

**Malakoff High School National Honor Society  
Membership Application  
2019-2020**

**YOU MUST COMPLETE THIS ENTIRE APPLICATION  
OR IT WILL BE DISCARDED. YOU MUST REQUEST  
YOUR **TRANSCRIPT** FROM MS. CHEEK & SUBMIT  
WITH YOUR **APPLICATION** OR THE APPLICATION  
WILL BE DISCARDED. NO EXCEPTIONS!**

**Please read over the rubric that is used to assess eligibility  
for membership in NHS. The decision is made by a faculty  
council and their decisions are binding.**

**Also, please read over the By-Laws so that you understand what you  
are agreeing to by being a member of NHS.**

## National Honor Society Selection Rubric

This selection rubric is used to assess candidates' strengths in the areas of leadership, service, and character. However, this selection rubric **only serves as a guide**, as all decisions concerning selection have a certain subjective element. The Faculty Council, not the rubric, makes the final determination of membership. (*NHS Handbook*, pages 35 and 46)

The following is a list of descriptors for each of the three qualities that will be assessed from the resume, essay, **two letters of recommendation**, and faculty comments.

### Leadership

- Serves in a position/capacity of leadership on a team, club, department, committee, etc.
- Takes initiative to go "above and beyond" what is expected or what one is asked to do
- Inspires positive behaviors in others
- Delegates responsibilities and encourages active, meaningful contribution from all group/team members
- Is a leader in the classroom, at work, or in other school or community activities
- Promotes a positive spirit/culture in all social relations, and upholds the ideals of Franklin High students

### Service+

- Participates in some activity outside of school such as Girl Scouts, Boy Scouts, religious groups, volunteer services for the elderly, poor, or disadvantaged
- Volunteers altruistically for the intrinsic value of the service not in expectation of compensation
- Enthusiastically assists in the day-to-day operations of the school (i.e. teachers, other students, maintenance and/or kitchen staff)
- Mentors in the community or students at other schools
- Works well with others and willingly on difficult or inconspicuous responsibilities
- Complete assigned tasks with a mature and eager disposition

### Character\*

- Consistently exemplifies positive and desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- Cooperates by complying with all school policies and regulations and codes of student conduct
- Takes criticism willingly and accepts recommendations graciously
- Develops the highest standards of honesty, academic integrity, and reliability
- Regularly exhibits courtesy, concern, and respect for others
- Complies with instructions and rules, and displays personal responsibility



+With regards to service, the Faculty Council will look to distinguish commitment over the high school career as opposed to services for which students may only complete an activity once. For example, donating blood one time over the course of your high school career may show service, but it may not constitute the type of commitment **over time** that would designate a member of the Honor Society.

\* In addition to the submitted selection materials, character will also be determined by any school records and **timeliness of submission** of selection materials, which adhere to submission criteria (Missing the submission deadline can be a reason for non-selection – *NHS Handbook*, page 47).

**Candidates earn points depending on how many descriptors are met as determined by the Faculty Council**

<i>Number of descriptors met</i>	<i>Number of points earned</i>
5 or 6	3
4	2
3	1
0 to 2	0

**Guide to Selection**

<i>Total Points Earned</i>	<i>Consideration</i>
8 to 9	Selection
6 to 7	Discussion
0 to 5	Non-selection

Notes to keep in mind about the selection process

- Every faculty member has the opportunity to recommend or not recommend a student for membership. However, the Faculty Council uses the recommendations at its discretion and is the sole decision-maker for selection.

Resume reminders

- Only activities you participated in as a high school student will be considered.
- Activities on the resume should show dedication and commitment over the course of your high school career.
- Awards, recognitions, jobs, etc. can be included on the resume after the Service section only if an explanation of how it reflects leadership, service, and/or character is included.

Policies regarding non-selection

- If a student is not selected for membership, the candidate **does not have the right** to learn the reasons why the Faculty Council denied their selection. Selection into NHS is a privilege bestowed upon students by the faculty of the school and not considered a right inherent to any student. (*NHS Handbook*, pages 35 and 61)
- It is a courtesy that candidates may see the adviser within two weeks of the date of notification of non-selection to discuss the criteria as indicated on the selection rubric.
- Please note that it is **not** the Principal's role to overturn the decision of the Faculty Council, but to determine if there has been some kind of technical or procedural mistake. If an error is determined, the Principal will request that the Faculty Council reconvene to review the candidate's selection materials a second time. (*NHS Handbook*, page 52)

Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

I. Administrative Information:

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

II. Extracurricular Activities: List all activities in which you have participated in high school, inclusive of clubs, teams, musical groups, etc. and major accomplishments in each.

Activity	Year	Accomplishments

III. Leadership Positions: List all elected or appointed leadership positions held in high school, community, or work activities. Only those positions in which you were directly responsible for leading or motivating others should be included. For example, leadership positions can include being an elected student body, class, or club officer; committee chairperson; team captain; or work area manager.

Activity	Year	Accomplishments

IV. Service Activities: List service activities in which you have participated. These can be service projects done on an individual basis or performed with a group (either in or out of school). Generally speaking, service activities are those which are done for or on behalf of others (not including immediate family members) for which no compensation (monetary or other) has been given. Please list the name of an adult



[illegible]

- V. **Community Activities:** List other community activities in which you have participated and note any major accomplishments in each. These should be any activities outside of school in which you participated for the betterment of your community. For example: church groups, clubs sponsored outside the school, Boy or Girl Scouts, FFA, and community art endeavors can be included. However, do not mention any activities already listed elsewhere on this application.

[illegible]

- VI. Work Experience, Recognition, and Awards: List any job experiences, recognition, or honors that you have received that enhance your chances of being selected for membership in Malakoff's NHS. Work experience includes paid and/or volunteer assignments.

Job, Recognition, or Award	Year(s)	Group or Activity & Number of Hours Spent

- VII. Short Answers: Please complete the following in your honest opinion and with the knowledge that this is the best opportunity for self-expression, which will provide us the most insight into your character.

Why do you want to become a member of the National Honor Society?

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Who has had the greatest impact on your life, and why?

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VIII. Please attain and attach a current copy of your transcript to this application.

IX. Acknowledgment: I understand that completing this form does not guarantee membership in the Malakoff NHS organization. I also affirm that the information presented in this application is accurate.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have read the information provided by my son/daughter on this application and can verify that it is true, accurate, and complete in its presentation.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number