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# 2017 RISON WILDCAT FOOTBALL SCHEDULE

## SR HIGH

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 21, 2017</td>
<td>DUMAS SCRIMMAGE</td>
<td>AWAY</td>
<td>6:00 PM</td>
</tr>
<tr>
<td>September 1, 2017</td>
<td>FORDYCE</td>
<td>AWAY</td>
<td>8:00 PM</td>
</tr>
<tr>
<td>September 8, 2017</td>
<td>BAPTIST PREP</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 15, 2017</td>
<td>LAKE VILLAGE</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 22, 2017</td>
<td>BEARDEN</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 29, 2017</td>
<td>STRONG</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 2, 2017</td>
<td>CAMDEN JV</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 6, 2017</td>
<td>HERMITAGE</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 13, 2017</td>
<td>PARKERS CHAPEL <em>HOMECOMING</em></td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 20, 2017</td>
<td>HARMONY GROVE</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 27, 2017</td>
<td>HAMPTON</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>November 3, 2017</td>
<td>WOODLAWN</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
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</table>

## JR HIGH

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 7, 2017</td>
<td>McGHEE</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 14, 2017</td>
<td>WOODLAWN</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 21, 2017</td>
<td>BEARDEN</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>September 28, 2017</td>
<td>STRONG</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 5, 2017</td>
<td>HERMITAGE</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 12, 2017</td>
<td>PARKERS CHAPEL</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 19, 2017</td>
<td>HARMONY GROVE</td>
<td>HOME</td>
<td>7:00 PM</td>
</tr>
<tr>
<td>October 26, 2017</td>
<td>HAMPTON</td>
<td>AWAY</td>
<td>7:00 PM</td>
</tr>
</tbody>
</table>
2017-2018 School Year

Staff Professional Development August 7-10, 2017
Open House (From 4:00-6:00 pm) August 8, 2017
First Day of School August 14, 2017
Cheer & Football pictures August 19, 2017
Fall Photos (6-11) August 25, 2017
School Holiday – Labor Day September 4, 2017
Parent Teacher Conferences (3:00 – 7:00 PM) September 12, 2017
ASVAB Test October 2, 2017
All Make-ups, Senior Who’s Who, & Mr. & Mrs. RHS Photos October 4, 2017
School Holiday – Columbus Day October 9, 2017
PSAT October 11, 2017
Club Pics/Vision & Hearing/BMI October 12, 2017
Homecoming October 13, 2017
Fall Holiday- No School November 13, 2017
Thanksgiving Break November 20-24, 2017
Semester Test December 18-22, 2017
Christmas Break Dec. 25 – Jan. 7, 2018
School Resumes January 8, 2018
School Holiday – MLK Jr. Day January 15, 2018
Basketball Photos January 18, 2018
Parent Teacher Conferences (3:00 – 7:00 PM) February 12, 2018
School Holiday – President Day February 19, 2018
ACT (11th grade only) February 27, 2018
Spring Photos (Pre-Pay) March 14, 2018
Science Alternate Portfolio (Grades 5,7,10) March 16, 2018
Spring Break March 19-23, 2018
Spring Holiday- Good Friday (may be used for make-up day if needed) March 30, 2018
MSAA Alternate for Math and ELA (Grades3-8 & 11) April 2-May 11, 2018
Bus Evacuation Drill/Scoliosis Screening April 3, 2018
ACT Aspire (Grades 3 – 10) April 9 - May 11, 2018
AP Chemistry Exam May 7, 2018
Senior Awards Assembly May 7, 2018
Senior Semester Test May 8-11, 2018
AP US History Exam May 11, 2018
AP Biology Exam May 14, 2018
AP Calculus AB Exam May 15, 2018
Awards Assembly (6th-11th) May 15, 2018
AP English Literature and Composition Exam May 16, 2018
HS Graduation (Ceremony 8PM) May 17, 2018
Semester Test (6th-11th grade) May 18-24, 2018
Last Day of School May 24, 2018
Makeup Days (if needed due to inclement weather) May 25-May 31, 2018

No School for Students

9/4 School Holiday – Labor Day
10/9 School Holiday – Columbus Day
11/13 School Holiday - Fall Holiday
11/20-24 School Holiday – Thanksgiving Break
12/25-01/7 School Holiday - Christmas Break
01/15 School Holiday - MLK Day
2/19 School Holiday - President’s Day
3/19-23 School Holiday - Spring break

School Pictures

8/19 Football/Cheerleader
8/25 6th – 11th (Fall Photos)
10/12 K-11 make-ups, 7th Football, Clubs and Band
1/18 All Basketball Photos
TBA Baseball, Softball and Spring Photos

ACT Test Dates

September 19, 2017
October 28, 2017
December 9, 2017
February 10, 2018
April 14, 2018
June 9, 2018
July 14, 2018

JR. High Football Schedule

9/7 McGhee Home 7:00
9/14 Woodlawn Home 7:00
9/21 Bearden Away 7:00
9/28 Strong Home 7:00
10/5 Hermitage Home 7:00
10/12 Parkers Chapel Away 7:00
10/19 Harmony Grove Home 7:00
10/26 Hampton Away 7:00

Sr. High Football Schedule

8/21 Dumas Scrimmage Away 6:00
9/1 Fordyce Away 8:00
9/8 Baptist Prep Home 7:00
9/15 Lake Village Home 7:00
9/22 Bearden Home 7:00
9/29 Strong Away 7:00
10/2 Camden JV Home 7:00
10/6 Hermitage Home 7:00
10/13 Parkers Chapel Home 7:00
10/20 Harmony Grove Away 7:00
10/27 Hampton Home 7:00
11/3 Woodlawn Away 7:00
Video cameras are in use on the high school campus and on school buses. Recorded video and audio will be reviewed to monitor student behavior when necessary.

It is the policy of the Cleveland County School District to provide equal opportunities without regard to race, color, national origin, sex, age, qualified disability, or veteran status in its education programs and activities. This includes, but is not limited to, admissions, education services, financial aid, and/or employment.
MISSION STATEMENT

Rison High School is committed to providing an effective quality education to enable all students to reach their highest academic, social, physical, and emotional potential—with involvement from students, parents, and teachers.

FOREWORD

The purpose of the Rison High School Student Handbook is to acquaint pupils, parents, and teachers with information concerning Rison High School.

We hope you will find the handbook a valuable resource in obtaining information regarding a wide range of student issues. If you have any questions concerning the information in the student handbook, feel free to call or visit our school.

Visitors to our school are always welcome. Upon arriving at Rison High School, please come to the principal's office so that we may issue a visitor's tag and/or assist you in any way we may.

SCHOOL COLORS AND EMBLEM

The colors of Rison High School are black and gold. These are used in all letters given by the school and in the uniforms worn by the athletic teams. The emblem is a Wildcat, and this name is applied to the yearbook and all athletic teams.

ALMA MATER

"Hail to the Old Gold,
Hail to the Black,
Hail to the Wildcats,
And dear old Rison High.
We will always love you,
And this our motto be:
Loyalty to Rison High -
We'll fight for V-I-C-T-O-R-Y."

PHILOSOPHY

The administration, faculty, and staff of Rison High School have faith in and respect for the youth of this school and the broader community in which they live. We believe that this confidence is reciprocated and therein lies an awesome responsibility and a singular opportunity. We know that the youth of this community is its most prized possession and its greatest resource. It is, therefore, insistently that we provide opportunities for the emotional, moral, social, physical, and academic development of each individual to his/her fullest potential and to provide experiences which will enable one to be a more productive member of the society in which one lives. Formal education which equips its citizenry for productive and responsible citizenship should not be an end within itself but should also offer immediate aesthetic rewards which will continually enrich the lives of individuals.

In these days of rapid change the necessity for an education that will be meaningful and worthwhile in the face of these changes is greater than ever.

It is the school's prime purpose to offer that academic preparation of its youth for which the other community institutions are not equipped in order that each individual may gain the most satisfying and productive life leading each to responsible American citizenship.

Youth need, want and seek proper direction from adults. Such direction must be firm, fair, and pointed always to the constructive end of self-discipline.

Youth must often be motivated to take learning seriously. Education must furnish them with the necessary tools to become capable and participating citizens and worthy guardians of the American way of life. To this end, we believe that youth must be challenged and taught to seek truth through knowledge and to accumulate wisdom through truth.

The school must see that no views are deliberately slanted toward any special interests within its program, nor should educators allow discriminatory actions against any individuals or groups. Students must be dealt with equally in terms of each and every educational opportunity as their own distinct individual abilities, personalities, and interests so dictate.

We believe in the infinite worth of the basic core curriculum of language arts, mathematics, science, and social studies as being those studies which promote the greatest opportunity for the maximum achievement on the part of all youth. We also believe that the curriculum should provide for individual needs, even though minimum standards must be established in all of these subjects as to the various levels of instruction.
No educational system can properly do its job unless it is committed to working with the home, community, and other institutions in helping its students to know and understand themselves and the world around them. Through guidance, health, and other referral services, the school can provide for many kinds of informal instruction. The home and community must be encouraged to share directly in these responsibilities. We strive to operate with an understanding that allows individual teachers the freedom to develop their own philosophies within the broad framework of the school's philosophy.

CHARACTERISTIC OF A RISON HIGH SCHOOL STUDENT

As a result of learning experiences at Rison High School, a student will acquire the knowledge and skills to become

A Complex Thinker Who:
- Analyzes, evaluates, and synthesizes information and ideas from multiple resources to make responsible, informed decisions.
- Applies flexible and creative ideas, strategies, and technologies to identify and solve problems.
- Solves problems by generating possible solutions, anticipating possible consequences, and evaluating results.

An Effective Communicator Who:
- Gives and follows instructions accurately.
- Understands, organizes, and expresses ideas in standard written and spoken English.
- Understands, organizes, and expresses ideas in appropriate languages, including those of the arts, mathematics, and other sciences.

A Responsible Citizen Who:
- Promotes and supports attitudes, practices, and policies that enhance and perpetuate our democracy and enhance the quality of life in our multicultural, interdependent world.
- Participates as an integral part of a team to achieve goals.
- Works with others for the purpose of resolving conflicts peacefully and in reaching decisions.
- Demonstrates, supports, and challenges leadership when appropriate to the situation.

An Ethical Person Who:
- Develops and demonstrates a strong sense of personal identity and values.
- Makes responsible decisions that balance self-interest with the interests of others.
- Displays the qualities of caring, respect for others, honesty, integrity, fairness, and community.

A Self-Directed Individual Who:
- Takes responsibility for self-improvement and ongoing learning.
- Evaluates, adapts, and plans using the lessons of the past and forecasts of the future.
- Identifies, understands, and develops healthy mental and physical behaviors.

A Quality Worker Who:
- Creates high quality products, services, and performances through independent actions and teamwork.
- Identifies, organizes, plans, and allocates resources efficiently.

SCHOOL ACCREDITATION
Rison High School is accredited by the Arkansas Department of Education.

BOARD OF EDUCATION
The Cleveland County School District is divided into seven election zones, with voters of each zone electing one member to serve on the seven-member Cleveland County Board of Education. Each board member serves a five-year term. Terms
are staggered so that at least one member's term expires each year. Each member is required by law to undergo training to equip him/her to execute better the duties of the office. Meetings of the Cleveland County School Board are public meetings, and patrons are welcome to attend. Regular meetings are held monthly in the administration building of Cleveland County Schools.

COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, guardian, or other person having custody or charge of any child age 5 through 17 years on or before August 1 of that year who resides, as defined by policy, within the District shall enroll and send the child to a District school with the following exceptions:

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (HOME SCHOOLING) have been met.
3. The child will not be age 5 on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend Kindergarten. A Kindergarten waiver form must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is 16 or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age 16 or 17 and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201

RESIDENCE REQUIREMENTS

Definitions:

"Reside" means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

"Resident" means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside in the school district.

"Residential address" means the physical location where the student's parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District's schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools.3

A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

Under instances prescribed in A.C. A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.

ENTRANCE REQUIREMENTS

To enroll in a school in the District, the child must be a resident of the District as defined in District policy, be accepted as a transfer student under the provisions of District policy, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state
for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before August 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child’s parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled/Private schooled students shall be evaluated by the District to determine their appropriate grade placement.

Foster children may be admitted to school.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment

**FOSTER CHILDREN**

The District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services ("DHS"), the ADE, and individuals involved with each foster child to ensure that he/she is able to maintain his/her continuity of educational services to the fullest extent that is practical and reasonable.

The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise or DHS grants a request a transfer under Foster Child School Choice, ensure that the foster child remains in his/her current school, even if a change in the foster child's placement results in a residency that is outside the district. In such a situation, the District will work to arrange for transportation to and from school for the foster child to the extent it is reasonable and practical.

Upon notification to the District's foster care liaison by a foster child's caseworker that a foster child's school enrollment is being changed to one of the District's schools, the school receiving the child must immediately enroll him/her. Immediate enrollment is required even if a child lacks the required clothing, academic or medical records, or proof of residency.

A foster child's grades shall not be lowered due to absence from school that is caused by a change in the child's school enrollment, the child's attendance at dependency-neglect court proceedings, or other court-ordered counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

**PLACEMENT OF MULTIPLE BIRTH SIBLINGS**

The parent, guardian or other person having charge or custody of multiple birth siblings in grades pre-K through 6 may request that the multiple birth siblings are placed in either the same or separate classrooms. The request shall be in writing not later than the 14th calendar day prior to the first day of classes at the beginning of the academic year. The school shall honor the request unless it would require the school to add an additional class to the sibling's grade level. If one parent of multiple birth siblings requests a placement that differs from that of the other parent of the same multiple birth siblings, the school shall determine the appropriate placement of the siblings.
The school may change the classroom placement of one or more of the multiple birth siblings if: There have been a minimum of 30 instructional days since the start of the school year; and after consulting with each classroom teacher in which the siblings were placed, the school determines the parent's classroom placement request is:
- Detrimental to the educational achievement of one or more of the siblings;
- Disruptive to the siblings' assigned classroom learning environment; or
- Disruptive to the school's educational or disciplinary environment.

If a parent believes the school has not followed the requirements of this policy, the parent may appeal the multiple birth siblings' classroom placement to the Superintendent. The Superintendent's decision regarding the appeal shall be final.

VISITORS TO THE SCHOOL

Parents, grandparents, legal guardians, business, and community members are welcome and encouraged to visit District schools. To minimize the potential for disruption of the learning environment, visitors, for a purpose other than to attend an activity open to the general public, are required to first report to the school's main office. No one shall be exempt from this requirement. Visitors who are Level 3 or Level 4 sex offenders may only enter a school campus under the provisions listed in Policy 6.10.

Parents and legal guardians are encouraged to participate in regularly scheduled visitation events such as school open houses and parent/teacher conferences. Additional conferences are best when scheduled in advance. Conferences shall be scheduled at a time and place to accommodate those participating in the conference. Visits to individual classrooms during class time are permitted on a limited basis with the principal's prior approval and the teacher's knowledge.

Parents wishing to speak to their children during the school day shall register first with the office.

The District has the right to ask disruptive visitors to leave its school campuses. Principals are authorized to seek the assistance of law enforcement officers in removing any disruptive visitors who refuse to leave school property when requested to do so. Visitors who are disruptive become "trespassers" as defined in A.C.A. 8-6-21-606. As such, they lose their right to be on campus.

SCHOOL ADMISSION

In accordance with Arkansas Code § 6-18-208 prior to a child's admission to an Arkansas public school, the parent, guardian, or responsible person shall provide the school district with one (1) of the following documents indicating the child's age:
1) A birth certificate;
2) A statement by the local registrar or a county recorder certifying the child's date of birth;
3) An attested baptismal certificate;
4) A passport;
5) An affidavit of the date and place of birth by the child's parent or guardian;
6) previous school records; or
7) United States military identification.

Residency requirements: Persons seeking admission to Rison High School (grades 6-12) must be bona fide residents of the district. The residency requirement will not apply in the following instances: (1) Nonresident persons meet the requirements set by the state of Arkansas in Act 109 of 1995 and are approved by the Cleveland County School Board of Education. (2) Nonresident persons may be admitted when they meet the requirements of Act 726 of 1995.

Age and academic qualifications: Persons who have reached their twenty-first birthday or have received a high school diploma or its equivalent will not be admitted. Persons enrolling in the sixth, seventh or eighth grade must present evidence of satisfactory completion of the next lower grade level. Persons enrolling in a grade from 9 through 12 must present evidence of satisfactory completion of the previous grade.

Health requirements: Persons seeking admission to Rison High School must present proof of all immunizations required by law by the state of Arkansas.

Disciplinary Status: Parents of persons seeking admission to Rison High School must indicate on registration forms whether the child has been expelled or suspended from any other school district or is a party to an expulsion or suspension proceeding. Persons who have been expelled or suspended from school or are a party to an expulsion or suspension proceeding will not be admitted until the time of the expulsion or suspension has expired. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired. School Records: Persons seeking admission to Rison High School must present records from the previous school attended. Such records should include a transcript, a list of courses in progress
(with a grade at the time of withdrawal from that school), and a statement that the person has satisfactorily completed withdrawal procedures at that school. If a parent and/or guardian does not want to submit a social security number (optional) for that child, a nine digit number will be assigned to the student as their student identification number.

