit if attendance does not meet the state requirement. We understand that sickness or family obligation occasionally necessitates an absence from school. When this occurs, we request that your parent/guardian call the office each day of your absence to inform the school of the absence. NOTES FROM HOME WILL NOT BE ACCEPTED. Parents are encouraged to request homework if the child's absence exceeds two days. Students will be provided make-up work within 24 hours of request. We also understand that extenuating circumstances may result in the student missing more than the allowable days. As a result, an appeals process has been established so that the minimum attendance policy can be waived on an individual basis. The appeals process consists of the following step: When there are extenuating circumstances, the student and parent should request a hearing with the principal. Students who are absent 10 consecutive school days will be dropped from Beggs Schools.

****For OSSAA sponsored extracurricular activities:**

OSSAA Rule 2 states "A student who has not attended classes ninety percent of the time for the semester in a school district becomes ineligible."

Fall Semester 2019-2020: 82 days taught = 8 days allowed for AE/AU absences

Spring Semester 2018-2019: 78 days taught = 8 days allowed for AE/AU absences

C. PARENTAL NOTIFICATION

Since the purpose of this attendance policy is to encourage good attendance, the school will strive to help prevent any student from losing his/her grade(s) solely on the basis of absenteeism. The attendance office will inform the parents/guardians of any student whose attendance is becoming a problem. The following steps will be utilized:

1. Notification will be made periodically for students with attendance issues. The parent/guardian will be informed at the **fifth and/or seventh** absences.

2. The parent/guardian will be informed at the fifth and/or seventh absence regardless of when it occurs during the semester. Parents/Guardians are expected to call the office by 9:30 am if a student will be absent. If the office has not been contacted by the parent/guardian, a text will be sent from the school to communicate that the student's attendance will be recorded as AU (unexcused absence). Parents/Guardians are encouraged to call so that the AU can be changed to AE (excused absence).

- 1st and 2nd consecutive AU with NO CONTACT from parents/guardians, a text will be sent from the school.
- 3rd consecutive AU with NO CONTACT from parents/guardians, a call will be made from the school.
- 5th, 7th, and 10th consecutive AU with NO CONTACT from parents/guardians, a visit will be made to the student's residence. The principal, registrar, and school officer will be present.
- On the 10th consecutive AU, the student will be dropped from Beggs Public Schools
- When three (3) home visits are conducted and recorded, all attendance information will be provided to the District Attorney along with a written referral for an investigation into the student's nonattendance.

NOTICE: PENALTIES OF LAW FOR NON-ATTENDANCE. (Section 381.D) Any parent, guardian, custodian, child or other person violating any of the provisions of this section, upon conviction, shall be guilty of a misdemeanor, and shall be punished as follows:

1. For the first offense, a fine of not less than Twenty-five Dollars (\$25.00) nor more than Fifty Dollars (\$50.00), or imprisonment for not more than five (5) days, or both such fine and imprisonment;

2. For the second offense, a fine of not less than Fifty Dollars (\$50.00) nor more than One Hundred Dollars (\$100.00), or imprisonment for not more than ten (10) days, or both such fine and imprisonment; and

3. For the third or subsequent offense, a fine of not less than One Hundred Dollars (\$100.00) nor more than Two Hundred Fifty Dollars (\$250.00), or imprisonment for not more than fifteen (15) days, or both such fine and imprisonment.

D. ABSENCE CATEGORIES: EE, AE, or AU

- **1. SCHOOL RELATED ABSENCES (EE):** Absences for school sponsored activities will not be counted against the minimum attendance requirement. To qualify as a school sponsored activity, the activity must be under the direct supervision of a teacher or coach. According to OSSAA rule 2, “a student who has not attended classes ninety percent of the time for the semester in a member school becomes ineligible.” The State Board of Education Rules state “the maximum number of absences for activities whether sponsored by the school or outside agency/organization which removes a student from the classroom shall be **ten** for any one class period of each school year. Excluded from the number are state and national levels of school-sponsored contest. State and national contest are those for which a student must earn the right to compete.”(If a student is participating in a progressive tournament and misses more than one day of school during that tournament, only one day's absence will be counted against the ten.) **STUDENTS WILL BE RESPONSIBLE FOR OBTAINING AND COMPLETING ALL ASSIGNMENTS PRIOR TO THE ACTIVITY OR MAKE PRIOR ARRANGEMENTS WITH THEIR TEACHERS TO COMPLETE ASSIGNMENTS AT THE TEACHER'S DISCRETION.**
- **2. DOCTOR VERIFIED (NON-CHARGEABLE) ABSENCES (AD):** Absences for hospitalization and/or doctor verified illness or injury will not be charged against the minimum attendance requirement. **DOCUMENTATION WILL BE REQUIRED FOR THESE ABSENCES.** If grades are taken during the absence, the student must make arrangements with the teacher to complete the missed assignments within the designated time period. (A designated time period is defined as one day to make up work for each day missed. An example is if a student missed Monday and Tuesday and is back in school on Wednesday, he/she would have until Friday afternoon to complete all assignments and tests.) No penalty will be assessed to work made up on time. Zeroes will be recorded permanently for any work not made up on time.
- **3. EXCUSED ABSENCES (AE):** If a student is absent with the approval of his/her parent/guardian for any reason except an approved school activity, the absence counts as one of the student's allowable days. If grades are taken during the absence, the student must make arrangements with the teacher to complete the missed assignments within the designated time period. (A designated time period is defined as one day to make up work for each day missed. An example is if a student missed Monday and Tuesday and is back in school on Wednesday, he/she would have until Friday afternoon to complete all assignments and tests.) No penalty will be assessed to work made up on time. Zeroes will be recorded permanently for any work not made up on time.
- **4. TRUANCY (AU):** A student is truant when he is absent without prior permission from the school and the parents. Examples of truancy include: simply missing school without permission, obtaining a pass to go to a certain place and not reporting there, becoming ill and staying in the restroom instead of reporting to the office, leaving class without permission, leaving school without permission, etc. **IF A STUDENT IS ABSENT WITHOUT AN EXCUSE, HE/SHE WILL BE**

