

STUDENT ACTIVITIES  
TRAVEL

FMG  
(REGULATION)

APPROVAL	The Request for Trip Approval and the Extracurricular Trip Transportation Request forms must be submitted to the Principal at least ten days prior to the date of departure. [See Exhibit A]
TRANSPORTATION	In general, students will be required to use District transportation for school-sponsored trips. In accordance with FMG(LOCAL), however, a parent may request that his or her child be allowed to ride with or be released after the event to the parent or another adult designated by the parent. [See Exhibit D]
CONSENT	Each student must submit a form signed by a parent, giving permission to participate in trips sponsored by the specific school organization. [See Exhibit B]
SUPERVISING EMPLOYEES	District personnel must accompany students on all school-sponsored trips and will assume responsibility for the students' proper conduct.  The adults supervising any student trip will take with them copies of each student's Authorization to Secure Emergency Medical Treatment.
CHAPERONES	The principal must approve all chaperones.  The expenses of chaperones for school-sponsored trips must be incorporated into the trip budget. Chaperones will be recruited at the earliest possible date and may participate in the fund-raising activities of the student group to offset their expenses.
CRIMINAL HISTORY RECORD CHECK	In advance of any student overnight trip, the District will obtain the criminal history record of all persons serving as supervisors or chaperones.