SCHOOL CHOICE

The Cleveland County School District will follow all the guidelines set forth by the Arkansas School Choice Act of 2013. The superintendent will consider all applications for School choice postmarked no later than the May 1 preceding the fall semester that applicant would begin school in the district. The superintendent shall notify the parent or guardian and the student’s resident district, in writing, of the decision to accept or reject the application by August 1st. The district cannot hold slots for students who may possibly move into our district during the summer. Your decision must be made on the basis of available capacity at the time you make your decision.

STUDENT TRANSFER POLICY

The Cleveland County School District shall review and accept or reject requests for transfers into the District, on a case by case basis. Transfers out of the school district are not considered.

Any student transferring from a school that is not accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school.

Any student transferring from a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student's appropriate grade placement.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired.

The responsibility for transportation of any nonresident student admitted to a school in this district shall be borne by the student or the student's parents. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both.

UNIFORMED SERVICES MEMBER'S CHILDREN

“Active duty members of the uniformed services” includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211; “uniformed services” means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; “veteran” means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

This policy applies to children of: active duty members of the uniformed services; members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

Children whose parents or legal guardian relocates within the state due to a mobilization, deployment, or available military housing while on active duty in or serving in the reserve component of a branch of the United States Armed Forces or National Guard may continue attending school in the school district the children were attending prior to the relocation or attend school in the school district where the children have relocated. A child may complete all remaining school years at enrolled school district regardless of mobilization, deployment, or military status of the parent or guardian.

An eligible child as defined in this policy shall:

1. Be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age.

2. Be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school.

3. Enter the District’s school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year.

4. Be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous
school to extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs.

5. Be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District from performing subsequent evaluations to ensure appropriate placement of the student.

6. Make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student.

7. Be enrolled by an individual who has been given the special power of attorney for the student’s guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent.

8. Be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

ENROLLMENT IN HOMESCHOOL

Parents or legal guardians desiring to provide a home school for their children shall give written notice to the Superintendent of their intent to home school. The notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter; or
3. Within thirty (30) calendar days of the parent or legal guardian establishing residency within the district during the school year.

Written notice of the parent or legal guardian’s intent to home school shall be delivered to the Superintendent through any of the following methods:

- Electronically, including without limitation by email;
- By mail;
- In person.

The notice shall include:

a. The name, sex, date of birth, grade level, and the name and address of the school last attended, if any;
b. The mailing address and telephone number of the home school;
c. The name of the parent or legal guardian providing the home school;
d. Indicate if the home-schooled student intends to participate in extracurricular activities during the school year;
e. A statement of whether the home-schooled student plans to seek a high school equivalency diploma during the current school year;
f. A statement if the home-school student plans to seek a driver’s license during the current school year;
g. A statement that the parent or legal guardian agrees that the parent or legal guardian is responsible for the education of their children during the time the parents or legal guardians choose to home school; and
h. A signature of the parent or legal guardian, which must be notarized if the home-schooled student plans to seek a driver’s license during the school year.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information that might indicate the need for special education services.

Enrollment or Re-Enrollment in Public School

A home-schooled student who wishes to enroll or re-enroll in a District school shall submit:

- A transcript listing all courses taken and semester grades from the home school;
- Score of at least the thirtieth percentile on a nationally recognized norm-referenced assessment taken in the past year; and
- A portfolio of indicators of the home-schooled student's academic progress, including without limitation:
• Curricula used in the home school
• Tests taken and lessons completed by the home-schooled student; and
• Other indicators of the home-schooled student’s academic progress.

If a home-schooled student is unable to provide a nationally recognized norm-referenced score, the District may either assess the student using a nationally recognized norm-referenced assessment or waive the requirement for a nationally recognized norm-referenced assessment score.

A home-schooled student who enrolls or re-enrolls in the District will be placed at a grade level and academic course level equivalent to or higher than the home-schooled student’s grade level and academic course level in the home school:
1. As indicated by the documentation submitted by the home-schooled student;
2. By mutual agreement between the public school and the home-schooled student’s parent or legal guardian; or
3. If the home-schooled student fails to provide the documentation required by this policy, with the exception of the nationally recognized norm-referenced assessment score, the District may have sole authority to determine the home-schooled student’s grade placement and course credits. The District will determine the home-schooled student’s grade placement and course credits in the same manner the District uses when determining grade placement and course credits for students enrolling or re-enrolling in the District who attended another public or private school.

The District shall afford a home-schooled student who enrolls or re-enrolls in a public school the same rights and privileges enjoyed by the District’s other students. The District shall not deny a home-schooled student who enrolls or re-enrolls in the District any of the following on the basis of the student having attended a home school:
   a. Award of course credits earned in the home school;
   b. Placement in the proper grade level and promotion to the next grade level;
   c. Participation in any academic or extracurricular activity;
   d. Membership in school-sponsored clubs, associations, or organizations;
   e. A diploma or graduation, so long as the student has enrolled or re-enrolled in the District to attend classes for at least the nine (9) months immediately prior to graduation; or
   f. Scholarships.

**EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOOLED STUDENTS**

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

Home-schooled students will be permitted to pursue participation in an interscholastic activity as permitted by policy. Although not guaranteed participation in an interscholastic activity home-school students who meet the provisions of this policy, AAA rules and applicable Arkansas statutes shall have an equal opportunity to try out and participate in interscholastic activities without discrimination.

The District shall abide by this policy and by the rules contained in the Arkansas Activities Association (AAA) Handbook governing interscholastic activity participation of students who are home-schooled. Areas of eligibility criteria, such as a student’s age and semesters’ eligibility, are the same for home-schooled and traditional students, and are governed by the current AAA Handbook.

Home-schooled student means a student legally enrolled in an Arkansas home school and who meet or have met the criteria for being a home-schooled student, as established by A.C.A. 6-15-503.

Interscholastic activity means an activity between schools subject to regulations of the Arkansas Activities Association that is outside the regular curriculum of the school district, such as an athletic activity, fine arts program, or a special interest group or club.

The parent of any student wishing to participate in an interscholastic activity shall mail or had deliver a completed application form 5.19.2F (forms may be found in back of handbook) to his/her child’s school’s principal before the signup, tryout or participation deadline established for traditional students. The Superintendent shall approve those applications which meet the enrollment application requirements identified in this policy and AAA Rules and shall deny those that don’t meet the requirements.
Approved applications shall apply only for the semester in which the student enrolls in the student’s resident school zone. The student shall regularly attend the class in which the student is enrolled beginning no later than the eleventh (11) day of the semester in which the student’s interscholastic activity participation is desired. If the student’s desired interscholastic activity begins prior to the first day of the semester in which the student is enrolled, to maintain eligibility, the student must attend the practices for the interscholastic activity to the same extent as is required of traditional students.

A home-schooled student whose application has been approved, who has met the try out criteria, and who has been selected to participate in the interscholastic activity shall meet the following criteria that also apply to traditional students enrolled in the school:

- Standards of behavior and codes of conduct;
- Attend the practices for the interscholastic activity to the same extent as is required of traditional students;
- Required drug testing;
- Permission slips, waivers, physical exams; and
- Participation or activity fees.

A student whose application for eligibility to participate in an interscholastic activity is accepted is required to enroll in no more than one course in the District’s school where the student is intending to participate in an interscholastic activity. Home-schooled students shall meet the same enrollment criteria as are required or traditional students in policies 4.1 – Residence Requirements and 4.2 Entrance Requirements and the parent or guardian’s shall sign a form acknowledging receipt and understanding of the school’s student handbook and to be bound by the applicable portions thereof.

If the student’s desired interscholastic activity is associated with a specific class or course that meets during the school-day that the traditional students of the district are required to take, the home-schooled student shall take the required class or course to be eligible for the interscholastic activity.

Students who participate in extracurricular or athletic activities under this policy will be transported to and from interscholastic activities on the same basis as other students are transported.

A student who withdraws from an Arkansas Activities Association member school to be home-schooled shall not participate in an interscholastic activity in the resident school district for a minimum of three hundred sixty-five days after the student withdraws from the member school.

**ARKANSAS ACTIVITIES ASSOCIATION**

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in an extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

**ATTENDANCE POLICY**

Regular school attendance is required by Rison High School and by the State of Arkansas. Under Arkansas law (Arkansas Code 6:18:209 and 6:18:222), the student is responsible for attending and the parents are responsible for seeing that their child attends. Excessive absenteeism will constitute grounds for denial of credit or promotion and may constitute grounds for legal action against the student and/or parent.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement. Students are not permitted to accumulate more than 10 absences in one semester.

Each student is expected to attend all of his/her classes each day that classes are held unless the student is dismissed from attending due to a semester test exemption or other specifically announced occasion. However, Rison High School realizes that there are times when attendance is not possible. Whenever a student is absent, the absence will be classified as excused or unexcused. Students with three or more unexcused absences shall not miss school/class to attend a non-AAA sanctioned event for the remainder of the semester.
To receive an excused absence a student must present to the high school office immediately upon returning to school a note stating the reason for the absence. The note must be dated and signed by a parent, guardian or person in loco parentis and include the reason for the absence. Up to six total absences for personal reasons and/or family illness per semester will be excused with a parental note. A doctor’s statement will be required for additional absences due to personal illness. Additional absences for personal reasons will not be excused.

Rison High School considers more than six unexcused absences per semester to be excessive. Upon a student's third unexcused absence, the student's parents, guardians, or persons in loco parentis shall be notified. Notification will be by telephone at the end of the school day in which such absence is determined or by regular mail sent no later than the following school day. Whenever the student receives a third unexcused absence in a semester, the principal may revoke field trip privileges/school club trips for the remainder of the semester. A parent meeting may be required when a student receives a 4th unexcused absence in a class. If a student receives a seventh unexcused absence, the school will notify the prosecuting attorney’s office, and credit for courses in progress may be denied.

It is the Arkansas General Assembly’s intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district’s administration for special arrangements to address the student’s unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement’s requirements. The agreement shall be signed by the student the student’s parent, guardian or person in loco parentis, and the school or district administrator or designee.

ABSENCES

If any student’s Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student’s IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

School sponsored activity trips, inability of the district to provide bus service to a student who regularly rides a bus, test exemptions, and other specifically announced occasions are the only instances of nonattendance which shall not be recorded as an absence in the official school attendance register.

Each absence shall be classified as an excused absence or an unexcused absence. All absences shall be classified as unexcused except those absences which are substantiated to be for the following reasons:

- **Personal Reasons and/or Personal illness or illness in the immediate family** (parent, grandparent, sibling, child, or spouse) - A total of six (6) parent notes per semester will be allowed. A doctor’s statement will be required for additional absences due to personal illness. Additional absences for personal reasons will not be excused.
- **Professional appointment** - doctor, dentist, lawyer, counselor, etc., for student or student's child.
- **Court appearance** by the student when he/she is subpoenaed or is a party to a legal proceeding.
- **Death in immediate family** - parent, sibling, grandparent, child, or spouse.
- **Other** - only upon approval by the principal prior to the absence, and parents must make the request to the principal in writing for the absence to be excused.

Additional absences that are not charged against the allowable number of absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent, guardian, person in loco parentis, or appropriate government agency stating such reason:

1. To participate in an FFA, FHA, or 4-H sanctioned activity
2. To participate in the election poll workers program for high school students
3. To serve as a page for a member of the General Assembly
4. To visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting and
5. For purposes pre-approved by the school administration such as visiting prospective colleges, to obey a subpoena, or to attend at an appointment with a government agency
Due to the student having been sent home from school due to illness. The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the code.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Excused absences allow for the opportunity to make up all work missed within the requirement of the Makeup Work policy in the student handbook. The grade earned will be awarded.

Unexcused absences do not allow for the opportunity to make up any work missed, and zeros will be recorded for all work missed. All absences due to suspensions shall be unexcused absences, one unexcused absence for each day of suspension.

Upon returning to school following an absence, the student must present to the principal's office written documentation from parent or guardian stating the reason for the absence and the date(s) of the absence. The note must be dated and bear the parent or guardian's signature. This procedure must be followed before the student will be admitted to class. Specific details for this procedure are outlined in the student handbook. Specific details for this procedure are outlined in the student handbook under the heading Procedure for Returning to School after an Absence.

More than six (6) unexcused absences are considered by Rison High School to be excessive. Upon a student’s third (3) unexcused absence, the student's parent or guardian shall be notified. Whenever the student receives a seventh (7) unexcused absence, the Prosecuting Attorney and Cleveland County Juvenile Officer will be notified.

ATTENDANCE AND EXTRA-CURRICULAR ACTIVITIES

1. Students must attend at least one-half of the school day to participate in that evenings extra-curricular activity. Exceptions may be made by the principal for death in immediate family, accidents, or other extreme emergencies as allowed by Arkansas Activities Association’s rules and regulations and eligibility guidelines.
2. Seniors are exempt from this attendance requirement only on the day of Junior/Senior Prom.

PROCEDURE FOR RETURNING TO SCHOOL AFTER AN ABSENCE

1. Students are to report to the Principal's Office as soon as they arrive on campus.
2. Students will present a note with the reason for absence, the date of absence and a signature of a parent, guardian, or person in loco parentis. Students without a note will be marked unexcused.
3. Students will then receive a class admittance slip.
4. Students will present the class admittance slip to each of his/her teachers for the teacher to sign. Students who do not present the admit slip to the teacher will receive an unexcused absence for that class. Teachers will inform their students as to the procedure for presenting admit slips in their classroom.
5. Students are not to be admitted to class without a class admittance slip whether excused or unexcused.

CLOSED CAMPUS

Once students arrive at school, they are not permitted to leave campus without checking out in the principal's office. Students leaving campus without permission will be considered truant with the absence being treated as such. Students are not allowed to check out at lunch for the purpose of leaving campus to get or eat lunch. The Rison Elementary Campus is not part of the High School Campus therefore 6th through 12th grade students require permission from the High School Office before going onto that campus and must check in with the Elementary Office.

MOMENT OF SILENCE

A public school in this state shall observe a one (1) minute period of silence at the beginning of school each school day. During the period of silence a student may, without interfering with or distracting another student:

1. Reflect:
2. Pray
3. Engage in a silent activity
A teacher or school employee in charge of a public school classroom shall ensure that all students remain silent and do not interfere with or distract another student during the period of silence.

Legal Reference: ACA 6-10-115

**DELIVERIES TO SCHOOL**

All deliveries to students are to be made to the office. All lunch deliveries must be brought to the high school office. The office will distribute these items.

For safety reasons, balloons are not allowed to be delivered to students who ride a school bus. Floating and large balloons inhibit the view of bus drivers when the balloons are carried on buses. A student must be transported home in a car if he/she receives balloons at school.

**CONTACT BY PARENTS**

Parents wishing to speak to their children during the school day shall register first with the office.

**CONTACT BY NON-CUSTODIAL PARENTS**

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or the principal’s designee establishing the parent’s custody of the student. It shall be the responsibility of the custodial parent to make any court ordered “no contact” or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date stamped copy of current court order will receive all rights as custodial parents as outlined in the policy.

The transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school’s property on normal school days during normal hours of school operation. The custodial or non-custodial parent may send to drop off the student at school to be sent to/picked up by the other parent on predetermined days in accordance with any court order provided by the custodial parent or by a signed agreement between both the custodial and non-custodial parents that was witnessed by the student’s building principal. Unless a valid no-contact order has been filed with the student’s principal or the principal’s designee, district employees shall not become involved in disputes concerning whether or not that parent was supposed to pick up the student on any given day.

**CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER**

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold” without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis identified on student enrollment forms. The principal or the principal’s designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.
CONTACT BY PROFESSIONAL LICENSURE STANDARD BOARD INVESTIGATORS

Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint.

SCHOOL DEBTS

Fines, fees and other school debts must be paid in full or a written payment arrangement made with the school before a student can request for or participate in school activities. These include but are not limited to pre-registration, extracurricular activities, prom, field trips and graduation. Each Student is responsible for all materials checked out to them, (textbooks, CDs, etc).

MAKE-UP WORK

Students who miss school due to an excused absence shall be allowed to make up the work they missed during their absence under the following rules.

1. Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
2. Teachers are responsible for providing the missed assignments when asked by a returning student.
3. Students are required to ask for their assignments on their first day back at school or their first class day after their return.
4. Make-up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
5. Students shall have one class day to make up their work for each class day they are absent.
6. Make-up work which is not turned in within the make-up schedule for that assignment shall receive a zero.
7. Students are responsible for turning in their make-up work without the teacher having to ask for it.
8. Students who are absent on the day their make-up work is due must turn in their work the day they return to school whether or not the class for which the work is due meets the day of their return

REQUEST FOR ASSIGNMENTS DURING EXTENDED ABSENCES

A parent or his/her designee may contact the principal's office. If contacting the principal's office, please do so by 9 a.m. if at all possible. Assignments will be compiled and available by 3 p.m. the following day.

EARLY CHECKOUT/LATE CHECK-IN

Students who need to check out of school during the day must present to the office a dated and signed parent request. The request should include a phone number where the parent can be reached to verify the request. Students will be allowed to check out of school with a note only for valid reasons. The school reserves the right to make contact with parents before allowing a student to check out. Students who arrive at school late must check in at the office and receive an admittance slip as detailed in “Procedures For Returning To School After An Absence”.

PROFESSIONAL APPOINTMENTS

Students who have medical, dental, or other professional appointments on a regular basis which cannot be scheduled outside school hours are urged to stagger the times of the appointments so that they do not miss the same class each time.

