

MISD Transfer Application

MISD POLICY FDA (LOCAL) – INTERDISTRICT TRANSFERS

Please initial beside each paragraph indicating you have read and understand this policy.

- \_\_\_\_\_ The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
- \_\_\_\_\_ A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.
- \_\_\_\_\_ A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for **one regular school year at a time**. (One regular school year is defined as August – June.)
- \_\_\_\_\_ In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student’s disciplinary history and attendance records.
- \_\_\_\_\_ A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District’s rules and regulations may result in revocation of the transfer agreement.
- \_\_\_\_\_ The effective date of the revocation shall be set in accordance with the written transfer agreement. Written notification of any transfer revocation shall be sent to the school district of residence.
- \_\_\_\_\_ In the Purpose section of the Transfer form, if they are transferring from a PEG district/campus they must state they are moving from a low performing district/campus and list name.

**Revocation of Transfer:** Parents and students must assume responsibility for satisfactory academic progress, attendance, discipline and cooperation with the school staff while at the transfer school. The transfer may be revoked by the principal if the responsibilities stated above are not met.

