

School Parental Involvement Policy

PART I. GENERAL EXPECTATIONS

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) (parental involvement policy).

White Castle High School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (See Enclosure)
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School Parental Involvement Policy must include a description of how the district will implement or accomplish each of the following components. [Section 1118, ESEA.] There is no required format for these descriptions. However, regardless of the format the district chooses to use, a description of each of the following components below must be included in order to satisfy statutory requirements.

1. White Castle High School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

- Families, community members, organizations, and educators will collaborate on shared decisions, actions, and outcomes for students. *Use of e-mail, phone, and web site contacts*
- Actively solicit community involvement through social media, phone calls, and the school website. *Give parents multiple opportunities to give feedback and input (face to face, suggestion box, through our website, online newsletters)*
- Joint development of parent-student-school compact
- Provide stakeholders with Title I information and survey that will allow for feedback and suggestions on Title I fund disbursements
- *Hold semi-annual meetings with school Title 1 personnel available to facilitate parent communication and involvement.*

2. White Castle High School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Provide stakeholders with Title I information and survey that will allow for feedback and suggestions on Title I fund disbursements. *Hold semi-annual meetings with school Title 1 personnel available to facilitate parents communication and involvement.*
- Families, community members, organizations, and educators will collaborate on shared decisions, actions, and outcomes for students.
- Actively solicit community involvement through social media, phone calls, and the school website.
- Joint development of parent-student-school compact
- *Will provide online access to the school improvement plan (SIP)*

3. White Castle High School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- School parent involvement committees
- Review of annual Title I parent and community surveys
- Collaborate with parents on supporting student achievement and parent engagement.
- Provide notice to parents by emails, School Messenger, school website, flyers and social media
- Progress monitoring by the WCHS Leadership Team

4. **White Castle High School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- Provide notice to parents by emails, School Messenger, school website, flyers and social media
- *Presentations at the annual open houses*
- *Providing course syllabi at open houses*
- *Holding bi-annual parent meeting*
- *State Standards for core subjects will be posted on the school website and made available in hard copy*
- *Providing written and on-line (JCAMPUS) reports of student scores on standardized or nationally normed assessments, including but not limited to ACT, EOC, and LEAP 2025 tests*
- *Parents will be made aware of the district selected curriculums:*
 - *Collections/ Guidebooks*
 - *Eureka/ Springboard*
 - *Amplify/ HMH Science*
 - *LDOE SS standards/ tasks*

5. **White Castle High School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- *Holding bi-annual parent meetings*
- *Holding parent conferences in person, by phone, or e-mail when appropriate*
- *Incorporating suggestions into the parent compact*
- *Give parents multiple opportunities to give feedback and input (face to face, suggestion box, through our website)*
- Surveys and evaluations will be given to every White Castle High parent and will be reviewed by the school's leadership team.

6. **White Castle High School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by: *Providing information throughout the year on the course outline, assignment information and district/campus grading procedures, and discuss concerns at parent/teacher conferences.*

- Providing Student Progress Reports
- Progress Monitoring and Individual Goal Setting
- Providing student IReady, AR, Benchmark, DCA results, and LEAP 2025 scores.
- Report cards
- *Providing written report cards and mid-term notices*
- *Providing score reports from a variety of normative assessment measures such as to ACT, EOC, and LEAP 2025 tests along with Parent Guides from the LDOE website*
- *Providing access to student grades through online parent access portal (JCAMPUS)*

7. **White Castle High School** will take the following actions to provide each parent timely notice

when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- Personal contact will be made by a school representative and a letter will be provided to parents

8. **White Castle High School** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

Activities to support the above objectives include, but are not limited to:

- *Regularly scheduled Parent and Teacher Organization meetings*
- *Consistent Home-School Communications*
- *Title I Meeting and Parental Feedback*
- *School Website and Social Media Communication*
- *Student and Parent Orientation*
- *Parent Teacher Conferences*
- *RTI*
- *Provide parental training on the various virtual platforms to support distance learning.*
- *Address unfinished learning due to COVID-19 through various means of enrichment, progress monitoring and assessments.*
- *Provide students that may not have access to a virtual platform with learning packets in the event that we have to close school.*
- *Grade Level Parent Meetings to further state assessment awareness and understanding*
- *Send home score reports from LEAP 2025/ EOC along with the Parent Guides from the LDOE website*

9. **White Castle High School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- *Providing training on the mechanics of using the parent access portal at orientation and open house.*
- *Collaborating with Parent Teacher Organization*
- *Plan and execute Family Literacy Nights*

10. **White Castle High School** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *Facilitating PTO meetings and providing professional learning opportunities throughout the year based on campus needs.*

11. **White Castle High School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- *Not Applicable*

12. **White Castle High School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Weekly/Monthly Communications
- Communication provided in various formats (i.e. electronic, print, etc...)
- Online gradebook access
- Annual Title I survey

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by _____.

This policy was adopted by the name of school district on date and will be in effect for the period of _____. The school will distribute this policy to all parents of participating Title I, Part A children on or before date.

(Signature of Authorized Official)

(Date)