FIELD TRIPS

Field trips are both educational and rewarding in nature and are a privilege for our students. The Principal may revoke a student's privilege to take part in a field trip due to attendance, academic performance and/or disciplinary reasons. Students are responsible for all assignments while on a school trip. Students are expected to complete assignments or take tests as scheduled. Additional time to complete assignments or take tests may be arranged with the teacher prior to the school trip. Sponsors/Teachers taking students on field trips shall submit to the office no later than the day prior to the trip a complete list of students participating in the field trip. The office will check attendance of each student and send an approved list to all teachers. Any student who is absent from class due to a school trip/activity is responsible for missed/scheduled assignments. Students on a school sponsored trip are required to check-in with teachers prior to planned absence. Failure of student to check-in with teacher prior to a planned absence will result in student not being allowed to makeup work assigned while absent.
TARDIES

Students are expected to be in their assigned classroom when the tardy bell rings. Students who are tardy will be sent to the office for an admit slip. If a teacher keeps a student after class, the teacher should send a note to the office, and the tardy will not be assessed. Students are allowed two tardies each nine weeks without penalty. Penalties for excessive tardies are outlined under detention procedures. Three unexcused tardies count as one absence for semester test exemptions.

Students who miss 15 minutes or more of a class for a reason which is unexcused will have an unexcused absence recorded for that class instead of an unexcused tardy. Students shall receive credit for all work completed during the remaining portion of that class period. The office clock will be the official timepiece to determine the 15 minutes.

LEAVING CLASS

Students are not allowed to leave a classroom during a class period unless they are summoned by the office via the intercom or a written note. Teachers will not allow students to leave except in cases of extreme need. Whenever a teacher allows a student to leave the room, the student should be furnished a hall pass which shall state the student's business, the time the student left class, and the signature of that teacher. The student is required to come to the office for an admit slip if allowed to leave class at the teacher or another teacher's request. Teachers desiring to see a student from another teacher's class will route such requests through the office.

RESTROOM PASSES

Restroom privileges: After getting permission from his/her teacher, students may have 2 restroom passes per month. After the second excused pass is used the student must come to the office for an unexcused tardy slip.

Students suffering from a medical problem requiring frequent access to the restrooms shall provide the office with a signed doctor's note. The office will contact the doctor's office and verify such note. Medical restroom passes must be renewed each school year.

HOMEWORK

It is the policy of the Rison High School that homework should be designed as regular and/or distributed practice of previously taught material or in advanced or higher level classes as exploratory learning. The primary goal of homework is to reinforce previous learning. General homework times are listed below. Teachers will make every effort to align homework assignments with the following guidelines:

<table>
<thead>
<tr>
<th>Grade Homework time per class</th>
</tr>
</thead>
<tbody>
<tr>
<td>6th grade – 20 minutes</td>
</tr>
<tr>
<td>7th grade – 20 minutes</td>
</tr>
<tr>
<td>8th grade – 25 minutes</td>
</tr>
<tr>
<td>9th grade – 25 minutes</td>
</tr>
<tr>
<td>10th grade – 25 minutes</td>
</tr>
<tr>
<td>11th grade – 30 minutes</td>
</tr>
<tr>
<td>12th grade – 30 minutes</td>
</tr>
</tbody>
</table>

All assignments will not conform to these guidelines due to the variety and nature of some advanced placement courses, class projects, research papers, etc. However, in general, most regular homework assignments will conform to these time limits. Concerns about homework assignments should be directed to the principal.

GRADES

1. Students at Rison High School earn credits on a semester basis. Semester grades are used to determine whether a student receives academic credit and to calculate grade point averages. The first and second nine-week grading periods comprise the first semester, and the third and fourth nine-week grading periods comprise the second semester. Nine-week grades are also given at the end of each nine-week grading period. Grades assigned are A, B, C, D, and F. The definition of each grade is as follows.

   A – (90%-100%) This is the highest mark recorded and is given in recognition of superior achievement.
   B – (80%-89%) This mark is given for good work.
   C – (70%-79%) This grade represents average work.
   D – (60%-69%) This mark represents below average, but passing, work.
   F – (Below 60) Students receiving this grade receive no credit.
2. Temporary Grades:
   I – (Incomplete) Occasionally a student is forced to miss required work and is given a temporary incomplete grade until he/she has the opportunity to make up the requirements.

3. All percent averages will be rounded to the nearest whole percent in determining the average for each grading period. The corresponding letter grade will be recorded on the report card, grade sheet, and transcript.

4. The semester grade is determined by averaging the two nine-week grades and the semester test grade. Each nine-week grade counts as two-fifths and the semester test counts as one-fifth of the semester grade. Each semester grade is independent of the other. Rison High School has a semester test exemption policy for students who qualify. If a student is exempt from a semester test and elects not to take the semester test, then the semester grade will be the simple average of the two nine-week’s grades. The exemption policy is detailed under EXEMPTIONS FROM SEMESTER TESTS in this handbook.

5. All semester tests will be given according to a schedule provided by the principal's office. Tests will be given only at the time they are scheduled unless prior permission is obtained from the high school principal by a parent contacting the principal in person or by phone no less than one week before semester tests.

6. All grades will be awarded solely on the basis of the level of achievement of the educational/academic objectives for that course.

STUDENT SOCIAL SECURITY NUMBERS

Student social security numbers are held private and not made available to the public. Student social security numbers are not used as the student identification number on school records. The student identification number is assigned randomly to a student. Once assigned, a student retains the same student identification number from year to year.

RESEARCH PROJECTS/PAPERS

Research projects and/or papers will be assigned to students in grades 6-12. The topics for research projects and/or papers will either be assigned by the teacher or approved by the teacher. Plagiarism will not be tolerated. Plagiarism refers to a form of cheating that has been defined as "the false assumption of authorship: the wrongful act of taking the product of another person's mind, and presenting it as one's own." (Alexander Lindey, Plagiarism and Originality, New York: Harper, 1952) To use another person's ideas or expressions in writing without acknowledging the source is to plagiarize. Plagiarism, then, constitutes intellectual theft. If a student chooses to plagiarize his/her research paper/project, that student will receive a zero on his/her project/paper and may receive additional disciplinary sanctions as decided by the principal.

REPORT CARDS & PROGRESS REPORTS

Progress reports are provided to parents at parent teacher conferences at the midpoint of the 1st and 3rd terms. Progress reports are handed out to the students at the midpoint of the 2nd and 4th terms. Progress Reports are issued for all students.

Formal parent-teacher conferences are held at the midpoint of the first and third nine-week grading periods. Exact dates and times are announced each year well in advance. In addition, a parent/guardian may request a parent-teacher conference at anytime. Individual parent-teacher conferences will be scheduled during the teacher's conference period. Due to the teacher's responsibility to be in the classroom when students are present, teachers cannot be called from a class for conferences. To arrange a conference, please contact the principal's office.

Report cards for the 1st semester grading period will be handed out to the students. The final report card will be mailed to the parent and/or guardian at the end of school in May.

CONFlict RESOLUTION PROCESS

1. Parent should schedule a conference with their child’s teacher; if a resolution cannot be reached proceed to step 2.
2. The Parent should schedule a meeting with the building Principal; if a resolution cannot be reached proceed to step 3.
3. The Parent should schedule a meeting with the Superintendent; if a resolution cannot be reached proceed to step 4.
4. The Parent should schedule a meeting with the Board of Directors.

CAFETERIA CHARGES

$0 - $7 - Students will be reminded orally.
$7-12 - Students will be served last.
Over $12 - Students will not be served.
* Students will not be served two weeks prior to the end of school if they have a negative balance. There will be no charging the last two weeks of school. * If a second tray is requested or extra milk you will have to pay when you get it. There will be no charging for them regardless of free or reduced lunch status.

**Paid meal prices:** Breakfast $0.90; Lunch for grades 6-12 $1.75 **Reduced meal prices:** Breakfast $0.30
Lunch $0.40

### GRADE PLACEMENT/PROMOTION/RETENTION/COURSE CREDIT FOR 6-12

A disservice is done to students through social promotion and is prohibited by state law. The district shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Each school in the Cleveland County School District shall include in the student handbook the criteria for promotion of students to the next grade as well as the criteria for being required to retake a course, if applicable. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention or required retaking of a course shall be included with the student's grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

At least once each semester, the parent and teachers of a student in Kindergarten through eighth (8th) grade shall be notified in writing of the student’s independent grade-level equivalency in reading.

Promotion or retention of students, or their required retaking of a course shall be primarily based on the following criteria. If there is doubt concerning the promotion or retention of a student, or their required retaking of a course, a conference between the parents/guardians, teacher(s), other pertinent personnel, and principal shall be held before a final decision is made. The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student’s placement, the final decision to promote or retain shall rest with the principal or his/her designee.

Regardless of the student having earned passing grades, a student who falls under one of the following categories shall be considered for retention or shall not receive credit for the course associated with the assessment. The student:

- **does not take the State mandated assessment for the student’s grade level or course within the time frame specified by the State;**
- **takes the State mandated assessment but does not put forth a good faith effort on the assessment as determined by the assessment administrator/proctor.**

The Superintendent or designee may waive this provision when the student’s failure was due to exceptional or extraordinary circumstances.

Students who do not score ready or above on their grade level State Assessments shall be required to participate in an Academic Improvement Plan (AIP). Each AIP shall be developed by school personnel and the student's parents and shall be designed to assist the student in attaining the expected achievement level. The AIP shall also state the parent's role as well as the consequences for the student’s failure to participate in the plan, which shall include the student’s retention in their present grade.

All students must successfully pass all end-of-course (EOC) assessments they are required to take unless exempted by the student’s individualized education program (IEP). To receive academic credit on his/her transcript in a course requiring a student to take a EOC assessment, the student must either receive a passing score on the initial assessment or successfully participate in the remediation program identified in his/her Individualized Academic Improvement Plan (IAIP) which shall focus on the areas in which the student failed to meet the necessary passing score. Additionally, the lack of credit could jeopardize the student’s grade promotion or classification.

To the extent required by the State Board of Education, students in grade eleven (11) and below who do not meet the required on a college and career readiness measurement shall participate in the remediation activities prescribed in his/her AIP which may include additional opportunities to retake the measurement.

Such remediation shall not require the student to pass a subsequent college and career readiness measurement in order to graduate from high school.

Promotion/retention or graduation of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

In addition to the possibility of retention or withholding of course credit, students who either refuse to sit for a State assessment or attempt to boycott a State assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-
curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following State mandated assessment, as applicable, or completes the required remediation for the assessment the student failed to put forth a good faith effort on. The Superintendent or designee may waive this paragraph’s provisions when the student’s failure was due to exceptional or extraordinary circumstances. Students failing under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

Promotion/retention or graduation of students with an Individual Educational Plan (IEP) shall be based on their successful attainment of the goals set forth in their IEP.

In addition to the above policy, all sixth (6th) through eighth (8th) grade students have to pass 3 core subjects in order to automatically move to the next higher grade. Students who do not pass 3 core subjects will be considered by the principal and their teachers for grade placement. Students who do not participate in their academic improvement plan shall be retained notification of retention will be included with report cards mailed at the end of the school year.

Beginning with the 2018-2019 school year, each student shall have a student success plan (SSP) developed by school personnel in collaboration with the student’s parents and the student that is reviewed and updated annually. A student’s SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in creating and updating a student’s SSP shall include, but are not limited to:

- Statewide student assessment results;
- Subject grades;
- Student work samples; and
- Local assessment scores.

By the end of grade eight (8), the student’s SSP shall:

- Guide the student along pathways to graduation;
- Address accelerated learning opportunities;
- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student’s score on the college and career assessment:

- The student’s SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and
- Provide a basis for counseling concerning postsecondary preparatory programs.

An SSP shall be created:

1. By no later than the end of the school year for a student in grade eight (8) or below who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.

A student’s individualized education program (IEP) may act in the place of the student’s SSP if the IEP addresses academic deficits and interventions for the student’s failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components.

A student who either refuse to sit for a State assessment or attempt to boycott a State assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following State assessment, as applicable. The Superintendent or designee may waive this paragraph's provisions when the student’s failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

Promotion/retention or graduation of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.
GRADE POINT AVERAGE

Grade point average (GPA) is based upon a 4.00 scale. Grade point average is computed by considering all courses taken beginning in ninth grade, with the exception of athletics, band, choral music, and physical education. Quality points are awarded as follows:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Advanced Placement Courses</td>
<td>4</td>
</tr>
<tr>
<td>A: 4 quality points</td>
<td>5</td>
</tr>
<tr>
<td>B: 3 quality points</td>
<td>4</td>
</tr>
<tr>
<td>C: 2 quality points</td>
<td>3</td>
</tr>
<tr>
<td>D: 1 quality points</td>
<td>2</td>
</tr>
<tr>
<td>F: 0 quality points</td>
<td>0</td>
</tr>
<tr>
<td>Advanced Placement Courses and IB Courses</td>
<td></td>
</tr>
<tr>
<td>A: 5 quality points</td>
<td></td>
</tr>
<tr>
<td>B: 4 quality points</td>
<td></td>
</tr>
<tr>
<td>C: 3 quality points</td>
<td></td>
</tr>
<tr>
<td>D: 2 quality points</td>
<td></td>
</tr>
<tr>
<td>F: 0 quality points</td>
<td></td>
</tr>
</tbody>
</table>

CLASS RANK

Class rank and GPA will be compiled for students in grades 9 through 12. The numerical class rank of each student shall be assigned according to the following formula: Numerical class rank = # of students in that grade who have a higher grade point average + 1. However, if the GPA of 2 or more students differs solely due to the following conditions: (A) students have taken the same number of advanced placement courses and (B) their total number of credits is different, then those 2 or more students will be ranked equally. When two or more students have GPA's which are equal when calculated to the nearest hundredth, the calculation will be extended to attempt to break the tie.

Eligible students may take Algebra I in the 8th grade. This grade is included in the students’ cumulative GPA when determining class rank and GPA for grades 9-12.

EARLY GRADUATION

Students under 18 years of age who have not met the requirements for graduation by August of each year shall enroll in a public school. Students who plan to graduate early must complete early graduation requirements and transfer credits to Rison High School prior to August of each year. Courses taken on campus that have a required prerequisite course, must be taken in sequence, unless making up a previously attempted course. For example, English 11 must be taken prior to enrolling in English 12.

Any Rison High School Student who earns the required number of credits for graduation shall be allowed to graduate at the time that such credits are earned. Any student who plans to graduate early must notify the school counselor and principal at the beginning of the school year in which they plan to graduate. Failure to notify the counselor and principal at the beginning of the school year, may keep the student from participating in graduation ceremonies. Early graduates will not be eligible to speak at graduation.

CONCURRENT CREDIT

Concurrent Credit Courses- Courses taken at RHS that earns both high school and college credit. One concurrent credit course earning 3 hours of college credit is given 1.0 high school credit. If 3 hours of concurrent credit is earned in one semester, then 1.0 high school credit is given during that semester. AP courses may only be given .5 high school credit per semester or 1.0 high school credit per year. Concurrent credit can affect student aid and does produce a college transcript.

Currently there are three ways RHS students, in grades 11-12, may earn concurrent credit.

1. Through SAU Tech – Camden.

Each year SAU Tech enters into a Memorandum of Understanding with Rison High School. First, for college credit to be offered, RHS teachers teaching Liberal Arts courses must have a Master’s Degree with a minimum of 18 hours in the area of instruction on file in the Office of Special Programs & Secondary Education. Second, SAU Tech will provide instructors with training in regard to course content, philosophy, delivery, and assessment before certifying instructors to teach the college/university’s courses. Third, students must meet one of the required ACT, ACUPLACER, or ACT ASPIRE cut scores required by SAU Tech prior to being enrolled. Finally, in regard to AP courses, because discrete classes that totally separate concurrent credit students from non-concurrent credit students may be prohibitive to operate, classes with a mixed population must have at least 50% of the RHS students enrolled for concurrent credit. All high school students enrolled in a concurrent credit course must meet the same requirements for completion of the course, whether or not the student is simultaneously registered for college credit.

When a course/instructor has been approved for college credit, SAU Tech will send a representative to the RHS campus to register students in both the fall and spring. On that day, eligible students enrolled within an approved concurrent credit class, may register for college credit. If a student is absent, they may be added by the RHS teacher when he or she certifies
their roster with SAU Tech provided the student has met the ACT score requirement and is diligent to request this be done. A strict deadline is followed. The RHS Counselor or designee provides scores to SAU Tech by given SAU Tech deadlines. RHS teachers, who are SAU Tech certified instructors, are responsible for certifying their SAU Tech rosters and submitting grades to SAU Tech. SAU Tech is responsible for the professional development of teachers who serve as their instructors for the concurrent credit program. Withdrawals from these courses are treated just as college classes and may result in a “W-Withdrawal” or “WF-Withdraw Failing” on a student’s college transcript.

**Current RHS approved courses for SAU Tech concurrent college credit are:**
- AP Calculus AB – Calculus - (spring) (5 hours total college credit)
- AP United States History – U.S. I (fall) and U.S. II (spring) (6 hours total college credit)

**Please note:** These classes are subject to change from year to year depending upon RHS teacher approval by SAU Tech and/or SAU Tech policy or procedural changes. In addition, each course receives the college credit stipulated in that given term. AP United States History receives 6 hours college credit (3 hours in the fall and 3 hours in the spring) due to the course content design. AP courses, however, receive only .5 high school credit per semester. All students are to enroll in the course of study for the entire academic year to receive concurrent credit.