INELIGIBLE TO PARTICIPATE IN ANY SCHOOL ACTIVITY THAT DAY OR NIGHT. Truant students will be dealt with according to the following penalties:

- First Offense:
 - Saturday School - Saturday School is primarily aimed at students who are truant from school or do not attend required Encore sessions. Non-attendance at Saturday School will result in additional Saturday School assignment. Non-attendance will be excused only for a doctor verified illness. Saturday School assignments will be limited to five per year per student.

E. TARDINESS (T) - A student not in the classroom when the tardy bell rings is considered tardy. If a student is detained by a teacher, administrator, or counselor, the student must have a note from that faculty member to be considered excused (not tardy). Any student who has excessive tardies (3 or more) will be referred to the principal for discipline. Parents must call before 8:20 am to excuse a tardy. No tardies will be excused if the call is made after school starts.

F. HALL PASSES - Students must have permission to be in the halls during class time. Students will be given a hall pass as evidence of permission. The hall pass must be visible or disciplinary action will be taken.

BUS BEHAVIOR

The School Laws of the State of Oklahoma stipulate that transportation by bus may be furnished by the school district but that the district is not required to do so. Therefore, by law, it is a privilege to ride a school bus and not a right to such transportation.

Bus transportation is provided for students enrolled in the Beggs Schools as follows:

1. For students residing at a distance greater than one and one-half miles from the school of record.
2. For any other purposes designated as being of benefit to the total program of the school and as approved by the Principal/Superintendent.

Bus rules and regulations shall be enforced by each building principal.

CLASS SCHEDULES

High School	Start time: 8:20 a.m.	End time: 3:20 p.m.
Middle School	Start time: 8:20 a.m.	End time: 3:20 p.m.
Elementary	Start time: 8:20 a.m.	End time: 3:20 p.m.

BEGINNING AND END OF SCHOOL DAY PROCEDURES

Buses will arrive at school in the mornings between 8:00 – 8:15 a.m.

Buses will depart school at approximately 3:30 p.m.

The school day begins at 8:20 a.m. Breakfast is served at 8:00 a.m. Students are not to arrive at school before 8:00 a.m. There is no supervision for children on the school grounds before 8:00 a.m.

The elementary school day ends at 3:20 p.m. Arrangements should be made to pick up your child/children as soon as school is out each day. Alternately, please utilize a Day Care provider if you cannot, pick up your child/children immediately after school. We are concerned for the safety of your child after school when there is no supervision on the school grounds.

LUNCH/BREAKFAST PROGRAM

<u>Students (PK-12th)</u>	Charge Breakfast \$1.80	Charge Lunch \$2.30
Teachers	Charge Breakfast \$2.05	Charge Lunch \$3.30

*Limited charges per student - \$10.00 (lunch and breakfast)

If the charge limit is reached and/or exceeded, a peanut butter or cheese sandwich and milk will be served until balance is paid in full.

If siblings are at the same site (Elementary, Middle School, High School), one check or payment can be split between the students at that site. If siblings are located at different sites, there will need to be separate checks/payments made for each site.

Prices subject to change as necessary.

PASSES AND PERMITS

All students absent or tardy, will be required to have an admit from the office, signed by the office staff. This includes tardiness or absence for each and every period of the day.

A pupil must have a permit to go from any room in the building to any other room or to see any other teacher, if during school hours. It is not necessary for students to go to their lockers after the tardy bell rings.

All visitors must check in at the administration office before visiting with any student or teacher.

LEAVING SCHOOL GROUNDS

Beggs Public Schools adhere to a “closed campus” policy therefore students are not permitted to leave school grounds. All students will be required to stay on the campus from the time they arrive until they leave for the day.

Students who become ill during the day, or who find it necessary to leave for any reason, must have parent/guardian permission to check out. Parents/Guardians must CALL the front office and speak to office staff.

PROMOTION OF STUDENTS

A student may miss no more than 10% of days taught in an individual class per semester and pass. This includes all excused and unexcused absences. A “no credit” will be given in those classes at the high school level. Parents and guardians will be notified by letter on the 5th and 7th absences.

REQUIREMENTS FOR GRADUATION IN SENIOR HIGH SCHOOL

To graduate from Beggs High School, a student must complete a total of 25 units during the time he/she is enrolled in grades 9 through 12. These units include: (Board Policy EIED)

College Preparatory/Work Ready Curriculum:

4 units of English
3 units of Math
3 units of Science
½ unit of Government
½ unit of Oklahoma History
1 unit of U.S. History
1 unit of additional History
2 units of Foreign Language or 2 units of Computer Technology
1 additional unit of any of the above areas
1 unit of Fine Arts
8 units of Electives

Core Curriculum:

4 units of English
3 units of Math
3 units of Science
½ unit of Government
½ unit of Oklahoma History
1 unit of U.S. History
1 unit of additional History
1 unit of Fine Arts
1 unit of Computer Technology
10 units of Electives

The local Board of Education in any school district has the authority to set local requirements for graduation over and above those required by the State.

Concurrent enrollment and approved internet classes (with Principal approval) will be approved for study and will be allowed to count for regular course work during the regular school term.

