

AR
Lincoln School District
107 E. School St
Lincoln AR 72744
479-824-7300

District Parent and Family Engagement Plan

School Year:	2018-2019
Superintendent:	Mary Ann Spears
District Parent and Family Engagement Coordinator:	Jana Claybrook
Email (of Coordinator):	jclaybro@lincoln.k12.ar.us

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Emily	Roy	Parent
Carrie	Province	Parent
Gina	McClellan	ESL Coordinator
Stan	Karber	LMS Parent Involvement Facilitator
Donna	Thompson	Paraprofessional/ Bright Futures Coordinator
Brian	Key	Parent

Parent and Family Engagement Committee Members

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First Name	Last Name	Position
Michele	Price	LMS Principal
Courtney	Jones	LHS Principal
Rebecca	Griscom	LES Parent Involvement Facilitator
Wes	Newby	LHS Parent Involvement Facilitator
Katherine	Mendoza	LCSD Child and Family Advocate

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

Lincoln Consolidated School District recognizes the shared responsibility of the school and family during the time a child spends in school. Engaging parents is essential to improving student achievement. Effectively engaging parents and families in the education of their children has the potential to be far greater in success of a child than any other type of educational reform.

The Lincoln School District will:

1. Develop and disseminate parental involvement policy.

2. Conduct an annual meeting in the Fall to update policy for the year's Title I, Part A program.(Jana Claybrook, Federal Programs Coordinator)
 3. Coordinate parental involvement activities with those of other programs such as ABC Pre-k, Hippy, PTO, Watch DOGS, Booster clubs, and other parent volunteers (Jill Jackson- LES Principal, Michele Price- LMS Principal, Courtney Jones- LHS Principal)
 4. Establish parental involvement contact person at each of the Title I, Part A schools. (Parent Facilitators: Rebecca Griscom- LES, Stan Karber- LMS, Wes Newby-LHS)
 5. Conduct an annual review of the effectiveness of the parental involvement policy.(May 2019, Jana Claybrook- Federal Programs Coordinator)
 6. Involve parents in the process of school review and continuous improvement.
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Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

- Provide professional development for all teachers designed to enhance understanding of effective parental involvement activities.
 - Provides administrators professional development for parental involvement.
 - The district will develop training that schools can use to provide parents information on the District's curriculum and ways they can assist in their child's educational needs.
 - The district has a parent information link on the school website where parents can find information about the district and school, curriculum, policies and handbooks, available programs, supplemental services, faculty contact information, and Parent Center information.
 - Provide, as much as possible, school forms in a language parents can understand. Person responsible: Gina McClellan, ESL coordinator
 - Handbooks are located on the school website. They are available in print at each school's office.
 - Handbooks include rules and policy information on communicating with teachers and school administration.
 - Develop and use a School Parent Compact: The compact will outline how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve academic success.
 - The district will monitor each school to ensure that they have developed a parental involvement plan with parent input, offer parent's flexible meeting times to ensure that all parents have an opportunity to be involved, and provide information to parents about the school's programs and plans.
 - Monitoring will be done through agendas, sign-in sheets, observations, and scheduling.
 - District personnel will conduct ongoing school visits to observe parental involvement practices. Schools will enter parental involvement activities on a district calendar. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
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Goal 3: How will the district build the school's capacity for strong parental engagement?

- Each school will hold an annual meeting to inform parents of the school's participation in Title 1, the requirements of the program, and the right of parents to be involved in planning, reviewing, and improving the school's Title 1 program. Parents will be provided a description and explanation of the curriculum used in the school, types of assessment, and proficiency levels. They will be provided information about national, state, and local goals including parents' rights as defined in Title 1, Part A. Person Responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
- Purchase parenting books, magazines and other materials regarding responsible parenting and allow parents to borrow these materials.
- Send invitation and information regarding the Parent Center.
- Welcome parents to school.
- Schedule regular parent involvement meetings.
- Sponsor seminars to inform parents of high school students about how to be involved in effective course

selection, career planning, and preparation for post-secondary opportunities.

- The principal in each school shall designate one certified staff member to serve as parent facilitator. This person shall receive supplemental pay. School Facilitators for 2018-19: Elem-Rebecca Griscom, MS-Stan Karber, HS- Wes Newby

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

- Survey parents annually. Surveys will include questions to identify barriers to parental involvement in schools, parent interest questions, and questions to plan for school and district long term goals. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
- Evaluate parents annually. Include parents in evaluations development, analysis of data, and planning process. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
- Use information gathered to make recommendations to each school for parental involvement revisions and to design school improvement policies as they relate to the parental involvement. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
- Parent participation will be documented by agenda, sign in sheets, schedule, meeting notes, workshop evaluations and other means as appropriate through out the year.
- Share the parent activity evaluation report with parents, staff and community. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

- The Federal Programs Director will recruit parents to serve on the ACSIP committee for the district. Each School will recruit parents to serve on school ACSIP committees. Person responsible: Jana Claybrook, Federal Programs Coordinator/ District Parental Involvement Coordinator
- A Parent Council consisting of lead parents from each school's parent committee, the building level Parent Involvement Facilitators, and district staff will meet at least 4 times per year. This committee will be involved in the development of long and short range planning and review and development of annual survey.
- Encourage the formation of partnerships between the district and local businesses that include roles for parents.

ADE Reviewer Responses:

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lincoln School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for the hard work and effort that went into completing your plan.	10/4/2018
Goal 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018
Goal 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018

Goal 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018
Goal 5	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018