2. **Through AP Courses**.

RHS students who enroll in AP (Advanced Placement) courses are taking courses whose teachers have received training and/or have been approved by the College Board. An AP class is basically a college course taken all year at the high school level. The student receives .5 high school credits per semester. Performance on AP exams may allow a student to be eligible for a comparable college course. The College Board assigns a score. It is up to a college to determine an acceptable score for credit. However, when AP exams are taken in May, a score of “3” is considered successful. In Arkansas, a score of “4” or “5” must be accepted for college credit, but may not be within a student’s course of study. Please check college websites to see what scores on what exams equate as credit for a particular college. Furthermore, prior to taking AP exams, students should code on their AP exams the college or university in which they wish to have their scores sent. It is the student’s responsibility to make sure a college receives their scores. Therefore, students should be prudent and have their scores sent to their designated college of choice and follow up for college acceptance of score(s). A student may earn 3 hours college credit (up to 6 hours in US History) per AP course depending upon their AP test score(s) and receiving institution. AP courses are given a weighted GPA value when taken a full year.

**RHS classes currently available for AP credit are:**
- AP Biology
- AP Chemistry
- AP Calculus AB
- AP English Language and Composition
- AP English Literature and Composition
- AP United States History

3. **Through Arkansas Early College High School - UAM**

These concurrent credit classes are taken in the RHS digital lab and are considered distance learning (taken online through Virtual Arkansas). These are one semester college courses receiving 3 hours college credit per semester. Before a class begins, students must provide proof they have met the cut scores required for admission through the ACT with a composite score of 19 and minimum ACT Reading, Math and English score of 19 in each area. An agreement between the Early College and parents must be signed such that everyone understands these courses are online and are considered college classes just as any other. This program follows hard deadlines of acceptance of applications in the spring prior to fall enrollment of the upcoming school year. Interested students must be prudent in planning to take these courses. Issues, such as withdrawal, may result in a “W” being placed on a student’s college transcript.

**Concurrent College Credit Student Rules:**

1. A student must have a minimum ACT composite of 19 including a minimum ACT Reading Score of 19, Math score of 19, and English score of 19.
2. A student must be recommended by the high school principal or counselor.
3. A student must complete a UAM application form.
4. Proof of immunizations must be provided.
5. A student must provide a copy of their high school transcript.
6. If a student wishes to withdraw from a course after the third day of UAM classes, a student will be required to pay the UAM withdrawal fee of (currently $10) and the student’s college transcript will reflect a grade of “W” for the course and
could affect their college financial aid package.  

*Note that a student will earn 3 hours college credit per course and one unit of high school credit for successful completion of each three semester hour concurrent course. These classes are first come, first served with a deadline of May 31 for all requirements to be submitted. Keep in mind how these courses can affect a student’s high school GPA calculation.* (More credits dividing into a grade’s point value with the potential of lowering a student’s overall GPA.) These courses do not have a weighted GPA value.

RHS classes currently being offered through Arkansas Early College High School are:
- Comp I (fall) (3 hours college credit/1.0 high school credit)
- Comp II (spring) (3 hours college credit/1.0 high school credit)
- Art Appreciation (fall) or (spring) (3 hours college credit/1.0 high school credit semester of enrollment)
- College Algebra (fall) or (spring) (3 hours college credit/1.0 high school credit semester of enrollment)

**PLEASE NOTE:**
Under recent regulation, a 3 hour concurrent college credit course will receive 1.0 high school credit when taken in one semester. If the class is an AP College Board course, the course will receive 0.5 high school credits per semester. Remember, courses receiving college credit will generate a college transcript. Upon graduation, students are responsible for requesting transcripts from SAU Tech or UAM to be sent to their chosen university or college of admission. Many of these institutions have deadlines to accept transferring credit from another institution. Be diligent to send your transcript and careful not to register for college classes in which you may have already received credit. In addition, some universities will not accept a “D” as passing and therefore, will not issue transfer credit. Be sure to discuss these possible credits with your collegiate academic advisor.

Rison High School provides courses to prepare students for college and career readiness. The concurrent college credit program is not a requirement of a public high school. It is a program our school offers, when feasible, as a public service to assist students in attaining college credit while at the high school level.

**CORRESPONDENCE AND ON-LINE COURSES**

Correspondence courses may be taken by students in special circumstances. These courses must have prior approval of the counselor and principal. All courses taken must meet Arkansas Department of Education standards for that specific course. No student will be allowed to graduate with more than two core units earned through correspondence. All exams for all Correspondence and on-line courses will require that such exams be proctored by the Principal or his designee.

**GRADUATION REQUIREMENTS 2017-18 and all graduating classes thereafter**

Rison High School requires students to complete the following smart core requirements to receive a diploma. Students are to complete the 24 credits in the following areas in grades 9-12 or must satisfy the requirements of an individual educational plan.

<table>
<thead>
<tr>
<th>Subjects</th>
<th>Credits</th>
<th>Required</th>
</tr>
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<tbody>
<tr>
<td>English</td>
<td>4</td>
<td>Required</td>
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<tr>
<td>English 9 or Pre-AP</td>
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<tr>
<td>English 10 or Pre-AP</td>
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<tr>
<td>English 11 or AP English Language</td>
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<tr>
<td>English 12 or AP English Literature</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td>3</td>
<td>Required</td>
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<tr>
<td>Physical Science Biology</td>
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<tr>
<td>Math</td>
<td>4</td>
<td>Required</td>
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<tr>
<td>Alg I or Alg I Part 1 &amp; 2</td>
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<tr>
<td>Geometry</td>
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<tr>
<td>Algebra II</td>
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<tr>
<td>Choose 1 from</td>
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<tr>
<td>Chemistry, Physics</td>
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<tr>
<td>Environmental Science or AP Biology</td>
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<tr>
<td>Pre-Calculus/Trigonometry</td>
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<tr>
<td>Algebra III</td>
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<tr>
<td>Bridge to Algebra II ( If not Smart Core)</td>
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<td></td>
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<tr>
<td>AP Calculus AB</td>
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<tr>
<td>Transitional Math</td>
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<tr>
<td>Subject</td>
<td>Required Courses</td>
<td>Electives</td>
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<tr>
<td>--------------------------------</td>
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<tr>
<td>Social Studies</td>
<td>3 Required</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Civics/Economics</td>
<td></td>
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<tr>
<td></td>
<td>American History or AP US History</td>
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<tr>
<td></td>
<td>World History</td>
<td></td>
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<tr>
<td></td>
<td>AR History</td>
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<td>Health (1 semester) &amp; PE (1 semester)</td>
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<td>Health/PE</td>
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<tr>
<td>Fine Arts ½</td>
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<td>Fine Arts or Art (1 semester)</td>
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<td>Choral Music or Band (1 semester)</td>
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<td>Oral Com. Electives ½</td>
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<td>Oral Communications (1 semester)</td>
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**Total Required: 24**

*Beginning with the entering 9th grade class of 2014-2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)*

A senior who does not complete graduation requirements will receive a certificate of attendance.

- To be eligible to walk at graduation, attendance at the graduation practice is mandatory unless excused by the principal in case of an emergency.
- To be eligible to walk at graduation, all school debts must be settled prior to noon on graduation day.
- Students not meeting graduation requirements shall receive a certificate of attendance and may participate in graduation ceremony one time.
- To be eligible to walk at graduation, students must follow the dress code rules as follows:

**GRADUATION ATTIRE**

**Clothing/Hair/Jewelry Regulations for Women**

- Only school-approved items may be worn visible on the outside of the gown.
- Dresses and skirts must not extend beyond the hem of your gown.
- Dress slacks (black or navy) are also allowed for the women.
- Black or navy shoes with moderate heel height are required. No flip flops or tennis shoes are allowed. Please wear shoes with wide enough heels that will not easily sink into the soft ground on the field.
- No shorts or jeans are allowed under the graduation gown.

**Hair:** No hairstyles will be allowed if they keep the cap from being worn in its correct horizontal position. **The tip of the front flap on the cap must touch the forehead. There will be no tilted-back caps.** Use two black hair pins to hold your cap securely on your head.

**Jewelry:** No large hoop, flashy, or dangling earrings will be allowed. No large or flashy necklaces or bracelets are allowed. You may wear small hoops or other earrings, bracelets, rings, and wrist watches as long as they do not draw attention. No floral corsages (lapel or wrist styles) are allowed during graduation.

**Notice:** No gum is allowed at all during graduation.

- Label your cap inside with your name so you can find it after the "cap throw".
- If arrangements are needed for any handicapped family member, please notify the senior sponsor as soon as possible.
- Leave all purses and other valuables with someone else.
Graduation Attire Clothing/Hair/Jewelry Regulations for Men

Clothing:

- Men must wear black or navy dress slacks. **NO JEANS!**
- Black or navy dress shoes and socks must be worn. Black or navy boots are acceptable.
- White collar dress shirts and black or navy ties must be worn. Black or navy boots are acceptable.
- **Do not wear a patterned tie.** The white shirts must have a collar that is suitable for a standard dress tie. (No tuxedo type shirts with stand-up collars)
- Only school approved items may be worn/visible on the outside of the gown.

Hair:  No hairstyles will be allowed if they keep the cap from being worn in its correct horizontal position. **The tip of the front flap on the cap must touch the forehead. There will be no tilted-back caps.** Men's caps will be removed during the invocation and benediction.

Jewelry: No large, flashy earrings will be allowed. No large or flashy necklaces or bracelets are allowed. You may wear very small earrings, bracelets, rings, and wrist watches as long as they do not draw attention.

Notice: **No gum is allowed at all during graduation.**

- Label your cap inside with your name so you can find it after the "cap throw".
- If arrangements are needed for any handicapped family members, please notify the senior sponsor as soon as possible.

**GRADUATION INFORMATION**

Students are encouraged to take classes based on their college, vocational, technical, or business school plans. Students should be familiar with the entrance requirements of the post-secondary school they plan to attend. Students should take specific classes to prepare for ACT.

**HONOR GRADUATES**

Any graduate who meets the following criteria will be designated an honor graduate.
1. The student has a cumulative grade point average of 3.50 or higher for grades 9 -12.
2. The student must not earn academic credit from the ALE during junior or senior year due to a difference in the rigor of curriculum.
3. The student must complete five of the following classes to include a minimum of one Advanced Placement or IB course: Pre-AP English 9, Pre-AP English 10, AP English 11, AP English 12, AP US History, Chemistry, AP Chemistry, AP Biology, Algebra III, Trigonometry, or AP Calculus AB

To be eligible to speak at graduation the student must have attended Rison High School in grades 9 -12 for no less than one full school year.

During commencement exercises, honor graduates will march in descending order of their class rank. If two or more honor graduates have equal class rank, they will march alphabetically. Transfer honor graduates will not receive a higher ranking due solely to transferring a greater number of advanced placement courses than is available at Rison High School for commencement exercise purposes only. All advanced placement courses will receive the appropriate number of advanced placement quality points when calculating the Grade Point Average to be recorded on the student's transcript. All other graduates will march alphabetically following the honor graduates.

**ADVANCED PLACEMENT COURSES/CREDIT**

Students taking AP courses shall receive weighted credit. Credit shall be given for each grading period during the course of the year, but shall be retroactively removed from a student's grade for any course in which the student fails to take the applicable AP exam. Students who do not take the AP exam shall receive the same numeric value for the grade he/she receives in the course as if it were a non-AP course.

Students who transfer into the district will be given weighted credit for the AP courses. International Baccalaureate, Honor courses approved by the Arkansas Department of Education, and concurrent college courses taken for weighted credit at his/her previous school.
CORE CURRICULUM POLICY

RHS will annually ensure parent and student notification of the Smart Core curriculum beginning in grade six (6) and continuing through grade twelve as appropriate. This notification will include the optional parent waiver to the Core courses. Informed consent documents will be explained at each notification and a signed consent form will be required for each student. These signed consent forms will be attached to each student’s permanent transcript. Each notification will also include the process for reversal of the consent agreement and information on whether the student can complete the chosen course of study by the end of the student’s senior year. Procedures and methods used to inform parents, teachers, and students shall include each of the following:

1. Annual parent/student meeting to explain Smart Core/Core with distribution of forms requiring signature’s (parent and school official) necessary for the course of study selected.
2. Twice-a-year parent-teacher conferences where Smart Core/ is discussed with the parent by the school faculty.
3. Inclusion of the policy and the listing of Smart Core/Core course options in the handbook.
4. Teachers will be trained annually on the Smart Core curriculum.

All Smart Core notifications will be documented. If a student transfers to another school in Arkansas, notice of the student’s choice of Smart Core or Core will be sent to the receiving school along with other pertinent school records. All appropriate teachers, administrators, and counselors will be trained in this Smart Core Curriculum Policy. All consent forms are located in the back of this handbook with other forms.

Digital Learning Courses

“Blended Learning is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of instruction with some element of student control over time, place, path, or pace.

“Digital Learning” means a digital technology or internet based educational delivery model that does not rely exclusively on compressed interactive video. Digital learning includes online and blended learning.

“Online Learning” Is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact, disks and stand-alone educational software programs that do not have a significant Internet-based instructional component.

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education’s curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the district shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

As an approved digital learning provider, the District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved by the Arkansas Department of Education. The School Board shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by ADE.

Regardless of any other provisions of the policy, the District may restrict a student’s access to digital courses when the student’s building principal determines the student’s participation in such a course would not be academically appropriate bases on the student’s past performance in digital courses. Furthermore, the student’s building principal may revoke a student’s eligibility to continue taking a digital learning course if the student’s performance during the semester indicates the student is not succeeding in the course.

ACADEMIC IMPROVEMENT PLANS (AIP's)

The District shall develop an academic improvement plan (AIP) for all students scoring below the proficient level on benchmark or end of course exams or scoring below the 50th percentile on the Iowa Base. The AIP will address deficient skills identified by the state mandated test as well as regular teacher assessments. The AIP requires student participation. All students who do not participate in their academic improvement plan shall be retained.
Students who attended Rison High School prior to acceptance to the Arkansas School for Mathematics and Sciences may elect to participate in graduation activities the year they graduate, including prom and all graduation related activities. Students attending the Math and Science School may escort one date to the Junior/Senior Prom.

Students attending the Math and Science school will be sent a questionnaire at the beginning of their fourth year of high school in which they are to indicate which activities they plan to attend. The questionnaire will be sent to the last address of record in school district records. Failure to return the questionnaire by October 1 will constitute a waiver of the election to participate.

Math and Science students will be responsible for the costs and deadlines of these activities to the same extent as Rison students, and agree by participating to abide by the Student Handbook of the Rison High School at these functions. Math and Science students who violate provisions of the Student handbook at senior activities may be barred from attending one or more future events upon recommendation of the senior high school principal, subject to appeal to the superintendent, whose decision shall be final.

Math and Science students who participate in the graduation ceremony are not eligible to speak at graduation ceremonies, but upon presentation of an official transcript from the Math and Science School by May 1 will be recognized as honor graduates if appropriate and based on the criteria of the Cleveland County School District for honor graduates. Math and Science students who choose to participate in graduation ceremonies will not receive diplomas issued by the Cleveland County School District, but instead be presented with certificates of recognition.

**JUNIOR/SENIOR PROM**

Only juniors and seniors of Rison High School and their dates may attend the Junior/Senior Prom. Juniors and seniors are to sign up to attend the prom in the Principal's Office and are to list their date. Student's dates who do not attend Rison High School will have to be approved by the Prom Sponsor and the Principal. Students at Rison High School assume responsibility for their date's behavior while at the Prom or while on school property. If a student's date is expelled from the Prom, the Rison High School student may also be expelled from the Prom. Rison High School students who attend the Math and Science School may attend the Prom as explained in the section Graduation - Math and Science School Students.