MIDTERM AND SEMESTER TESTS FOR HIGH SCHOOL STUDENS

Tests will be given at the end of midterm and/or semester periods. There will no opportunity for “make-up” exams. If a situation occurs that requires a student take his/her tests early, the student must make arrangements with classroom teachers and the principal (AT LEAST) 48 hours PRIOR to the scheduled test dates. All midterm and semester test will be cumulative.

REPORT CARDS

Report cards will be handed to students the week following the nine-week or semester examinations. This report card is for the parents’ records, and the school official does not request that you return them (except in elementary school). Grading system is as follows:

A	90 to 100%
B	80 to 89%
C	70 to 79%
D	60 to 69%
F	59 and below

SUPERINTENDENT’S HONOR ROLL

Students must earn all A’s for the semester.

PRINCIPAL’S HONOR ROLL

Students must earn all A’s and B’s for the semester.

GRADE PLACEMENT

The following credits are required for grade placement:

Seniors: 18 Juniors: 12 Sophomore: 6

STATE HONOR SOCIETY

The top 10% of the student body will be determined on the following basis:

Academic records of grades for the previous year and through the first semester of the current year.

DISTINGUISHED GRADUATES

Valedictorian and Salutatorian and/or Distinguished Graduates will be determined on the following basis:

1. For the high school academic records of grades of the ninth through the 6 semester transcript. Honors classes will be figured in.
2. Regular classes will earn the following points per grade:
A – 4 B-3 C-2 D-1

Beginning with the 2009 graduates Valedictorian, Salutatorian, and/or Distinguished Graduates must have taken the following classes:

Chemistry or concurrently enrolled in college level science course, Trigonometry/PreAP Calculus or concurrently enrolled in college level math course, AP English or concurrently enrolled in Comp I and II.

Honor classes will earn the following points per grade:

A – 5 B – 4 C – 3 D – 2

Honor classes will be marked by a (w) weighted on the transcript.

Concurrent enrollment equals honors classes.

Distinguished Graduates will be any student above a 4.0 GPA on a weighted scale.

Valedictorian and Salutatorian candidates must attend 4 complete school calendar years.

NATIONAL HONOR SOCIETY

The National Honor Society is an honorary scholastic club composed of students who have been selected on the basis of scholastics (91%) in core classes, leadership, service and character. Students are nominated during the first semester of their sophomore year.

NCAA/NAIA CLEARINGHOUSE

Student athletes interested in pursuing athletic endeavors in college need to enroll in the clearinghouse process during his/her sophomore year. See your coach for information.

SCHOOL SPIRIT

School spirit is an intangible something that makes the student try to excel in order to reflect credit upon his school. It is school spirit that makes a student work willingly with his fellow students and teachers. This spirit teaches him to respect and honor the rights of others. To work hard that his school might excel in any endeavor is the reward for good school spirit.

School spirit is devotion to a school and its traditions; it is a steady and loyal force riding the uncertain waves of victory and defeat; it is the principle guiding him who seeks through study and intelligent thinking and doing to benefit his school.

School spirit is the willingness to be true to high ideals, to be loyal, to cooperate, and to serve. It is the best evidence of inherent manhood or womanhood.

Student's records are considered by people in industry as the best criteria for judging the probable success in future life. When a student applies for a position, the company representative writes the school for your record. They want to know how well you can work with others, academic achievement, attendance, reason for absences, etc. We are always happy if we can give a good report, but remember you are making the record during your high school days. We can only report the record as it is.

ELIGIBILITY REQUIREMENTS FOR EXTRACURRICULAR ACTIVITIES

Oklahoma Secondary School Activities Association implementations of new Scholastic Eligibility Rules are available on request in the Principal's office.

BEHAVIOR POLICIES OF EXTRACURRICULAR ACTIVITIES

Behavior policies of extracurricular activities will be enforced. Parent/Guardian and student signatures on the behavior/participation policies are representative of the parent/guardian's and student's understanding of the policy(s).

STUDENTS INSURANCE

The school system assumes no financial responsibility for medical cost of an accident occurring to a student while participating in a sport or other school activities. An accident insurance program is offered for your convenience. Neither the school nor any school official is compensated by the Insurance Company. We have selected an Insurance company that provides student accident insurance through approximately 400 school districts in Oklahoma.

ATHLETIC EVENTS

Admission:

All High School athletic events

Adults \$5.00 Students \$3.00

All Middle School athletic events

Adults \$3.00 Students \$2.00

Only students participating, people working and the people who have the Golden Key, OSSAA Coaching passes or Faculty passes will be admitted without paying.

CONDUCT OF FANS AT ATHLETIC EVENTS

All school rules apply to students at extracurricular activities.

Fans leaving during a ball game must pay to re-enter. We would rather you stay inside.

Any person who makes uncomplimentary remarks to the players, officials, or other fans will be asked to leave the grounds and not be allowed to come to other school activities.

Any person under the influence of intoxicating substances will not be allowed to attend a school activity.

Any person drinking intoxicating beverages or who is intoxicated while on school grounds will be removed from the grounds and charges will be preferred.

GYMNASIUM RULES

Students will not be permitted in the gym, shop or agriculture building unless supervised by a teacher. Shoes that are worn outside may not be worn on the gymnasium floor.

ACTIVITY TRIPS

Students must dress in the same manner as found in school. Students must conduct themselves in the same manner as required in school. Students must return on the bus in which they are transported to activities unless released to parents, grandparents, or guardians by a signed release.

BULLYING AND CYBERBULLYING:

- Specifically prohibit threatening behavior, harassment, intimidation, and bullying by students
- Specifically prohibit threatening behavior by electronic communication, whether or not such communication originated at school or with school equipment. If the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.
- The bullying policy, as per Oklahoma law 70 O.S. Section 24-100.4(A)(4)(d), is listed on the school's website along with a form to report a possible bullying incident.

