

MALAKOFF INDEPENDENT SCHOOL DISTRICT

Fundraiser Approval and Recap Form

School: _____

Club/Organization: _____

Purpose of the fundraiser:

Description of the fundraiser (including unit sales price or attach brochure/catalog):

Begin Date: _____ End Date: _____

Sales Tax: Tax-exempt Sale One Day Tax Free Sale Taxable Sale

Note: Only two one day tax free sales per club/organization allowable each calendar year.

If a taxable sale, will the School report and remit the taxes or will the vendor?

School Vendor

This is the Club/Organization's _____ fundraiser for the school year.

(Sponsor Complete Prior to Fundraiser)		(Sponsor Complete After Fundraiser)	
Total expected collections	_____	Total actual collections	_____
Less:		Less:	
Expected cost of items sold	_____	Actual cost of items sold	_____
Expected sales related costs (advertising, prizes, etc.)	_____	Actual sales related costs (advertising, prizes, etc.)	_____
Sales tax, if applicable	_____	Sales tax, if applicable	_____
Expected Net Profit	_____ - _____	Actual Net Profit	_____ - _____
_____ Sponsor Signature	_____ Date	_____ Sponsor Signature	_____ Date
_____ Principal's Signature	_____ Date	_____ Principal's Signature	_____ Date