**Prom Rules**

1. All students in good discipline standing in grades 11 and 12 at Rison High School will be invited to the prom.
2. Each Jr.’s and Sr.’s date’s name must be submitted to the office and, if a student, must be in good discipline standing with his/her school.
3. Students in grades 11 and 12 may invite a date as long as they are at least in the 9th grade and are not over 20 years of age. Dates that are not in the 11th or 12th grade at Rison High School must be recorded on the date list in the office prior to noon on Wednesday before prom.
4. All guests that do not attend Rison High School are **required** to bring a photo identification card to be admitted to prom.
5. Students that attend the Arkansas School for Math and Sciences in Hot Springs will be allowed to attend the prom and may bring a date as long as the student has signed his/her date on the date list in the office prior to noon on Wednesday before the prom.
6. Students who are not invited guests will not be allowed inside the doors of the prom on prom night.
7. Juniors who owe fund-raising money to the junior class will not be allowed to attend the prom.
8. Dresses for the prom will not expose the midriff. Students wearing dresses that expose the midriff will not be allowed to enter the prom.
9. Males attending the prom are required to wear a tie unless they are wearing a suit or tuxedo that does not require a tie.
10. Students will be expected to act and pose appropriately for prom pictures. Obscene gestures or inappropriate use of the hands will not be allowed.
11. Students are expected to dance appropriately. Students who dance in an explicit way will not be allowed to remain at prom.
12. Once students and guests enter the prom, they are to remain at the prom. If a student or his/her guest leaves the building that prom is in they will not be allowed to return to prom. They must also leave the school campus.
13. Juniors and seniors who are not absent any period the week of prom will be dismissed as follows:
   - Juniors – Day of Prom at noon
   - Seniors – Day of Prom all day

Juniors and seniors who are absent a period the week of prom will be dismissed as follows:
   - Juniors - Will not be dismissed early Prom Day
   - Seniors - Will be dismissed at noon day of Prom

If Prom is held on a Saturday students will not be dismissed early on that Friday before Prom. Students who participate in an organized skip day must attend school on day of prom in order
to attend prom. Freshmen and sophomores may attend prom if they do not have an unexcused absence for any period during the week of prom. Freshmen and sophomores must be an invited date of a Rison junior or senior and must be on the date list in the office by noon on Wednesday before prom. Freshmen and sophomores who are invited guests to prom and have perfect attendance during prom week will be dismissed on the day of Prom at 2:30 p.m. All Rison students attending prom must pay all school debts prior to noon on day of Prom. Any student who owes a debt to the school will not be allowed to enter prom. The principal and/or prom sponsor will make final decisions on all dress code issues for prom. All students and parents are encouraged to check with the principal/prom sponsor well in advance of prom concerning any questions about dress code. Any student’s attire deemed inappropriate by the principal/prom sponsor will not be allowed to enter prom. Each Rison Jr. Sr. student attending prom will be issued two (2) adult tickets. Only 2 tickets per family will be issued. The tickets will allow parents, guardians, and/or immediate adult family members to enter the building where prom is held. Minor children of adult family members are not allowed at prom.

PROM/HOMECOMING GOWN DRESS CODE
A “V” Neck: Make sure the “V” is not lower than midway between your breast. If the bottom of your breast is exposed then it is too low. The back of the dress: All females have dimples on their backs above their buttocks. The dress may not expose the dimples. Side splits and slits: Measuring from the slit/split. No less than 10 inches from the end of the split/slit to your private parts. Front and back splits/slits: Measuring from the slit/split. No less than 10 inches from the end of the split/slit to your private parts. Short dresses: This is the “dollar bill” rule. With the dress on, get on your knees. Have someone help you measure. Place a dollar bill vertically on the floor and measure up the hem of the dress. This is also 6 inches. Anything shorter will not be accepted. Mid-drift: Dresses that expose ANY part of the mid drift will not be allowed. Some dresses have lace or sheer fabric that covers the mid drift while allowing you to see through. This is not allowed. There are also dresses that are cut in a curve design that allow for some of the sides and stomach to be seen, again, this will not be allowed.

CUMULATIVE RECORDS
A complete transcript is maintained for all current and former students of Rison High School. Transcripts will be mailed directly to any college, university, vocational school, business, etc., as requested by any graduate. A health record is maintained in each current student’s cumulative folder. End of Course, SAT-10, benchmark, Advanced Placement, and ACT test scores are maintained as a part of student’s permanent record.

EXEMPTIONS FROM SEMESTER TESTS
Rison High School employs a Semester Test exemption policy. Semester Tests will be given in all academic and vocational courses. Students who qualify for exemption from the Semester Test will not be tested. Any student who is exempt may elect to take his/her semester test. If a test is taken by an exempt student, it will be used in calculating the semester grade in the same manner as first semester tests are used only if the student's grade improves. Otherwise the test grade will not be used.

1. An exemption from Fall semester tests can be earned by students in grades 6-12 who have not been suspended out of school, guilty of plagiarism, or guilty of cheating and meet the following criteria.

a. 6th-11th grade ACT ASPIRE---students who score proficient, advanced, or equivalence in a tested subject area and who have a C or better in that tested subject, will be exempt from that subject’s Fall semester test:

b. 6th-11th grade ACT ASPIRE—students who score proficient, advanced or equivalence in all tested subject areas and who have a C or better in all classes will be exempt from all Fall semester tests:

c. End of Course Exams in the Career and Technical Education classes of Agriculture, Business and Family Consumer Science—students who have scored in accordance with the states set proficient score for the tested course and who have a C or better in that tested subject, will receive an exemption from that course unless they have not met the discipline criteria for exemptions:

d. 12th grade ACT—students who score a 19 or higher in a subject area and who have a C or better in that tested subject will be exempt from the subject’s Fall semester test:

e. 12th grade ACT—students who score a composite of 24 or higher and have a C or better will be exempt from all Fall semester test:

F. AP Tests—students who score a 3 or higher on the AP exam and who have a C or better in that tested subject, will be exempt form that subject’s Fall semester test.

2. Students in grades 6-11 who have not been suspended out-of-school or guilty of plagiarism or cheating shall be exempt from spring semester tests in each class in which they meet the following criteria:

a. Six absences or less per class period for the second semester with an A average for the second semester.
b. Four absences or less per class period for the second semester with a B average for the second semester.

c. Two absences or less per class period for the second semester with a C average for the second semester.

d. End of Course Exams in the Career and Technical Education classes of Agriculture, Business and Family Consumer sciences – students who have scored in accordance with the states set 70% score for the tested course will receive an exemption from that course unless they have not met the discipline criteria for exemptions.

e. Students working under an IEP that indicates he/she can meet regular attendance requirements of Rison High School shall be exempt from the second-semester second-semester test in each class where he/she has 6 or fewer absences for the second semester and a passing grade for the second semester.

3. Senior exemptions
Seniors who have not been suspended out-of-school, guilty of plagiarism or cheating shall be exempt from second-semester tests if they have six absences or less per class period for the second semester with an A, B, or C average for the second semester.

All absences recorded in the official school attendance register, whether the absence is excused or unexcused, will be considered in determining whether a student is exempt from semester tests. Absences are recorded by class period. Attendance and grades will be checked in each class period to determine semester test exemptions. Three unexcused tardies count as one absence for semester test exemptions.

One or two school days before beginning semester tests, teachers will be provided by the principal's office a list of student attendance by class period. Teachers will provide the principal's office a list of which students have six absences, which have five absences, which have four absences, which have three absences, which have two absences, which have one absence, and which have perfect attendance. Each teacher shall use this list (not the absences recorded in his/her grade book) in conjunction with the student's semester letter grade to determine exemptions for each class. (The semester letter grade to be used is the simple average of the third and the fourth nine weeks grades). The teacher shall inform the students as to who is exempt on the last school day prior to semester testing.

**SEMESTER TEST REGULATIONS**

1. Students who do not have any semester tests are not to be on campus.

2. Students may check out at the end of the testing period with a note or phone call, if they do not have any other tests that day.

3. Students may not check out and then return for a test the same day. Once a student has checked out they are to leave and not return for any reason that day.

4. Students are not to leave the class rooms for any reason until the testing period is over. Students must wait until the bell rings. **NO EXCEPTIONS!**

5. Students who do not have a semester test in any given period, but are unable to check out, must go to that period's class.

6. Students who ride the bus to school may not leave campus unless they check out. After checking out they must leave campus and cannot ride the bus home.

7. Students who check out are not to go to the Elementary School.

8. Students do not have to come to school until testing time. Students are not to arrive on campus more than 10 minutes before their scheduled testing time.

9. Students who cause problems and/or disturbances will be suspended, and as a result of being suspended, students cannot take semester tests and will receive a score of 0. Suspensions will carry over to the next school year.

**SCHEDULES AND SCHEDULE CHANGE REQUESTS**

Schedule requests by students are made during the spring semester for the following year. The schedule request procedure is administered by the high school counselor. Parents are encouraged to guide their child(ren) in selecting requests for elective classes. School officials will be happy to provide information and answer questions that will assist students and their parents in making this important decision. Each student's schedule is determined during the summer by the principal with assistance from the counselor. Every effort is made to honor requests made by the student.

Schedules will be picked up at the school by students according to a schedule which shall be published in the local newspaper in early August. Students and parents who do not have access to the local newspaper may contact the school by August 10 to receive information regarding student schedule pickup.

Students may request a schedule change only on the first two days of class. Requests for schedule changes will not be accepted after the second day of class. Changes will be made only if there is a valid and compelling reason for doing so. No schedule changes will be made without the prior approval of the counselor and the principal.

**STUDENT BEHAVIOR**

1. The guiding principle for student behavior at Rison High School is that students will respect all people, including themselves, and all property, including their own, at all times. A student’s behavior at Rison High School should be such
that will reflect credit on the student, his/her parents, and our school. It is the belief of the Cleveland County School District that responsibility to display acceptable behavior and attitude lies with the individual student. When students are attending school or school sponsored events, the faculty and staff have the responsibility of ensuring that students accept this responsibility. Each teacher is expected to handle incidents of inappropriate behavior himself, acting within the policies of the Cleveland County School District. However, it is sometimes necessary for the principal to intervene in situations where inappropriate behavior is serious or occurs repeatedly. The Cleveland County School District further believes that parents have the right and the responsibility to assist school officials when requested to ensure that their child(ren) display behavior which conveys respect for themselves, their fellow students, school employees, and the educational process.

2. Upon receipt of a copy of the student handbook at the beginning of school, students and parents are to read the handbook and sign and return signature page in the student handbook. Signing the form does not necessarily indicate agreement with all policies, merely that the parent/student received the policies. Questions about policies that are not understood should be brought to the attention of the principal within one week after the student receives the handbook. Students will return the signed statement to the high school office as directed on the signature page. Students who do not return the signed statements within ten school days of having received the handbook will not be allowed to attend school until the statements are returned as required.

3. All students of Cleveland County School District are under the direction of and are to follow the reasonable instructions of all teachers, all administrators, all bus drivers and, all other employees of the Cleveland County School District.

4. Students who are guilty of the following behaviors may be punished by detention, corporal punishment, suspension, or expulsion from school. In addition to school punishment, law enforcement officers will be contacted whenever school officials deem necessary or when doing so is required by state law.
   a. insubordination - This is an unwillingness to submit to proper authority; disrespect; or willfully ignoring directions (A student who is written up and determined by the principal to have been insubordinate with school personnel 3 times during the school year would lose the privilege of traveling/participating with the school on field trips, ball games, club conventions, school competitions, etc. for the remainder of the school year.)
   b. classroom disruption
   c. habitual un-cleanliness, dress, or appearance that would present health and safety hazards or cause disruption of the educational process
   d. refusal of student to identify himself upon request to proper school authorities in school buildings, on school grounds, or at school sponsored events
   e. participation in demonstrations or acts which interfere with or disrupt the operation of the school, classrooms, or campus
   f. distribution or possession of materials which interferes with or disrupts the education process
   g. publishing libelous or obscene matter
   h. disorderly conduct, abnormal, irrational, or disruptive behavior
   i. unauthorized commercial solicitations
   j. commission of or participation in criminal acts on school grounds, in school buildings, or at school sponsored events
   k. purposely jamming lockers; putting stickers/taped items on lockers
   l. disturbing the peace by using profane, violent, vulgar, or insulting language/committing or participating in indecent and/or immoral acts
   m. not following teacher's instructions/directions or being dishonest (i.e. lying) to a faculty member
   n. possessing, handling, or storing fireworks of any type
   o. participation in any activity which may be termed gambling or wagering where the stakes are money or any other object or objects of value
   p. willfully and intentionally assaulting or threatening to assault or abuse any teacher, principal, superintendent, or other employee of the school
q. possessing, handling, or transmitting a knife, razor, ice pick, explosive, or any other firearm or object that can be considered a weapon or dangerous instrument while on school property or at school sponsored events. “firearm” means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use

r. causing or attempting to cause damage to school property or stealing or attempting to steal school property, public, and/or private property while under jurisdiction of the school

s. using Cell Phones, I Pads and other Electronic devices during school time will be confiscated and turned in to the office. *Students may leave cell phones in their vehicles while on campus during school hours. (Students are allowed to possess cell phones on school campus after hours. Students are allowed to take cell phones on school sponsored trips outside the normal school day if approved by the school sponsor of the trip. The sponsor may establish rules and guidelines for the use of a cell phone while on a school trip.) The theft of a contraband cell phone will not be investigated, beyond the taking of basic information and reporting the theft to local law enforcement.

t. exhibiting any gang related behavior including, but not limited to, hand signs

u. Drinking beverages (exception bottled water policy) in buildings, leaving cups, containers, wrappers, etc., on the grounds. Drinks brought from home will remain in the student's locker until lunch. Food or drinks are not to be taken out of the cafeteria. No energy drinks allowed on campus.

v. bringing to school or possessing on school property during school hours radios, tape or CD players, CD's, DVD's, MP3 players, and other electronic media or gaming devices. Laptop computers are to be used for academic purposes and not for gaming or other forms of entertainment while at school. Electronic devices which utilize the school's network resources (wireless or direct wired) must be approved by the principal and technology coordinator before using on campus.

w. running, pushing others, loitering in or around doorways or in restrooms between classes, breaking line in the cafeteria or elsewhere

x. leaving books or other material unattended except in lockers or in a classroom (with the teacher's permission). If the student to whom a book is issued is not present, the book is considered to be unattended.

y. cheating will not be tolerated. A grade of zero shall be assigned to any assignment or test where a student was cheating in addition to any disciplinary penalties imposed by the principal/assistant principal if referred by the teacher. Students guilty of cheating will lose their exemption status.

z. Plagiarism will not be tolerated. Plagiarism refers to a form of cheating that has been defined as "the false assumption of authorship: the wrongful act of taking the product of another person's mind, and presenting it as one's own." (Alexander Lindey, Plagiarism and Originality, New York: Harper, 1952) to use another person's ideas or expressions in writing without acknowledging the source is to plagiarize. Plagiarism, then, constitutes intellectual theft. If a student chooses to plagiarize his/her research paper/project, that student will receive a zero on his/her project/paper and may receive additional disciplinary sanctions as decided by the principal. Students guilty of plagiarism will lose their exemption status.

5. Public displays of affection are not permitted on the school campus. Physical contact will not be permitted (this includes holding hands).
   1st occurrence — parent conference and 3 days detention 2nd occurrence — parent notification and 5 days detention 3rd occurrence — 3 days ISS 4th occurrence — 3 days suspension

6. (a) A fight is defined as a physical confrontation between two students. A physical confrontation involving more than two students will be handled accordingly. Any student videoing a fight will receive the same consequences as the students involved in the confrontation as listed below.

   (b) Fighting will not be tolerated on school grounds or school buses, in school buildings, or at school-sponsored events. The penalties for fighting under normal circumstances as determined by the principal are as follows:
   1st occurrence - 3 days' suspension from school 2nd occurrence - 5 days' suspension from school 3rd occurrence - 10 days' suspension from school 4th occurrence - recommendation by principal for expulsion for remainder of the semester or school year

In extreme circumstances where determined by the principal the penalty for fighting may escalate up to and include a 10 day suspension from school and/or recommendation for expulsion for the remainder of the semester or year even on
the first offense. A parent-student-principal/assistant principal conference will be required upon reentering school following any suspension for fighting.

Avoiding a fight is defined as removing yourself from the situation and informing the duty teacher, principal, assistant principal or another teacher immediately. Student’s who choose to stay in the situation, do not inform school officials about the situation and then use physical force shall be guilty of fighting. Students guilty of inciting a fight will be subject to the consequences in this fighting policy.

Acting or Conspiracy to “Threaten Another or Inflict Bodily Harm or Assault” The intent of this policy is to address actions that are premeditated and/or spontaneous where one or more person(s) plan or act together to threaten another, inflict bodily harm, or assault another. When one or more person(s) plan or act to threaten, intimidate, inflict bodily harm, or assault another person(s), the principal may, according to the severity of the incident, impose up to a 10 day suspension and/or recommend the expulsion of the conspiring student(s) for the remainder of the semester or school year.

7. Tobacco Abuse Policy: Students are not allowed to use or have in their possession tobacco in any form, (including, but not limited to, cigarettes, cigars, chewing tobacco, smokeless tobacco, e-cigarettes, e-cigars, e-pipes, or under any other name or descriptor.) Students are not allowed to have in their possession products associated with the use of tobacco (matches, lighters, cigarette papers, tobacco containers, etc.) This restriction applies to any student at any time he/she is attending any school event at any place and to any student at any time and any place he/she is under the direct supervision of a school employee. School officials will notify law enforcement when students are found in use or possession of tobacco products on school property. Penalties for violating this policy are:

1st occurrence – 3 days in-school-suspension (ISS)
2nd occurrence - 5 days out-of-school suspension and 5 days ISS
3rd occurrence - 10 days suspension and 10 days ISS
4th occurrence - 10 days out-of-school suspension with recommendation for expulsion

*While assigned to ISS, students will complete an assignment related to tobacco use and complete a counseling session with the school nurse on the ill effects of tobacco on a person's body.

8. All threats will be taken seriously. Law enforcement shall be requested to investigate and prosecute.

9. Students are not permitted to have hand-held laser pointers at school, at school related events or while on school property. Hand-held laser pointers possessed by students shall be confiscated by school personnel and turned in to the High School Office. The pointers shall not be returned to the student and may be turned over to law enforcement officers. (Act 1408 of 1999). Students will be disciplined with detention, ISS, OSS, or recommendation for expulsion.