STUDENT DISCIPLINE

The school's primary goal is to educate, not discipline; however, when the behavior of an individual student comes in conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. By Oklahoma statutes, the teacher of a child attending a public school shall have the same right as a parent or guardian to control and discipline such child according to local policies during the time the child is in attendance or in transit to or from the school or any other school function authorized by the school district or classroom presided over by the teacher. The goal of this disciplinary policy is to correct the misconduct of the individual and to promote adherence by that student and other students to the policies and regulations of the district. Faculty response to student misconduct is a matter directly influencing the morale of the entire student body. As such, all students will be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. Examples of these circumstances are: the student's attitude, the seriousness of the offense, and its potential effect on other students. In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary actions, the faculty will be mindful of

the fact that they are dealing with individual personalities. The faculty will consider consultation with parents on disciplinary measures that might prove most effective in particular instances.

DISCIPLINE CODE

The following behaviors at school, while on school vehicles or going to or from or attending school events will result in disciplinary action, which may include in-school placement options or out-of-school suspension:

1. Arson;
2. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, religion, ancestry, national origin, disability, gender or sexual orientation by making or transmitting or causing or allowing to be transmitted any telephonic, computerized or electronic message;
3. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, religion, ancestry, national origin, disability, gender or sexual orientation by broadcasting, publishing or distributing or causing or allowing to be broadcast, published or distributed, any message or material;
4. Cheating;
5. Conduct that threatens or jeopardizes the safety of others;
6. Cutting class or sleeping, eating or refusing to work in class;
7. Disruption of the educational process or operation of the school;
8. Extortion;
9. Failure to attend assigned detention, alternative school or other disciplinary assignment without approval;
10. Failure to comply with state immunization records;
11. False reports or false calls;
12. Fighting;
13. Forgery;
14. Gambling;
15. Harassment, intimidation, and bullying;

16. Hazing (initiations) in connection with any school activity;
17. Inappropriate attire (clothing or accessories that display pictures, lettering or numbering that is profane, vulgar, repulsive or obscene, that advertises or promotes dangerous weapons, tobacco, alcoholic beverages, low-point beer, drugs, drug-related items or paraphernalia or that unduly exposes the body; clothing, accessories, makeup, hair styles, or arrangements or decorations worn or displayed on the body that are likely to cause a substantial and material disruption of school operations);
18. Inappropriate behavior or gestures;
19. Inappropriate public behavior;
20. Indecent exposure;
21. Intimidation or harassment because of race, color, religion, ancestry, national origin, disability, gender or sexual orientation, including but not limited to: (a) assault and battery; (b) damage, destruction, vandalism or defacing any real or personal property; or threatening, by work or act, the acts identified in (a) or (b);
22. Obscene language;
23. Physical or verbal abuse;
24. Plagiarism;
25. Possession of a caustic substance;
26. Possession of obscene materials;
27. Possession, without prior authorization, of a wireless telecommunication device;
28. Possession, threat or use of a dangerous weapon and related instrumentalities (i.e.; bullets, shells, gun powder, pellets, etc.);
29. Possession, use, distribution, sale, conspiracy to sell or possess or being in the chain of sale of distribution, or being under the influence of alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer) and/or controlled substances;
30. Possession of illegal and/or drug related paraphernalia;
31. Profanity;
32. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers;
33. Theft;

34. Threatening behavior (whether involving written, verbal or physical actions);
35. Truancy;
36. Use or possession of tobacco in any form;
37. Use or possession of missing, or stolen property if property is reasonably suspected to have been taken from a student, a school employee, or the school;
38. Using racial, religious, ethnic, sexual, gender or disability-related epithets;
39. Vandalism;
40. Violation of the Board of Education policies, rules or regulations or violation of school rules and regulations;
41. Vulgarity;
42. Willful damage to school property;
43. Willful disobedience of a directive of any school official; In addition, conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, will also result in disciplinary action, which may include in-school placement options or out of school suspension.

ACTION ALTERNATIVES FOR THE PRINCIPAL

In considering alternatives for disciplinary action, the faculty and administration of Beggs Public Schools will be using items from the following:

1. Conference with the student
2. Before or after school detention
3. In-school detention
4. Parental conference/advise parents
5. Saturday school/Community Service
6. Suspension/ expulsion
7. Removal from class or group (temporary or permanent)
8. Financial restitution
9. Restricting student to campus
10. Refer to other social agencies

11. Involve law enforcement
12. Any other disciplinary action deemed appropriate

We would like to emphasize that the alternatives for discipline will include the items listed above, but will not be limited to that list. Nor should it be misconstrued in any way that this list reflects an order of sequence of events as to how disciplinary action will be taken.

SUSPENSION AND EXPULSION

A. The principal or superintendent has the authority to suspend any student in accordance with existing state laws for misbehavior or other sufficient reason. Suspension will be reported immediately to the superintendent and parent.

B. Some of the causes for suspension and expulsion of students are:

- Violations of policy or regulations
- Possession of an intoxicating beverage, low-point beer, (See policy FNCE)
- Possession of missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities
- Possession of a dangerous weapon or a controlled dangerous substance (Uniform Controlled Dangerous Substances Act) (See policies FNCE and FNCGA)
- Possession of a firearm shall result in out-of-school suspensions of not less than one year (See policy FNCGA)
- Any act, which disrupts the academic atmosphere of the school, endangers or threatens fellow students, teachers, or officials or damages property.
- Adjudication as a delinquent of a violent or non-violent offense

C. The student has the right of hearings and appeals as provided by state statutes.

D. Suspended students shall be re-admitted to class only after consultation with the principal.

SHORT TERM SUSPENSION

Five (5) day suspension or less - The parent/guardian will be notified of the suspension by certified mail and/or telephone. Students are not permitted to participate in, or to attend any school activity while

under suspension. The student will have to return with a parent or guardian in order to be re-entered to class.

