

**MALAKOFF ISD APPLICATION ADDENDUM FOR SCHOOL BUS DRIVERS**

*Used for all personnel who are required to have a CDL.*

***An Equal Opportunity Employer\****

<b>Personal Data</b>	Name _____ Phone number _____ <small><i>Last First Middle initial</i></small>
	Hours available for work _____ Driver's license number _____ Type _____
	Do you have a Texas School Bus Driver Training Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever had a driver's license suspended, revoked, or cancelled? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____
<b>Background Check Information</b>	Are there any criminal charges or proceedings pending against you? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____
	In the past 10 years, have you: (1) been convicted of or received deferred adjudication, probation, or other adjudication for a serious traffic violation (as defined by Texas Transportation Code §522.003(25)); or (2) forfeited bond or collateral for, or been convicted of, any other violation of motor laws or ordinances (other than parking violations) <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, state where, when, and the nature of the offense _____ _____ _____
	In the past two years, have you failed an employer's alcohol or drug test? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, explain _____ _____ _____

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<b>Driving Experience</b>	Provide your work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List the most recent experience first. Continue on another sheet if necessary.			
	Employer address and phone	Kind of work	Dates employed	Reason for leaving
<b>Verification</b>	<p>I hereby affirm that all information provided in this addendum is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I understand that the district is required by Title 37 Texas Administrative Code §14.14(b) to review my complete driving record, is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to this application, and is required by Texas Education Code §22.0833 and Transportation Code §521.022 (f) to conduct a criminal history record check. I also understand that after employment, I am required to pass a physical examination and drug test.</p> <p>Furthermore, I authorize the information I've provided to be used; authorize previous employers to be contacted for investigative purposes; and release all parties from any liability for damage that may result from furnishing information to you.</p> <p align="right"> <span style="margin-right: 100px;">_____</span> <span>_____</span>              Signature Date         </p>			

*\*Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.*

The district Title IX Coordinator is     Randy Perry    .

# MALAKOFF INDEPENDENT SCHOOL DISTRICT

1308 FM 3062 ~ MALAKOFF, TX 75148  
(903) 489-1152 PHONE ~ (903) 489-2566 FAX

## CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

**CONFIDENTIAL - This form will be removed from the application and filed separately.**

Malakoff Independent School District is required by state law to review the criminal history of applicants, employees, student teachers and volunteers. The information requested below is necessary to obtain criminal history record information.

Full name (Please print): \_\_\_\_\_  
Last First Full Middle Name

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone #: \_\_\_\_\_

List any and all other name(s) previously used, including maiden name:

\_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Issuing State: \_\_\_\_\_

Sex: \_\_\_ Male \_\_\_ Female

**Part 1. Ethnicity: Is the person Hispanic/Latino? (Choose only one)**

\_\_\_ Hispanic/Latino \_\_\_ Not Hispanic/Latino

**Part 2. Ethnicity: What is the person's race (Choose one or more)**

- \_\_\_ American Indian or Alaska Native  
\_\_\_ Asian  
\_\_\_ Black or African American  
\_\_\_ Native Hawaiian or Other Pacific Islander  
\_\_\_ White

I understand the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information. My signature authorizes the release of any and all police/criminal history information to Malakoff Independent School District.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### FOR OFFICE USE ONLY

- |  |   |
|--|---|
| <input type="checkbox"/> No Matching Records | <input type="checkbox"/> Matching Records |
| <input type="checkbox"/> Approved            | <input type="checkbox"/> Approved         |

By: \_\_\_\_\_ Date: \_\_\_\_\_

# MALAKOFF INDEPENDENT SCHOOL DISTRICT

1308 FM 3062 ~MALAKOFF, TX 75754

## DPS COMPUTERIZED CRIMINAL HISTORY (CCH) VERIFICATION

I, (printed name) \_\_\_\_\_, have been notified that a computerized criminal history (CCH) verification check will be performed by accessing the Texas Department of Public Safety Secure Website and will be based on name and date of birth information I supply. (This is not a consent form.) Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411; Subchapter F.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history, therefore the organization (as listed below) conducting the criminal history check is not allowed to discuss any criminal history information obtained using this method. The agency may request that I have a fingerprint search performed to clear any misidentification based on the name and date of birth search. Once this process is completed the information on my fingerprint criminal history record may be discussed with me.

If I need to be fingerprinted, I have been made aware that in order to complete this process I must have the correct fingerprinting form (*FAST Fingerprint Pass*) from this agency, make an online appointment with Fingerprint Applicant Services of Texas (FAST) at [www.identogo.com](http://www.identogo.com) or by calling 1-888-467-2080, submit a full and complete set of my fingerprints, and pay a fee to the fingerprinting services company.

Signature of Applicant or Employee	<p style="text-align: center;">Please: Check and Initial each Applicable Space</p> CCH Report Printed: <input type="checkbox"/> Yes <input type="checkbox"/> No _____ initial Purpose of CCH: _____ Date Printed _____ _____ initial Hired: <input type="checkbox"/> Yes <input type="checkbox"/> No _____ initial Destroyed Date: _____ _____ initial <input type="checkbox"/> Employment Applicant <input type="checkbox"/> Student Teacher <input type="checkbox"/> Volunteer <input type="checkbox"/> Substitute Teacher <input type="checkbox"/> Maintenance/Food Service <input type="checkbox"/> Bus Driver <p style="text-align: center;">Retain in your files</p>
Date	
MALAKOFF ISD	
Agency Name (Please print)	
Agency Representative Name (Please print)	
Signature of Agency Representative	
Date	

**This copy must remain on file by your agency. Required for future DPS Audit**

**Pre-Employment Affidavit for Applicant**

For purposes of this affidavit:

**Adjudication and conviction** refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

**Charge** refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

**Inappropriate relationship** refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:

**Declaration of Applicant**

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Name (First, Middle, Last)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address (Street, City, State, Zip Code)

\_\_\_\_\_  
County

Executed in \_\_\_\_\_ County, State of Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
County Date Month Year

\_\_\_\_\_  
(Signature of Declarant)

I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this pre-employment affidavit.\*

\*This form will be removed from the application and filed separately in the HR office.  
Approved by the Texas Commissioner of Education, October 2017.