10. Upon possession of any firearm or other weapon prohibited on school grounds by state law by a student while on school grounds, said student will serve an automatic one-year expulsion from school imposed by the superintendent of schools; provided, however, that the superintendent shall have discretion to modify such expulsion requirement for a student on a case-by-case basis. (Act 567 of 1995)

11. The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present. State law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children
Division of the Department of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a “72-hour hold”, without first obtaining a court order. Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal’s designee shall make a good faith effort to contact the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms. The principal or the principal’s designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, custodian, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement office, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student’s parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state’s social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

12. Gang, secret societies, or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus and at any school-sponsored activity. Gang-related activity—whether genuine or a pretense—that is identified by school officials will result in a minimum five (5) day out-of-school suspension up to a maximum of expulsion for the remainder of the semester. A second offense of gang-related activity will result in a recommendation for expulsion for the remainder of the semester, the remainder for the school year, for one calendar year, or permanently. Students who are arrested for gang-related offenses, regardless of where the offense may have occurred may be expelled for the remainder of the semester, for the remainder of the school year, for one calendar year, or permanently, depending on the circumstances of the arrest. Gang-related activities include but are not limited to such activities as wearing apparel associated with gangs, displaying gang insignia, “throwing signs” or other gestures or language (however expressed) associated with gangs, intimidation, and threats.

13. The Cleveland County School District reserves the right to punish behavior which is not conducive to good order and discipline in the schools, even though such behavior is not specified in the preceding list of prohibited behaviors. A student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual un-cleanliness, or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in this student handbook.

14. Hazing - Arkansas law §6-5-203 requires that any student convicted of hazing shall be expelled from the school he/she is attending. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program.

**POSSSESSION AND USE OF CELL PHONES, I PADS AND OTHER ELECTRONIC DEVICES**

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden. Students are allowed to use a cellphone before school, during lunch, and after school only. As used in this policy, “electronic devices” means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor **Cell phones must be turned off**;

2. Permitting any audible sound to come from the device when not being used for reason #1 above;

3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;

5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

6. During standardized testing students are not allowed to have cell phones in their possession.

Use of an electronic device is permitted to the extent it is approved in a student’s individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

The use of cell phones, I Pads, and electronic devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

The student and/or the student’s parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the principal’s office by the student’s parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use a school issued cell phones and/or computers for non-school purposes, except as permitted by the district’s Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including expulsion.

**STUDENT COMPUTER USE POLICY**

Students may have the opportunity to use a variety of technologies at school, including computers and the Internet. Students are to use this technology as directed by the staff in conformity with school curriculum. Electronic devices which utilize the school's network resources (wireless or direct wired) must be approved by the principal and technology coordinator before using on campus. Students who use any technology in an inappropriate manner and/or not as directed by the school are in violation of school policy and subject to discipline, up to and including the loss of credit if the technology use was course work. Students who violate technology user agreements are also subject to the penalties outlined in the agreement. Students are responsible for any financial commitments they may make through the use of technology. Students are not to use faculty computers without permission.

Students who use technology to violate other policies will be subject to discipline for misuse of technology as well as the policy violation. Example: A student sends a threatening e-mail message to another student. This student would be disciplined for misusing technology as well as threatening another student.

Students who are found in violation of this policy may be barred from using technology at Cleveland County School District for the remainder of a grading period, the remainder of a semester, the remainder of the school year, one calendar year, or permanently. Additional disciplinary action may be taken depending on the nature of the violation.

In an effort to help protect student welfare when they navigate the Internet, the district will work to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

**SEXUAL HARASSMENT**

Sexual harassment is sex discrimination under Title IX. It is the policy of the Cleveland County School District to maintain an learning and working environment that is free from sex discrimination, including sexual harassment.

It shall be a violation of this policy for any member of the district staff to harass a student through conduct or communications of a sexual nature as defined below. It shall also be violation of this policy for students to harass other students or members of the district staff through conduct or communications of asexual nature as defined below.

Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by a student to another student constitute sexual harassment when:

a. Submission to such conduct is made, either explicitly or implicitly, term or condition of an individual’s education;

b. Submission to or rejection of such conduct by an individual is used as the basis for academic decisions affecting that individual;
c. Such conduct has the purpose or effect of substantially performance or creating an intimidating, hostile, or offensive academic environment. Sexual harassment, as defined above, may include but is not limited to the following:

- Verbal harassment or abuse
  interfering with an individual’s academic or professional Pressure for sexual activity
- Repeated remarks to a person with sexual or demeaning implications
- Suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, job, safety
- Inappropriate patting or pinching
- Intentional brushing against a student's or an employee's body
- Any sexually motivated unwelcome touching

Any person who alleges sex discrimination or sexual harassment by any staff member or student may complain directly to the building principal, guidance counselor, superintendent, or equity coordinator. Filing of a complaint or otherwise reporting sexual harassment or sex discrimination will not reflect upon the individual's status nor will it affect future employment, grades, or work assignments.

Upon receipt of a report of sexual harassment, the building principal, guidance counselor, or other staff member shall immediately notify the equity coordinator without screening or investigating the report. If the report is given verbally, the report will be reduced to written form within 24 hours and forwarded to the equity coordinator. The equity coordinator shall immediately authorize an investigation, which may be conducted by school officials. The investigation may consist of personal interviews with the person filing the complaint, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident or circumstances surrounding the complaint. A written report on the investigation will be provided to the equity coordinator within 10 school days of the complaint or report of sexual harassment. The equity coordinator will make a report to the superintendent within two school days of the completion of the investigation.

The District may take immediate steps to protect the person filing the complaint. Confidentiality will be respected and upheld consistent with the District's legal obligations and the necessity to investigate allegations of misconduct.

If the complaint is valid, the District will take such action as appropriate based on the results of the investigation. If the harasser is a student, parental contact will be made and the Counselor will meet with the offending student, disciplinary action may include suspension or expulsion. If the harasser is an employee, disciplinary action may include termination or nonrenewal.

The result of the investigation of each complaint will be reported in writing to the person filing the complaint by the District. The report will document the action taken to the extent permitted by FERPA and/or by law.

The District will discipline any individual who retaliates against any person who reports alleged sexual harassment or who retaliates against any person who testifies, assists or participates in an investigation of such reports. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

ANTI-BULLYING POLICY
Act 681 of 2003

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or properly; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops. A school principal or his or her designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation.

DEFINITION:

Attribute means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;
Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Electronic act means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment. Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

Harassment means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

Substantial disruption means without limitation that any one or more of the following occur as a result of the bullying:
- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Cyber bullying of School Employees is expressly prohibited and includes, but is not limited to:

a. Building a fake profile or website of the employee;

b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;

c. Posting an original or edited image of the school employee on the Internet;

d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee, making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;

e. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;

f. Signing up a school employee for a pornographic Internet site; or

g. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Examples of "Bullying" may include but are not limited to a pattern of behavior involving one or more of the following:

1. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,

2. Pointed questions intended to embarrass or humiliate,

3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
5. Demeaning humor relating to a student's race, gender, ethnicity or actual or perceived attributes,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings, and/or
10. Threats of harm to student(s), possessions, or others,
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying,
12. Teasing or name-calling based on the belief or perception that an individual is not conforming to expected gender roles (Example: "Slut") or conduct or is homosexual, regardless of whether the student self-identifies as homosexual (Examples: "You are so gay." "Fag" "Queer").

Students are encouraged to report behavior they consider to be bullying; including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium, auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

AIM:

In the belief that Cleveland County Schools provides a safe and supportive learning environment, it endeavors to:
• Promote the right of all students of the school, working within the school to an environment free from bullying and harassment.
• Eliminate bullying and harassment.

GUIDELINES:

At Rison High School it is intolerable for a student or group of students to bully or harass:
• Any student or group of students
• Any visitors to the school premises
• To request, instruct, induce, encourage, authorize, or assist another to bully or harass.
*Furthermore, Act 1437 of 2005 requires that the person or persons filing a complaint not be subject to retaliation or reprisal in any form.

IMPLEMENTATION:
• The school will provide material on bullying, tolerance and relationships.
• Provide a safe environment for students, teachers, ancillary staff and visitors.
• Provide a supportive environment which encourages positive relationships between students and peers.
• Implement Anti Bullying Policy in a fair and consistent manner.
• Respond to all reports of bullying and harassment as outlined in the consequences statement of this policy.
• Model appropriate behavior on a consistent basis
• Ensure that the bullying policy is implemented by staff.

CONSEQUENCES:

Students reported for a first incidence will be counseled and a note made that the student has been counseled once for bullying, parental contact will be made, and the student will be assigned detention hall. Students reported for a second incidence will be given 3 days In-School Suspension and have their parents notified in writing. Counseled means the offending student will be required to attend a counseling session with school counselor. Students reported for a third incidence will be assigned 5 days In-School Suspension. A parent conference will be required for third offense. Students reported for a fourth incident will be assigned 10 days Out-of-School Suspension. A parent conference will be required upon the student returning to school. Students reported for a fifth incident will be recommended for expulsion for the remainder of the school year. Parents will be notified in writing of the intent to recommend expulsion. Severe breaches of the ant-bullying policy as determined by the principal may result in suspension or recommendation of expulsion even on the first offense.

DISCIPLINARY MEASURES

1. Teacher-Administered Disciplinary Measures

Teachers employ professional discretion in applying appropriate disciplinary practices in dealing with routine disciplinary infractions. The disciplinary practices shall not violate any school policy, shall be appropriate, and shall not be designed to degrade or to humiliate the student. However, disciplinary action may involve extra work and/or time on the part of the student.

2. Referral to Office

Inappropriate behavior by a student anywhere on school premises or at school sponsored events at any location will be referred to the office for appropriate disciplinary actions per Handbook rules.

3. Detention

The Cleveland County School District uses detention as part of the high school disciplinary policy. The primary objective of detention is to modify student behavior without utilizing more drastic disciplinary measures such as corporal punishment, suspension, or expulsion.

Detention Policies

a. Detention will be assigned only after other means of discipline have been attempted.

b. Assignment to detention will be made only by the principal or assistant principal. The principal/assistant principal will have the infraction and the number of times a student has been referred to the office. However, input from teachers may be taken into consideration. Parents will be notified in writing of the reason for the assignment, the number of days of the assignment, and the beginning and ending date of the assignment.

c. Parents shall have the option of choosing corporal punishment, ISS, or out of school suspension rather than detention for assignments up to ten days. To exercise this option, parents will so indicate on the detention notice before signing and returning it to the principal/assistant principal. Detention notices must be turned in to the high school office before the 1st tardy bell rings. Suspension shall be for the same number of days as the assignment to detention.

d. Any student who receives three different assignments to detention may be suspended for three days if he/she is guilty of a behavior which would otherwise result in another assignment to detention.

e. Transportation to detention shall be the responsibility of the parent/guardian and/or the student.

f. Students who do not begin serving detention promptly or who are sporadic in serving detention may receive corporal punishment and/or additional days assigned to detention by the principal/assistant principal or be suspended in addition to the original assignment to detention.
**Rules for Detention**

a. Students will have necessary material to do academic assignments. Students will be in the detention room and seated by 7:20 a.m. Any student not seated by that time will not be allowed to enter and will make up that day and serve an additional day. Students will be released at 7:45 a.m. It is considered and unexcused absence in detention if you arrive after 7:20 a.m. An unexcused absence in detention will result in a penalty day being assigned. If you arrive after 7:20, you may be allowed to stay in the detention room to avoid inclement weather. However, it will not count as a day served in detention.

b. Students will report to the supervisor and take assigned seats immediately and begin work as assigned.

c. Any student who does not bring work or who is not working on assignments will be assigned another day. Excessive abuse of these rules may result in suspension.

d. Talking or leaving seat will result in another day of detention being assigned. If a student has a question concerning an assignment, he/she must raise his/her hand for recognition by the supervisor. The supervisor will go to the student.

e. Students who miss detention and are absent from school will make up that day provided the absence from school is excused. If the student misses detention but is present for school or has an unexcused absence from school, the day will be made up and a penalty day will be added.

f. The detention form must be signed and returned by the end of the detention assignment. A penalty day will be added for each day the form is not returned.
Detention Flow Chart

Original Detention Assignment

No show for d-hall 1 day
+1 penalty d-hall day

Student receives a Written warning and a Parent contact

ADMINISTRATIVE DECISION
What will be considered:
* number of d-hall assignments
* previous attendance record at d-hall
* reason for original d-hall assignment
* Past discipline record
* other considerations may be made

In-School Suspension
Suspended for a number of days equal to the original detention assignment. Student will be responsible for serving penalty d-hall

Corporal Punishment

No show for d-hall 2 days
+1 penalty d-hall day

No show for d-hall 2 days
+1 penalty d-hall day

No show for d-hall 3 days

In School Suspension
1st time – 3 days
2nd time – 5 days
3rd time – 10 days with recommendation for expulsion
Automatic Assignments to Detention and/or In-School Suspension

Certain behaviors lead to automatic assignments to detention. The list of behaviors that follows does not include every behavior which may result in a detention assignment. The list simply specifies behaviors which will lead to an automatic detention assignment. Consequences for letters b, c, d, e, f, g, and l are cumulative for the year. They are as follows.

a. Unexcused tardies: The tardy count renews at the beginning of each nine-week grading period. These will be handled in the principal's office.

1\textsuperscript{st} tardy-warning
2\textsuperscript{nd} tardy-2nd warning
3\textsuperscript{rd} tardy- 3 days detention
4\textsuperscript{th} tardy-4 more days detention
5\textsuperscript{th} tardy - 5 more days detention and parent conference
6\textsuperscript{th} tardy- 3 days of in-school suspension

Students who have more than six tardies shall be subject to even more serious disciplinary measures.

b. Throwing food/objects in cafeteria:

1\textsuperscript{st} occurrence-2 days detention
2\textsuperscript{nd} occurrence-3 days detention
3\textsuperscript{rd} occurrence-5 days suspension from the cafeteria
4\textsuperscript{th} occurrence- suspension from the cafeteria for remainder of the year

c. Leaving or not attending a class without office and teacher permission:

1\textsuperscript{st} occurrence- 5 days detention or corporal punishment
2\textsuperscript{nd} occurrence- 3 days ISS
3\textsuperscript{rd} occurrence-3 days out-of-school suspension
4\textsuperscript{th} occurrence- further disciplinary actions will be taken

d. Truancy: Truancy means being absent from or leaving school without parent and/or school authorities prior permission. The count of occurrences of truancy is continuous from beginning to end of the school year.

1\textsuperscript{st} occurrence-10 days detention for each day missed, unexcused absence for each day missed, parent conference required for student to be allowed out of detention, and forfeiture of free days from school, i.e., field trips, college day, senior day, etc. Semester test exemptions will be forfeited.

2\textsuperscript{nd} occurrence-3 days In-School Suspension
3\textsuperscript{rd} occurrence-5 days In-School Suspension
4\textsuperscript{th} occurrence - 10 days In-School Suspension

e. Theft, extortion, or destruction of school property: The count of instances of theft, extortion, or destruction of school property continues from beginning to end of the school year. Only school sanctions are listed. Punishment for these acts shall be determined in accordance with the nature, extent, and severity of the incident. Possible disciplinary measures include detention, suspension, and expulsion. Restitution shall be required. Law enforcement officers will be notified when appropriate and/or required.

f. Obscene or inappropriate language, gestures:

1\textsuperscript{st} occurrence - 5 days detention and/or corporal punishment
2\textsuperscript{nd} occurrence - 5 days In-School Suspension, parent conference required before student is dismissed from In-School Suspension
3\textsuperscript{rd} occurrence – Out-of-School Suspension
4\textsuperscript{th} occurrence - Expulsion
Obscene or vulgar language or gestures directed at school employees may result in suspension and/or recommendation for expulsion even upon first offense. Student may also face criminal prosecution per Arkansas Code Annotated § 6-17-106.

g. Obscene, vulgar, or inappropriate acts:

1st occurrence - 10 days out-of-school suspension with parent conference required with possible recommendation for expulsion.
2nd occurrence - recommendation for expulsion

h. Refusal or failure to do homework or class work

1st occurrence - parent contact
2nd occurrence - 2 days detention
3rd occurrence - 3 days detention
4th occurrence - 4 days detention and parent conference required before student is released from detention
5th occurrence - 3 days in-school suspension
6th occurrence - further disciplinary action will be taken.

Students must complete assignments to be released from detention or ISS.

i. Drinks (exception bottled water policy) /etc. in the building and on buses (cough drops allowed with classroom teacher permission). Students who bring flavored water, water with additives, or water in a container other than a clear, colorless, capped bottle will lose their privilege of having water in the classroom. Students are allowed to have snacks and gum per teacher’s discretion. Students littering or abusing the policy may be subject of forfeiting these rights. No energy drinks allowed on campus.