SATURDAY SCHOOL/COMMUNITY SERVICE

Service to be determined by principal and contracted with the student/parent/guardian. Examples of service might be: picking up trash, sweeping/mopping floors, cleaning chalk/marker boards, organizing book room, and/or any reasonable service to the school or community. Supervised school service will be done on Saturday mornings from 8:00 a.m. until 12:00 noon. If a student is absent from his/her assigned Saturday discipline:

1. Parents must notify the principal
2. Student Attendance Policy will be used to determine the excused or unexcused absence.
 - a. First un-excused absence will result in double hours.
 - b. Second un-excused absence will result in suspension.

Requirements:

1. Be on time, tardy will not be admitted.
2. Bring something to work on for the entire four-hour period.
3. If students are not working the entire time:
 - a. They will be sent home and time doubled for the first incident.
 - b. They will be sent home and scheduled for suspension for the second incident.

***PARENTS MUST PROVIDE TRANSPORTATION TO AND FROM SCHOOL FOR SATURDAY SCHOOL. THE METHOD OF NOTIFICATION WILL BE THE SAME AS FOR AFTER SCHOOL DETENTION.**

SUSPENSION FOR POSSESSION OF A FIREARM

The applicable law provides that any student in possession of a firearm while on any public school property or while in any school bus or other vehicle used by a public school for transportation of students or teachers shall be suspended out-of-school for a period of not less than one year. This is in contrast to the maximum period of suspension that can be imposed for other offenses, which is the current and succeeding semester.

PUPILS SEEKING ENROLLMENT IN AN OKLAHOMA SCHOOL WHILE UNDER SUSPENSION

Oklahoma school districts frequently are asked to enroll students who have been suspended out-of-school from a public or private school in Oklahoma or another state. If the student has been suspended from another school (whether in Oklahoma or outside of Oklahoma) for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students, that student shall not be entitled to enroll in an Oklahoma school and no Oklahoma school shall be required to enroll the student until the terms of the suspension imposed by the Oklahoma school district or the out-of-state district have been met or the time period applicable to the suspension has expired. Moreover, if a student who seeks to enroll has been removed from another school district for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students, the receiving school district is not required to accept that student until the school has determined that the student no longer poses a threat to self, other students, or faculty. In this event, the school is not excused from providing any services; however, it is excused from providing education services in a regular school setting such as home-based instruction or other appropriate setting.

*NOTE: All rules concerning discipline apply to student behavior in school buildings, on school grounds, all school sponsored functions and/or trips at all times.

RIGHT TO APPEAL: Students, parents, or legal guardians have a right to appeal all suspensions to determine the guilt or innocence of the student and the reasonability of the punishment.

STEPS TO THE APPEAL PROCESS

1. Any student who has been suspended for ten (10) days or less under the steps listed above, or the student's parent(s), may request a review of the suspension with the administration. If the administration does not withdraw the suspension, the student shall have the right to appeal the decision to the board of education. The following procedures shall govern the appellate process:

- A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
- B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the board of education. The board of education may conduct the hearing or may appoint a hearing

officer to conduct the hearing. The board of education or hearing officer shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend class pending the outcome of the appeal.

C. During the hearing of the appeal before the board of education or hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.

D. The board of education or hearing officer shall determine the guilt or innocence of the student and the reasonableness of the term of suspension. The board of education may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision. The decision of the board of education or hearing officer shall be final.

2. Any student who has been suspended for greater than ten (10) days under the steps listed above, or the student's parent(s), may request a review of the suspension with the administration. If the administration does not withdraw the suspension, the student shall have the right to appeal the decision to the board of education. The following procedures shall govern the appellate process:

A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.

B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the board of education. The board of education may conduct the hearing or may appoint a hearing officer to conduct the hearing. The board of education or hearing officer shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.

C. During the hearing of the appeal before the board of education or hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the

right to be represented by legal counsel, unless the school district is represented by legal counsel.

D. The board of education or hearing officer shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The board of education or hearing officer may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision. The decision of the board of education or hearing officer shall be final.

- If the student is over 18 years of age, said student shall be accountable and not his/her parents (70 O.S.A.5-118)
- Any student with an IEP shall begin the procedure with a placement committee meeting. ((70 O.S.A.24-101)
- No suspension shall last for more than the remainder of the semester and the next succeeding semester (70 O.S.A. 24-102).

EMERGENCY SUSPENSION

The principal, or his/her assistant in charge, is authorized to invoke an emergency suspension when the presence of the student at school is disruptive or threatening. In cases of emergency suspension, the parents should be contacted immediately by telephone, if possible, followed by written notification by certified mail. Regular due process procedure should follow this action, except that the student is not permitted to return to class during the hearing procedure.

STUDENT LOCKERS

Student lockers remain the property of the school and are only assigned to the student for the storage of school and personal property for the convenience of the student; however, because of the personal nature of such an arrangement, the lockers will not be opened for inspection by the administration or other members of the faculty, except when approved by the principal for reasonable suspicion. There should be a second party witness to the inspection.

If there is reasonable suspicion to believe drugs or weapons are stored in a student's locker, the principal should give serious consideration of notification of the police in order that the search should be conducted in keeping with accepted police procedures and with the principal or a designated faculty member present.

The preceding shall not prohibit the principal or homeroom teacher from conducting periodic locker inspections.

Students have no reasonable expectation of privacy in school lockers, desks, or any other school property – without notice or reason.

SEARCHES OF STUDENTS

The superintendent, principal (or his/her designee), teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable. (70 O.S. Section 24-102)

SUSPENSION/ACTIVITY

While students are suspended, they are not allowed to attend any school district activity, home or away.

DRUG TESTING POLICY

All students will require being familiar with our District's drug testing policy, which can be found on our school website. High School students will be required to sign & return an "Extracurricular Activity Participation" form in order to be eligible for ANY activity outside the regular classroom.

ALCOHOL AND DRUGS POLICY

Possession, use, administration, distribution, sale, conspiracy to sell or possess or being in the chain of sale or distribution, or being under the influence of alcoholic beverages, controlled substances, and/or any substance represented to be illicit drugs or dangerous controlled substances is illegal and will not be tolerated at Beggs Public Schools or at any school-related functions. Law enforcement agencies, parents, and/or guardians will be notified.

Violation of this policy as it pertains to drugs and/or controlled substances will result in citation(s) and possible charge(s). Law enforcement will be notified. Violation of this policy will also result in school disciplinary actions.

Beggs Public Schools Drug Prevention Program Certification and Policy Public Law 101-226

In compliance with section 5145 of the Drug-Free Schools and Communities Act (as added by section 22 of the Drug-Free Schools and Community Act Amendments of 1989, P.L. 101-226) the Beggs Board of Education adopts drug prevention programs for all students K-12 and employees. The policy shall be administered by the Superintendent, the Principals, and the staff.

It shall be the policy of the Beggs Public Schools that each site will implement a drug prevention program for all students at a minimum, includes:

Age, appropriate, developmentally, based drug and alcohol education and prevention programs (which address the legal, social and health consequences of drug and alcohol use and which provide information about effective techniques for resisting peer pressure to use illicit drugs or alcohol) for all students in all grades of the schools operated or served by the Beggs Board of Education.

- A. The Surgeon General and American Medical Association has determined that tobacco, drugs, antibiotic steroids, and alcohol are harmful to your health. Any student involved in unauthorized buying or selling of any illicit drug, alcohol, and/or beer, to anyone will be dismissed immediately.
- B. Standards of Conduct for Beggs Public Schools are applicable to students in all grades and clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities. Should a student be involved in activities as described that student will be dismissed immediately.

Tobacco is an illegal and/or illicit drug and is addressed in this policy. Tobacco at school, its apparatus, and/or paraphernalia (such as lighters, matches, etc.) will be confiscated.

TOBACCO POLICY

Students are not permitted to possess or use any form of tobacco or tobacco paraphernalia on school property, including school buses, and at school-sponsored functions. This policy is in effect 24 hours a day, seven (7) days a week. "Tobacco" is defined as cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, and all other kinds and forms of tobacco prepared in such a manner to be suitable for chewing, smoking or both. Products will be confiscated and parents/guardians will be notified each time a student is found in violation of this policy.

Violation of this policy will result in a report being filed with the Oklahoma Alcoholic Beverage Laws Enforcement (ABLE) Commission. Consequences associated with the filing of this report will be determined by the ABLE Commission, authorized by the Prevention of Youth Access to Tobacco Act: Oklahoma State Statute Title 37, Section 600.4A.

Violation of this policy will also result in school disciplinary actions:

Suspension for tobacco will be as follows:

1 st Offense	2 days in school intervention
2 nd Offense	3 days in school intervention
3 rd Offense	5 days suspension
4 th Offense	Suspension for remainder of year

E-CIGARETTE AND VAPING POLICY:

E-Cigarettes and/or vapes are not allowed on school property. Effective July 1, 2019 all vaping products are banned from Oklahoma's public schools. Therefore E-Cigarettes and/or vapes are not allowed on school property before, during, or after the school day, during school activities, and/or on school property. Any E-cigarette, vape, Juul, etc. along with its parts (which include, but not limited to pods, cartridges, tanks, sponges, mods, mouthpieces, batteries, etc.) will be confiscated. All liquid in all confiscated vape cartridges will be tested for possible illegal substances.

Violation of this policy will result in a report being filed with the Oklahoma Alcoholic Beverage Laws Enforcement (ABLE) Commission. Consequences associated with the filing of this report will be determined by the ABLE Commission, authorized by the Prevention of Youth Access to Tobacco Act: Oklahoma State Statute Title 37, Section 600.4A. If a test is positive for illegal substances, law enforcement will be notified. Violation of this policy as it pertains to illegal drugs and/or controlled

substances will result in citation(s) and possible charge(s). Violation of this policy will also result in school disciplinary actions.

Disciplinary Action for E-Cigarette and/or Vape will be as follows: Student will be immediately suspended for the rest of the school day and/or the following school day until the liquid can be tested. In addition, the following will apply:

1st Offense: 2 days ISI

2nd Offense: 3 days ISI

3rd Offense: 5 days suspension

4th Offense: Suspension for remainder of year

PROCEDURES FOR DRUG ABUSE ARE AS FOLLOWS:

Any teacher who observes a student who appears to be under the influence of drugs or alcohol is required to report the matter in writing to the building principal. The teacher's report, complete with date, place, and action observed will then be presented to the Principal and the parents.

Further investigation will determine specific action. A copy of this drug policy will be delivered to every classroom teacher. Any suspension and/or search shall be subject to the school law book.