1st occurrence - 2 days detention
2nd occurrence - 3 days detention
3rd occurrence - 4 days detention
4th occurrence - 3 days in-school suspension
5th occurrence - further disciplinary action will be taken.

j. Running, pushing, and horse-playing while on campus or at school sponsored events:

1st occurrence - 2 days detention
2nd occurrence - 4 days detention
3rd occurrence - 6 days detention
4th occurrence - 3 days in-school suspension
5th occurrence - further disciplinary action will be taken.

k. Classroom Disruption (which includes talking, throwing objects, passing notes and other activities that cause a distraction)

1st occurrence - 2 days detention
2nd occurrence - 4 days detention
3rd occurrence - 6 days detention
4th occurrence - ISS will be assigned

l. Cell phones/I Pads/Electronic Devices

1st occurrence - 5 days detention
2nd occurrence - 3 days ISS
3rd occurrence - 5 days ISS
4th occurrence - 3 days out-of-school suspension
5th occurrence - 5 days out of school suspension

If student is using one of the above devices during standardized testing, the above rules will be followed.

m. No classroom materials/books

All occurrences get materials and an unexcused tardy. Note: If textbook/materials are not on campus or if they are unattainable (in a vehicle, in another student's locker, etc.) - 2 days detention *Parent can request corporal punishment be administered in lieu of detention assigned as a result of this rule.
n. Unattended textbooks
1st occurrence – verbal warning
2nd occurrence - 2 days detention
3rd occurrence – 3 days detention
4th occurrence – 4 days detention
5th occurrence - further disciplinary action will be taken

o. Sleeping in class
1st occurrence - 1 day detention
2nd occurrence - 2 days detention
3rd occurrence - 3 days detention
4th occurrence - 3 days in-school suspension
5th occurrence - further disciplinary action

p. Writing, passing or receiving notes in class
1st occurrence - 1 day detention
2nd occurrence - 2 days detention
3rd occurrence - 3 days detention
4th occurrence - 3 days in-school suspension
5th occurrence - further disciplinary action

q. Not following teacher's instructions/directions
1st occurrence - 2 days detention
2nd occurrence - 3 days detention
3rd occurrence - 5 days detention
4th occurrence - further disciplinary action

*Parents/guardians can request corporal punishment to be administered in lieu of detention for infractions listed under Automatic Assignments to Detention.

Corporal Punishment

It is the policy of the Cleveland County School District to utilize corporal punishment when appropriate, subject to the following guidelines:

a. Administration of corporal punishment will be for cause, it shall be reasonable, and it shall follow warning that the behavior will not be tolerated. Corporal punishment shall be administered by a teacher or a school administrator and only in the presence of a school administrator or his designee, who shall be a teacher or administrator employed by the school district.

b. It will be administered to the lower posterior only.

c. A written report of each instance of corporal punishment will be made on a form provided by the school district. The report will be signed by the person administering corporal punishment and by the person who witnessed the corporal punishment. The report will be filed in the principal's office.

d. Refusing corporal punishment may result in suspension.

e. On request, parents will be informed in writing of the reason for the punishment and the name of the witness.

f. Parents who do not wish their student to receive corporal punishment must notify the Principal by letter within ten school days of having received the handbook. Unless a letter is received within those ten days, all students will be subject to corporal punishment in accordance with the above policy

4. In-School Suspension

Education in its broad sense is not merely the training of the mind, but rather a general training of the physical, moral, and mental self. In order to develop these traits, a desirable school environment must be created in which our youth may be instructed according to their needs. Therefore, any student who disrupts this process or creates problems that prevent other students from having that desirable environment must be separated from the student population until they can conform to the rules.
It is also understood, if a student is not at school, then that student is going to fall behind and his grades will become unacceptable. With these thoughts in mind, the Cleveland County School District has established an in-school suspension center. This will give any student who has a problem a chance to correct that problem and allow them to stay in school. This is a student's last chance before being suspended from school.

It must also be understood that in-school suspension is only one alternative, and may not be the solution or consequence to some discipline problems. The nature and severity of discipline problems can and will determine the appropriate discipline measure to use. Some discipline problems, by nature and by law, will not be tolerated nor will they be dealt with through in-school suspension. In some cases out-of-school suspension becomes the appropriate action. These situations will be dealt with on a case by case basis.

When a student's behavior warrants an in-school suspension assignment and the student has been removed from class for disrupting the educational process, the student may be placed in in-school-suspension for the remainder of the school day if returning to the regular classes may result in additional disruption. The student's placement in in-school-suspension for the remainder of the school day will be at the principal/assistant principal's discretion and will be independent of the in-school-suspension assignment that starts the following day.

**Objectives of In-School Suspension**

1. To offer the student an alternative plan of discipline for unacceptable behavior in our school system.
2. To help the student adjust his thinking toward correct behavior in the school system.
3. To help develop a plan that will enable the student to avoid repeated offenses of unacceptable behavior.
4. To utilize an in-school suspension program so student will not get behind in his class work.
5. To prevent excessive unexcused absences during periods of suspension. (Students are not counted absent while assigned to in-school suspension)
6. To help improve the discipline of the entire school system.

**Policies and Procedures for In-School Suspension**

Parents will be notified by the principal/assistant principal with reasons for in-school suspension of the student. In-school suspension will begin on the date set by the principal/assistant principal.

Assignment to in-school suspension, unless otherwise prescribed in this handbook, will be as follows

- **First assignment**: 3 days
- **Second assignment**: 5 days
- **Third assignment**: 10 days & parent/student/principal conference

Students who continue to disrupt the educational process after three (3) assignments to in-school suspension will be suspended out-of-school for ten (10) days with a recommendation for expulsion. Parents will be notified during the student's ten (10) day assignment to in-school suspension that further problems will result in a recommendation for expulsion.

Students that follow the rules of in-school suspension will have the right to return to the regular classroom after the assignment has been completed. The assignment to in-school suspension can and will be extended if the student's conduct warrants it. The determination of a day being accepted as counting as a day served will be determined by the in-school suspension teacher. If the in-school suspension teacher determines that a student's in-school suspension is to be extended he/she will have documentation as to what the student did in order to receive additional days. This will be conveyed to the principal /assistant principal and in turn the principal/assistant principal will inform the parents of the extension.

Students that refuse to conduct themselves according to in-school suspension rules will be dismissed from in-school suspension classroom and taken to the principal/assistant principal. The student will then be suspended out of school for three (3) days and receiver no credit for work missed. For re-admittance, the student will be referred to the counselor. The remainder of in-school suspension assignment will then be completed by the student. A second suspension from the in-school suspension classroom will result in a five (5) day out of school suspension. For re-admittance, parents of the student must return with the student for a conference with the principal/assistant principal. The remainder of the in-school suspension assignment will then be completed by the student. A third suspension from the in-school suspension classroom will result in recommendation for expulsion from school.

Assignments to be completed during in-school suspension will be the responsibility of the regular classroom teacher or teachers. The in-school suspension teacher will be there to see that the students complete these assignments and to manage student behavior and interaction. Upon a student's assignment to in-school suspension, the principal/assistant principal will provide each teacher an assignment sheet to fill out with the student's academic assignments for the length of in-school suspension. The completed assignments will be returned to the regular classroom teacher's mailbox for grading, correcting, and recording.

Before beginning in-school suspension, students and parents will sign a letter indicating agreement with the established policies. Refusal to sign the agreement letter will result in the student being suspended from school. No credit will be given
for work missed during the suspension and the student will not be allowed to make up work missed,

Each day assigned means a full day to be served. If the student is absent, the time must be made up.

Students assigned to in-school suspension are not allowed on campus except to attend classes. They are not allowed to participate in any school activities, whether these activities are in or out of town. This policy takes effect the day the in-school suspension is scheduled to begin, however, seniors may participate in graduation and any other exceptions will be made by the Principal.

If a student moves to another school district before completing his/her in-school suspension, that student will be required to complete the assignment before returning to and attending regular classes in the Cleveland County School District.

If a student fails to complete his/her in-school suspension during the school year it was assigned, the student will be required to complete the assignment the following year before returning to the regular classroom.

**IN-SCHOOL SUSPENSION RULES AND GUIDELINES**

1. **BE SEATED.** When entering the classroom, the student is to go directly to his/her assigned area and be seated. The student is not to leave the area until given permission by the in-school suspension teacher.

2. **BEGIN WORK.** Students who fail to work as instructed will receive a warning. Students who refuse to work after receiving a warning will be dismissed from in-school suspension and sent to the principal.

3. **NO TALKING.** When entering the classroom, the student will not make any noise, gesture, or sound that would indicate an attempt to talk or gain the attention of another student. If students have questions, they must raise their hand and wait for recognition. All questions must be of an academic nature and related to assigned work.

4. **WORK ASSIGNMENTS.** Students must complete work assigned during in-school suspension satisfactorily in order to receive classroom credit. The ISS Supervisor may require students to do all or part of their work in duplicate depending on the nature of the work and the behavior of the student. All work assigned during in-school suspension must be completed before the student is released from in-school suspension.

5. **EACH DAY ASSIGNED MEANS A FULL DAY. IF A STUDENT IS ABSENT, THE TIME MUST BE MADE UP.**

6. **NO LOITERING.** Upon arrival at school students are to go DIRECTLY to the in-school suspension classroom. Students must report no later than 8:00 a.m. Students who are tardy to ISS will have a penalty day added to ISS assignment. Students are not to enter other buildings unless accompanied or directed by the in-school suspension teacher.

7. **FOLLOW ALL RULES** stated in the Rison School Handbook.

8. **LUNCH** may be purchased from the cafeteria or students may bring their lunch. Students assigned to in-school suspension will have lunch in the in-school suspension classroom or in the lunchroom after the regular lunch periods.

9. **RESTROOM/WATER** Restroom and water fountain use will be allowed before 8:00 a.m. and immediately after lunch. Two additional restroom and water fountain uses will be scheduled by the in-school suspension supervisor; one in the morning and one in the afternoon.

10. **ADDITIONAL ASSIGNMENTS.** The in-school suspension teacher and/or the principal/assistant principal may assign additional material to any student who has completed all of their assignments. These additional materials will not be the reason for additional days in in-school suspension.

11. **CLASSROOM VANDALISM.** Writing on, marring, or otherwise disfiguring the desks or cubicle wall may result in additional days in ISS and/or other disciplinary actions.

**OUT-OF-SCHOOL SUSPENSION**

a. The principal/assistant principal of Rison High School is authorized to suspend a student from school for disciplinary reasons for up to ten (10) school days, which shall include the day on which the suspension was imposed.

b. Prior to such suspension, the principal/assistant principal, or his designee, shall inform the student either orally, or in writing of his intention to impose a suspension and the reason for it.

c. If the student denies the charge, the principal/assistant principal shall explain the evidence which forms the basis for his intention. In all cases the student will be allowed to give his account of the incident which has led to the intention to impose suspension.

d. When a student's behavior warrants an out-of-school-suspension assignment and the student has been removed from the
class for disrupting the educational process, the student may be placed in in-school-suspension until the parent/guardian arrives at school to pick-up the student or until school is dismissed for the day. The student’s placement in in-school-suspension will be at the principal/assistant principal’s discretion and will be independent of the out-of-school-suspension assignment that starts when the parent/guardian picks up the student or the next day if the student remains at school until school dismissed.

e. When the principal/assistant principal suspends a student, he shall send the student home with a suspension notice. A copy of the suspension notice will be filed with the superintendent, and a copy will be sent by mail to the parents.

f. The suspension notice shall include the reason(s) for the suspension, its duration, the conditions under which the student may be readmitted to school, and the procedure for review of the suspension.

g. Students who are serving suspension from school shall remain off school premises at all times, including after school hours for the entire duration of the suspension, except that they may accompany parents to a parent-student-principal/assistant principal conference or they may appear before the board at any hearing related to the suspension.

h. Students who are serving suspension may not participate in any extracurricular activities or engage in interscholastic competition or attend any school sponsored activity which occurs on the school premises.

i. Notwithstanding the policy concerning suspension, students may be suspended indefinitely without notice, hearing and the other rights provided herein having first been given if the school is undergoing a violent upheaval or if orderly educational processes have otherwise been substantially disrupted. This would apply only in rare instances such as riots or where emergency circumstances make it unreasonable for the administration and board to consider the case within the usual time. In all such cases, notices and other rights shall be provided in accordance with the normal provisions at the earliest practical date after order is restored.

**EXCLUSION**

The principal may recommend that a student be expelled from school with loss of credit and will make this recommendation to the superintendent in writing. A copy of this letter will be mailed by certified mail to parents or guardian. The recommendation will include a written statement of the charge against the student. If the superintendent concurs with the recommendation, he will schedule a hearing before the school board. The school board may expel a student for the remainder of the semester, for the remainder of the school year, for the following year, or permanently for conduct it deems to be of such a serious nature as to make a suspension inappropriate, or where it finds that the student's continued appearance at school would be unacceptably disruptive to the educational program, or that the student would present an unreasonable danger to other students and faculty members. Permanent expulsion is appropriate only for those instances where serious bodily harm either occurred or reasonably could have been expected to occur to another person.

**DISCIPLINE FOR THE HANDICAPPED**

1. A handicapped student is any student who possesses a handicapping condition which causes an educational deficit as determined by the school district's referral, assessment, programming, and placement procedures. Handicapped students who engage in misbehavior are subject to normal school rules and disciplinary procedures so long as such treatment does not abridge the right to free appropriate public education.

2. Handicapped students may be excluded from school but only in emergencies and only for the duration of the emergency.

3. Due process procedures will be followed.

**APPEARANCE AND DRESS CODE**

The school board recognizes that among those rights retained by the people under our constitutional form of government is the freedom to govern one's personal appearance. When, however, dress and grooming substantially disrupt the learning process for the individual student, other students, or the teaching and learning climate of school, it becomes a matter of concern to the school. Student dress, grooming, and appearance should be the responsibility of the individual and his parents under the following guidelines:

The mere fact that an article of clothing fashionable or is for sale at reputable places of business does not guarantee that it is acceptable for school wear.
Students shall refrain from being habitually unclean and from dressing or being groomed in a way that would present health and safety hazards and/or cause disruption of the educational process. Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female. This prohibition does not apply, however, to a costume or uniform worn by a student while participating in a school-sponsored activity or event.

Examples of articles of clothing that are not permitted shall include:

a. Muscle shirts (all shirts must have sleeves for males);

b. Halter tops, tank tops, and all shirts with shoulder widths less than 4 inches. Clothing worn under a sheer top must adhere to this rule

c. Fishnet shirts without a T-shirt;

d. Shirts, blouses, or other tops that reveal bras, cleavage, midriff, or the chest;

(As a general rule of thumb, all tops, shirts, or blouses are to be long enough to remain tucked in or below the waistline of pants, skirts, shorts, or overalls when the arms are raised above the head or when bending over to get into lockers.)

**Male shirts cannot be worn un-tucked if the bottom hem of the shirt goes past the groin/buttocks. Longer shirts must be tucked inside the waistband of the clothing

e. No hats, caps do-rags, or bandanas will be allowed on campus. Toboggans or other "head" gear (including ear muffs) cannot be worn inside the building. They must be kept in the locker for the duration of the day (they will be allowed to wear them at lunch). Hoods attached to clothing cannot be worn on the head in the building;

f. No sunglasses and/or hair picks out in the building;

g. House shoes and sleepwear; no blankets, throws, or stuffed animals;

h. Length of skorts, shorts, skirts, and dresses: when positioned on knees on the floor, the hemline must be no more than 8 inches above the floor; skirts with splits which expose the leg above the bottom hem line of the skirt will be measured from the top of the split to the knee;

i. Leggings, tights and jeggings should not be considered appropriate school attire unless they are worn under a top/dress in which the hemline is no more than 8 inches above the knees.

j. Belts worn unbuckled. All straps, such as for overalls, shall be fastened and worn as intended;

k. Slashed/cut clothing will not be worn if the exposed area is three inches above the knee or 3 inches below the shoulder. The exposure of underwear in these areas will not be allowed to be used as a means of passing this dress code;

l. Pants/shorts/skirts with writing across the seat;

m. Any clothing or accessories with a spiked point of any kind;

n. No visible facial piercing

o. No joggers

p. Pants or shorts shall not be worn on or below the hips in a style commonly referred to as sagging. This restriction applies even if the shirttail is worn on the outside. The fact that pants or shorts "won't stay up" is not a reason to circumvent this restriction. There are no exceptions

q. Students will not be permitted to wear clothing, buttons, or any other displays with suggestive writing or pictures, logos or symbolism pertaining to sex, drugs use, tobacco, weapons, gambling or advertisement of alcoholic beverages or any immoral implications
r. Students will not be allowed to dress in a manner associated with gang attire or to display any gang related attire regardless of whether the student is or is not making a conscious attempt to mimic such attire. This will include but not limited to rubber band jewelry and rubber bands around the ankles of pants.

s. Bandannas will not be worn or displayed at any time during school or at any school sponsored activity including but not limited to athletic contests even when the bandanna is part of a "hair" style;

t. The Board of Education has the responsibility to maintain an appropriate atmosphere conducive to learning. Therefore, any student-worn article of clothing or manner of hair style or make up determined by school officials to be disruptive of the learning environment or hazardous to the health and safety of students and/or teacher shall not be allowed;

u. If the principal/assistant principal determines that the student's dress or grooming is unacceptable, the student shall make proper adjustments before returning to class. Absences from or tardies to class due to inappropriate dress or grooming will be unexcused. However, if a student continues to repeat the inappropriate manner of dress or grooming, the student shall be subject to disciplinary action. Absences from class due to inappropriate dress or grooming will be unexcused;

v. All students participating in school activities outside the school day will comply with the dress code;

w. Activity uniforms (selected by sponsor/coach) are not subject to dress code but must be in good taste.

Dress code violations will have the following disciplinary consequences:

1st offense - 3 days detention will be assigned and parents will be notified
2nd offense - 5 days detention will be assigned and parents will be notified
3rd offense - 3 days In School Suspension
4th offense - 5 days In School Suspension
5th offense - 3 days Out of School Suspension
6th offense - 5 days Out of School Suspension

Further offenses are 10 days Out of School Suspension

Parents may request corporal punishment in lieu of detention assigned for dress code violations. Dress code violations are cumulative for the entire school year. Class time missed to change dress because of a violation will be unexcused.