- A. Any student, during school activities and/or on school property, involved in the unlawful use, manufacture, distribution, dispensing or possession of a controlled substance will be suspended immediately for the present semester and the ensuing semester. In addition, students will be referred for prosecution and/or counseling in an appropriate rehabilitation program.
- B. Beggs Public Schools will have available to all students, information and counseling for drug rehabilitation. All records will be kept confidential.
- C. Beggs Public Schools will have a biannual review, by each school site, of its program to determine its effectiveness and implement changes to the program as needed.

The possession or use of certain drugs is a serious violation of law and is punishable by fine and/or imprisonment. A student is required to know the law about drugs and is required to obey the same laws on school grounds as elsewhere. Schools are a part of the society. Accordingly, students and school authorities have the same responsibility as every other citizen to report violations of law. It should be noted that school discipline will be imposed independently of court action.

WEAPONS POLICY

This policy **PROHIBITS** the possession and/or use of dangerous weapons, replicas, or facsimiles of dangerous weapons and items or instrumentalities which are used to threaten harm or are used to harm any person.

A dangerous weapons includes, **but is not limited to**, firearms as defined in Section 922 of Title 18 of the United States Code; air gun or spring gun; BB gun; hand grenades; fireworks; slingshot; bludgeon; blackjack; brass knuckles or artificial knuckles of any kind; nun-chucks; dagger; bowie knife; dirk knife; butterfly knife; shotgun shell knife; any knife, regardless of the length or sharpness of the blade; any knife the blade of which can be opened by a flick of a button or pressure on the handle; any pocket knife, regardless of the length or sharpness of the blade; any pen knife; "credit card" knife; laser light; garrote; razor; dart; ice pick; explosive; smoke bomb; incendiary device; sword cane; hand chains; firearm shells or bullets and any replica or facsimiles of any of the foregoing items; or any item or instrumentality which is used to threaten harm or is used to harm any person. The foregoing list of "dangerous weapons" is descriptive and by way of example only and is not to be considered an exclusive or limiting list of dangerous weapons.

Any student who violates this policy will be subject to discipline which may include suspension up to one full calendar year (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or the superintendent's designee. (See policy FNCGA.)

In cases where Campus Police are notified, they will send a report to the District Attorney's office who will then decide if charges will be filed. In cases of a firearm, such firearm will be confiscated and released only to proper legal authorities.

A student, who has been suspended from another District because of the possession of a dangerous weapon, or replica or facsimile of a dangerous weapon, shall not be accepted as a transfer student into the District.

A student's inadvertent or unintentional possession of a dangerous weapon or replica or facsimile thereof on school property, a school bus, or vehicle, or at a school activity is no defense or excuse to compliance to this policy, but may be considered in determining the length or severity of any punishment for violation of this policy.

A student's previous discipline reports, student's history, parent/guardian and teacher input, and other relevant circumstances may be considered in determining disciplinary consequences.

STUDENT DRESS CODE

The Board of Education prohibits wearing of attire which might expose too much of the child's person as deemed inappropriate by school officials.

The following includes, but is not limited to, appropriate dress requirements:

1. Students are expected to wear clothes of reasonable length. Shorts or Dresses must be below the fingertips around the entire leg.
2. Low cut clothing, halter tops, mesh clothing, racerbacks, and midriffs will not be permitted as appropriate dress. All straps must be AT LEAST 3 fingers wide, including, but not limited to, tank tops and sleeveless shirts.
3. Off the shoulder shirts are not permitted UNLESS they have straps that are AT LEAST 3 fingers wide OR are worn over a top that has straps AT LEAST 3 fingers wide.
4. If hoodies are worn, the hood must be kept down at all times.
5. If shirts are worn that are low cut under the arms, the entire torso must be covered.
6. Clothing that is extremely tight will not be considered appropriate dress. If leggings are worn, the top must meet the dress code in length #1.
7. Shorts must be long and loose. Boxers or biker shorts are not permitted. Failure to abide by these rules will cause the loss of privilege to wear shorts.
8. No sagging pants.
9. If jeans, pants, or shorts are worn with holes, all holes above the fingertips must not expose any skin or underwear.
10. Students may wear nothing that is disruptive to teaching, learning, or normal class function.
11. Signs, words, or other marking of poor taste such as beer, liquor, drugs, or suggestive slogans will not be permitted on clothing.
12. No hats.
13. No bandanas, du-rags, or gang paraphernalia.
14. No leather "dog collars" or spike attire.
15. No chains are allowed.
16. No house shoes, pajamas, or blankets.
17. No sheer or see-through clothing unless clothes underneath meet school dress code.
18. No skate shoes will be permitted on school grounds.
19. The sponsors of activities and organizations can have grooming and dress codes at their discretion.

**The principal may make exceptions for spirit days or special activities.

**Beggs High School students will be provided clothing from the office to wear for the day if students are unable to follow the dress code or provide their own change of clothes. Beggs High School's discipline actions will be as follows:

1st dress code violation: Change clothes

2nd dress code violation: Change clothes

3rd dress code violation: Change clothes and 2 days of ISI

4th dress code violation: Change clothes and 3 days of ISI

5th or more violations: 3 days suspension for each violation

This is not a complete list of dress code requirements/limitations. Beggs Administration reserves the right to require a student to change any garment/item deemed inappropriate.

STUDENT PARKING

Concurrent and Vo-Tech student's cars are to be parked on south side of the new high school building. All other students will park south side of the dome (Beggs Event Center).

Loitering in the parking lot at any time is prohibited.

All student-driven cars will have a purchased parking pass (cost \$5.00)

All city ordinances will be enforced.

RELATIONSHIPS

We have no objections to students spending time together before school and during the noon hour, but in and around the school is definitely no place for public display of affection. There will be no handholding, arms around shoulders, or any physical contact of any kind.

Do not cause yourself and your boy or girl friend embarrassment by having to be called to the office for this type of behavior. This includes all extra-curricular activities.

SKATEBOARDS, ETC

No skateboards or scooters will be allowed to be ridden on school property. This includes after school and on weekends.

VISITORS

No student visitors will be allowed in the classroom during the regular day. All visitors must check in at the main office of the school building they are visiting.

RESPECT FOR OTHER PEOPLE

Students are to refer to the school principal as Mr., Mrs. Or Miss in a respectful manner. Respect for others is one of the greatest lessons taught or learned.

ASSEMBLIES

Students are expected to observe common courtesies on campus, especially inside the building. At assemblies, remember that only the performers entertain, not the audience. Respect the performers by giving them your attention at all times. Avoid loud noises and scuffling in the buildings. Failure to comply with this rule will result in you not being allowed to attend assemblies.

USE OF SCHOOL BUILDINGS

The only organizations that will be permitted use of the school buildings will be civic organizations that are representative of the whole community or for school-related activities.

LIBRARY RULES

All library books will be checked on the basis of two weeks. Rechecking should not be necessary. The fines for overdue books will be \$.05 a day, \$.10 for each notice thereafter until paid. Lost books must be paid for by students who have checked out the books.

Time for checking books in or out of the library will be posted at the library.

LOST BOOKS – LIBRARY AND TEXT

1 – 5 years old	100% of cost
6 years old and older	75% of cost

PHOTOSTATIC COPIES

There will be a \$.25 charge for all copies.

TELEPHONE

The telephone is to be used for business purposes only. You will not be called from your class to answer the telephone except in case of emergency. Students are not to ask to use the telephone unless the call is absolutely necessary.

TORNADO DRILLS/FIRE DRILLS

Each fire drill will be demonstrated the first two weeks of each semester. Tornado drills will be conducted in September and March.

EMERGENCY PROCEDURES

Beggs Public Schools has detailed emergency operations plans to respond to a variety of issues. Our first priority is student safety. To ensure that our focus is on the safety needs of all students, the following instructions have been established:

- Parent/Guardian Instructions During an Emergency: To assist us deal with an emergency as efficiently and effectively as possible, please read and cooperate with the following instructions carefully:
 - 1. Please do not telephone the school and tie up lines needed for emergency communication.
 - 2. Please do not come to the school during the emergency.
 - 3. During an emergency, we must know where every student is at all times, and students will be kept at their school or safety shelter until the emergency passes and it is safe. Once it is safe, students will be dismissed using the normal transportation and dismissal procedures or parents/guardians will be allowed to pick them up.

TORNADO POLICY

When deemed necessary, students will be taken to a protected shelter on campus. Parents should not call the school, as the phones must be kept open for calls from the local authorities and the administration office. Students will NOT be dismissed from the school until the safety manager and/or administration gives the "All Clear". Parents/Guardians will stay with staff members in the shelter while the threat of the storm/tornado is still active.

LOCKDOWN

- No one will be allowed in or out of the school site
- Students will follow the directions of staff and will be in a secure location.
- The police will have control of the school site and will control all access.
- When the incident is over, an “All Clear” signal will be given.

INCLEMENT WEATHER

In case of bad weather, it will be announced over these stations whether we are having school.

FOX/CHANNEL 23 KJRH/CHANNEL 2 KOTV/CHANNEL 6 KTUL/CHANNEL 8

The school texting system will notify the number you have listed as your contact number on the enrollment form. And the information will be posted on the school website and school social media outlets.

ELECTRONIC AND COMMUNICATION DEVICES

1. Pagers, Walkman, cameras, video cameras, radios, tape players, game boys, laser pointers, or electronic/communication devices of any kind are not to be used at school.
2. Cell phones may not be used during school hours, unless instructed by a classroom teacher for a learning activity.

INSUFFICIENT FUNDS

For your convenience, if a check is returned for insufficient funds to the school district, the account will be debited electronically for the amount of the check plus a processing (recovery) fee of \$30.00 or legal limit.

LISTS OF EXTRACURRICULAR ACTIVITIES:**Beggs High School Activities and Coaches/Sponsors**

Academic Team	Mrs. Horton
Archery	Mr. Markes
Band (Marching, Concert, and Jazz)	Mr. Caldwell/ Mrs. Cross/ Mr. Reeves
Baseball	Mr. Ross
Basketball	Mr. Thomas (boys) / Mr. Castlebury (girls)
Business Professionals of America	Mrs. Six
Challenge Bowl/NACC	Mrs. Johnson and Mrs. Rodriguez
Cheerleading	Mrs. Hudson and Mrs. Hamilton
Cross Country	Mrs. Smith
FCA	Student Led Club
FFA	Mr. Markes and Mr. Ross
Football	Mr. Tenison
Golf	Mr. Shannon
Math Club	Mrs. Been
NHS	Mrs. Horton
Powerlifting	Mr. Swortwood
Softball (fastpitch and slowpitch)	Mr. Patterson
Student Council	Mr. Cash
Tennis	Mrs. Gray
Track	Mr. Swortwood (boys) / Mr. Castlebury (girls)
TSA	Mrs. Pemberton
Yearbook	Mrs. Cross

Beggs Middle School Activities and Coaches/Sponsors

Basketball (boys)	Mr. Thomas
Basketball (girls)	Mr. Castlebury
Baseball	Mr. Davis
Challenge Bowl / NACC	Mrs. Johnson and Mrs. Rodriguez
Cheerleading	Mrs. Hudson and Mrs. Hamilton
Football	Mr. Tenison
Softball	Mr. Davis
Student Council	
Track	Mr. Swortwood (boys) / Mr. Castlebury (girls)

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