DEMONSTRATIONS AND DISORDERLY ACTIVITIES

Demonstrations and disorderly activities on the part of a student or a group of students at any time on school grounds shall not be tolerated. All students shall be notified that their participation in any such demonstration activities, no matter how well-intentioned, shall bring about immediate suspension and possible expulsion from school.

Demonstrations and disorderly activities on school grounds during or after school hours shall, if circumstances justify, be promptly handled by civil authorities. The principal/assistant principal shall be entrusted with the responsibility of maintaining proper order and decorum in his school and is fully empowered to enforce this policy.

BUS CONDUCT

The Cleveland County School District provides transportation as a service. The district is not obligated to provide this service. Therefore, it is a privilege for students to be transported to and from school.

Students at Rison High School may ride school buses to and from school if they live at a location serviced by our transportation system so long as they observe the rules of conduct for bus riders of the Cleveland County School District.

Students who do not regularly ride a bus must bring a note from their parents requesting permission to ride. The request must be approved by the principal, who will notify the driver. Rules for students riding buses are as follows:

1. Be at the bus stop at the scheduled time. Stand back about ten feet from the bus stop until the door is opened before moving closer to the bus. Do not attempt to hitch hike a ride or walk to or from school if you miss the bus.
2. While loading or unloading, enter or leave the bus orderly, quietly, and quickly.

3. While riding the bus, students are under the supervision of the driver at all times and must obey the driver at all times. The driver has the authority to assign riders to a specific seat on the bus.

4. Students are expected to conduct themselves in such a manner that they will not distract the attention of the driver or disturb other riders on the bus. This will require that students remain seated and facing the front of the bus, keep their hands to themselves, refrain from placing any part of their body outside a window, and be quiet. Students are not to yell out the window.

5. No knives or sharp objects of any kind are allowed. No pet or other living animals may be brought onto a bus.

6. Students are not to tamper with any of the safety devices such as door latches, fire extinguisher, etc. Students must keep seated while the bus is in motion and must not move even when it is stopped except as the driver directs.

7. Students are not to write on the bus or damage seats or any other part of the bus. Do not throw paper, food, or other objects onto the floor of the bus. Eating and/or drinking are not allowed on the bus. Open containers of any beverage, including water, may not be brought onto the bus.

8. The aisle of the bus must be kept clear at all times. Do not put books, lunch boxes, coats, etc. in the aisle. Do not ride with your feet in the aisle.

9. Drivers will not allow students to leave the bus at any place except their regular stop. Specifically, students are not to be allowed to get off the bus at a store or to get mail from a mailbox. If your mailbox is located at your stop, do not stop to check the mailbox.

10. If you must cross the road, street, or highway to enter the bus, try always to be on the right side of the road waiting on the bus. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver signals you to cross in front of the bus. Whether entering or exiting the bus NEVER CROSS BEHIND THE BUS.

11. Students who must cross the road leaving the bus in the afternoon must go to a point on the shoulder of the road approximately ten feet in front of the bus and wait to cross until signaled by the driver.

12. Students cannot ride any bus except the one to which they are assigned. Persons who are not students may not ride at any time except in an emergency or when prior permission has been obtained from the principal.

Violation of these rules may result in loss of bus riding privileges and additional disciplinary actions as determined by the building principal/assistant principal. Video cameras are used to monitor behavior on some school buses. School administrators will review recorded video periodically to assess behavior.

**ELECTIONS**

Voting in all elections conducted by any class, club, or organization where a student is candidate will be by secret ballot under the supervision of school officials. All ballots will be counted by at least two school personnel one of whom must be certified. Ballots will be preserved in the principal's office until the end of the school year.

**STUDENT PUBLICATIONS AND ORGANIZATIONS**

1. **Official Publications**

"The Wildcat" (yearbook) is published by Rison High School students under the supervision of a school sponsor. Neither this yearbook nor any other publication created by and/or distributed on school premises (or distributed elsewhere by students acting in a capacity as a representative of Rison High School) may be described as follows:

a. publications that are obscene to minors, as defined by state law
b. publications that are libelous or slanderous, as defined by state law
c. publications that constitute an unwarranted invasion of privacy, as defined by state law
d. publications that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises or the violations of lawful school regulations or the material and substantial disruption of the orderly operation of the school.
2. **Distribution of Literature**

Students have the right to distribute and possess literature including, but not limited to, newspapers, magazines, leaflets, and pamphlets. The district may, however, prohibit a specific issue of a specific publication if there is substantial, factual basis to believe its possession or distribution will cause, or is causing, substantial disruption of school activities.

3. **School Organizations**

a. Students have the right to join clubs or organizations if they meet the criteria of the club charter and by-laws; but membership will not be restricted on basis of race, sex, or national origin.

b. School fraternities and secret societies in Arkansas public schools are illegal.

c. No club or organization shall engage in hazing.

**STUDENT RECORDS**

1. Personal and academic records of CCSD students are confidential and can only be inspected by the individual students themselves, their parents, and school officials.

2. Students will not be denied the opportunity and are encouraged to inspect their individual records and to challenge and have corrected educational records found to be inaccurate.

3. When any student has reached the age of 18, the rights accorded to the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student.

4. Semester grades, End of Course, Benchmark, Advanced Placement, and ACT test scores are maintained as a part of student’s permanent record.

**PRIVACY OF STUDENTS’ RECORDS AND DIRECTORY INFORMATION POLICY**

Except when a court order regarding a student has been presented to the district to the contrary, all students’ educational records are available for inspection and copying by the parents of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student.

For purposes of this policy, the Cleveland County School District does not distinguish between a custodial and noncustodial parent with respect to gaining access to a student's records. Unless a court order restricting such access has been presented to the district to the contrary, the fact of a person’s status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If a court order exist which directs that a parent not have access to a student or his records, the parent/guardian, or person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parent or guardian, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's record, but such parent or guardian may challenge the accuracy of the record. The right to challenge the accuracy of a record does not include the right to dispute a grade, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of the material contained in a student file must be initiated with the building principal, with an appeal available to the superintendent or his designee. Any appeal above that level will be to an independent hearing officer and must be consistent with the purposes of the federal Family Educational Rights and Privacy Act.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, directory information about a student may be made available to the public, military recruiters, post secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements. "Directory information" includes, but is not limited to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, classes in which he/she is enrolled his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the district. A student's name
when associated with their physical address, email address, telephone number, photograph will only be displayed on the
district or school's webpage after receiving the written permission of the student's parent or student if over the age of 18.
The form for objecting to making directory information available is located in the back of the student handbook and must
be completed and signed by the parent or age-eligible student and filed with the building principal's office no later than ten
(10) school days after the beginning of each school year or within 10 days of the student initially receiving the handbook.
Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to
honor any signed-opt out form for any student no longer in attendance at the district.
Note: Students' names when used on a school or district website should only consist of their first name and first initial of their
last name

**MISCELLANEOUS**

1. **Activity Funds and Fund Raisers**

An activity fund account is kept in the superintendent's office for all class and club accounts at Rison High School. All
monies collected by students and teachers in the name of the club, class, or organization will be deposited “in the
superintendent's office. All soliciting and fund raising must be scheduled with the Principal by the Sponsor and then
approved by the Superintendent.

2. **Assemblies**

Assemblies are both educational and entertaining. Students will sit together as a class in the area designated for that class at
all assemblies unless directed otherwise. When assemblies are adjourned, teachers will be dismissed first, followed by
seniors and other classes in descending order of grade, with sixth grade being last dismissed. Students will remain in their
assigned area until dismissed.

3. **Awards Recognition Assembly**

An awards assembly is held each spring to recognize students who have excelled in various academic subjects and
extracurricular activities. Medals and Letter R awards will be presented to students who record high academic
achievements and maintain exemplary citizenship.

4. **Daily Bulletin**

The school bulletin is announced by intercom at the beginning of 1st period each day. Official announcements are listed in this
bulletin each day, and students are accountable for its contents. Also, a bulletin is posted in the information hallway each
day.

5. **Calendar of School Activities**

The school calendar of activities and events is kept in the principal's office. All activities trips, and events must be
approved by the principal before confirmation and before scheduling on the school calendar of activities.

6. **Girls' and Boys' State**

Girls' and Boys' State delegates are selected from the junior class by a committee of teachers who teach junior class
subjects and those who taught sophomore class subjects the previous year. The delegates selected attend a one-week
encampment that stresses patriotism, good citizenship, and leadership in government. Delegates will be responsible for a
portion of the fees associated with the camp.

7. **Locker Assignment**

Lockers are assigned to students at the beginning of the school year. Students are not to share lockers unless assigned by
school personnel. School personnel will select the locker for the student with the student's best interest in mind.
Combination locks are built into all lockers. Students must keep lockers locked at all times. Students are not permitted to
leave lockers unlocked ("jammed") at anytime. Students who leave lockers unlocked or "jammed" may be assigned
detention.

8. **Loitering in Hallways, Buildings, Restrooms**

Students shall not congregate or loiter in hallways or restrooms. Students shall not enter buildings, including the gym and
the PRIDE, unless a supervising teacher is present. Students shall not be in the gym or the PRIDE except when they are
participating in a scheduled class or practice. Students are not to congregate at the front of the cafeteria or on the steps to the band room.

9. Lost and Found

Articles which have been found and turned in are located in the principal's office. When you lose something, report it immediately to your teacher, and then to the office, an effort will be made to find the lost articles.

10. Parking Decals

A student may drive an automobile or motorcycle to school and park it in the school parking lot, provided that the student possesses a valid Arkansas Driver's License, has on file in the principal's office a properly completed parking permit, and follows the procedures specified on the parking permit. Parking decals may be obtained in the principal's office. Vehicles will be parked in the designated student parking lot. Student’s must vacate their vehicle immediately, and cannot be moved or sat in at any time during the school day. Students who drive vehicles to school and are habitually tardy to school are subject to suspension of their parking permit. When students are leaving the student parking lot at the end of the school day, they are not to move from their parking slot until the buses have passed the student parking lot. Vehicles that are not registered in the office may be towed at the owner's expense. Parking decals may be obtained in the principal's office and must be displayed in the vehicles front, lower-left corner or the window at all times. If parking decals are lost or damaged, students must pay $1.00 to obtain a new parking decal. Reckless driving, before or after school, may result in suspension of parking permit.

11. Telephone Calls

Telephones at school are to be used for business only. Students will be called from classes only for emergency calls. In all other cases, numbers will be taken for students to call back later. All calls by students will be made only from the high school office and only upon permission by school officials.

12. Emergency Drills

All schools in the District shall conduct fire drills at least monthly. In most cases they will be unannounced. A siren will signal a fire drill. Students will exit their classrooms and building as directed by their teacher. Junior fire marshals will conduct an inspection of the building and assist the teachers and principals in the orderly progress of the building. Tornado drills shall also be conducted not fewer than 3 times per year with at least one each in the months of September, January, and February. A continuous ringing of the bell will be the signal for a tornado drill. All students will follow the instructions of their teachers. An annual active shooter drill and school safety assessment may be conducted for all District schools in collaboration, when possible, with local law enforcement and emergency management personnel. Students will be included in the drills to the extent that is appropriate to the age of the student and grade configuration of the school and the drills may be conducted during the instructional day or during non-instructional time periods. Other types of emergency drills may also be conducted to test the implementation of the District’s emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable. Students who only ride buses occasionally, such as to go to and/or from a field trip will also have to participate in the evacuation drills.

13. Transportation to/from Extracurricular Activities

When transportation is provided for extracurricular activities, all students transported to the activity will also be transported back to the Rison School campus by the school. The only exception shall be when the school official in charge of the group (normally a teacher or sponsor) is advised both verbally and in writing by a parent that his/her child has the parent's permission to ride with the parent or with another person for the return trip.

14. Weather Dismissal

Weather dismissal will be announced several different ways:

- **Local weather stations:** KARK Channel 4, KATV Channel 7, and KTHV Channel 11.
- **School Connect** – you may down load the app “School Connect.com” on your Smart phones/I Pads/Computer. We will send out weather dismissals, parent notifications, and any type of emergencies.
- **Parent Page on Facebook** – Our Parent Coordinator made a group page on Facebook called “Cleveland County School
District’s Parent Information”. This Facebook page will provide information to the Parents and Guardians of the Cleveland County School District. We are excited to offer this informational page to keep you all updated on events as well as unexpected school closings and from time to time BRAG on our school and the people who walk through the doors every day, whether as a staff member, a volunteer or a student. This page is not open to students, only adults with a vested interest in our schools. Our goal is to keep all comments positive. If negative comments are made you will be blocked from the page. If you would like to join this Facebook group, just go to “Cleveland County School District’s Parent Information” and ask to be friends. It’s that easy.

15. Withdrawing from School

Students, who transfer or drop from school, must officially check out in the principal’s office. A withdrawal form will be issued to the student to be signed by his teachers, the librarian, the counselors, and when completed by the principal. All books and school-issued equipment, such as band uniforms, must be turned in and all debts must be paid in order for the student’s records to be released.

16. School Day for 9th – 12th Grade Students

Act 675 of 2003 requires high school students in grades nine (9) through twelve (12) to attend a full day of school as a requirement for graduation. A full day of school is defined to include no fewer than 360 minutes of planned instructional time each day.

17. Asbestos

As a result of a recent building survey concerning asbestos, we are pleased to announce that areas of school buildings which contain asbestos pose no immediate health problems. In the interest of future safety Cleveland County School District has an operations and management plan to safely manage all affected areas. This management plan is available for your reading during normal business hours at the superintendent’s office. Should you have any questions, please contact the superintendent's office at 870-325-6344.

18. Bottled Water in Classrooms

Hydration is important to cognitive performance. Students who are hydrated are able to think and learn more. Bottled water will be allowed in classroom as long as it is plain water (no additives, sweeteners, flavorings, etc.) in a transparent (clear), colorless bottle with a screw lid. Other containers such as cups, glasses, thermoses, etc. are not permitted. Squeeze bottles with pop tops or popup tops will not be allowed because the noise associated with the squeeze bottle will be a distraction in the classroom. Students who violate the provisions of this policy will lose their privilege to carry water into class for the remainder of the school year.

STUDENT ORGANIZATIONS AND ACTIVITIES

All class, club, and organization meetings will be placed on the school calendar in the high school office by the sponsor. Meetings and activities must have the prior approval of the principal. Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request. Meetings will be announced in the daily bulletin. Each club or organization sponsor shall furnish to the office a roster of members. Each teacher will be provided with a composite roster, and a student will be dismissed from a teacher’s class to attend a meeting only if his/her name is included on the roster. AAA provides catastrophic insurance coverage for students participating in AAA governed extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in a AAA governed extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

1. Requirements for Interscholastic Competition

Students who participate in interscholastic competition (athletics, musical contests/competitions, club contests, etc) must meet all requirements of the Arkansas Department of Education and the Arkansas Activities Association. The following is not all inclusive but gives important information concerning rules for residence, semesters of opportunity, age, and scholarship. For more details or further information, contact the high school principal.

Attendance: Students must attend at least one-half of the school day to participate in that evenings extracurricular activity. Exceptions may only be made by the principal for death in the immediate family, accidents, or other extreme emergencies as allowed by Arkansas Activities Association’s rules and regulations and eligibility guidelines. *Seniors are exempt from this attendance requirement only on the day of the Junior/Senior Prom.
**Residence:** A student's eligibility for interscholastic athletics is in the public school district of his parent's residence. Legal guardians are not recognized as sub-parents if the parents are living. Maintaining a second residence in the district for this purpose does not fulfill the residence requirement. A student whose parents are divorced or legally separated meets the residence requirement in the district in which the parent having primary custody resides.

**Semesters:** A student is limited to a total of 12 semesters of opportunity for eligibility upon entering the seventh grade, and the final eight semesters shall be consecutive. A student repeating either the seventh or eighth grade for any reason shall not have the opportunity for eligibility during the complete year that is repeated. A student is limited to eight consecutive semesters of opportunity for eligibility beginning with his/her first enrollment in the ninth grade.

**Age: (Junior High)** A junior high student whose 16th birthday is on or before September 1 may not participate in a junior high interscholastic event.

(Senior High) A senior high student whose 19th birthday is on or before September 1 may not participate in an interscholastic event.

**Academic: (Junior High)** A student promoted from the 6th to the 7th grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth grade and the first semester ninth grade student meet the scholarship requirements for junior high if he has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education’s Standards for Accreditation of Arkansas Public Schools. Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

(Senior High) The requirements for senior high (10-12) eligibility shall be: Passing four academic courses; and a minimum GPA of 2.0 based on the previous semester.

1. To participate in athletics, students passing four (4) academic courses but failed to meet the 2.0 GPA must be enrolled in and attending a 100 minute a week Supplemental Instruction Program meeting the established criteria as approved by the AAA.
2. To maintain eligibility under the S.I.P. the student must show improvement of at least one-tenth (1/10) of one point in their GPA after the first semester to continue in the supplemental program.
3. To continue to participate after the second semester in the SIP the student must have reached a 2.0 GPA.
4. The student must not have any unexcused absences for the current semester or its equivalent.
5. Students must have no school disciplinary action for the current semester.
6. The student must have no known criminal convictions.
7. The rule restricts a student to a maximum of two (2) consecutive semesters in the SIP any time a student’s GPA falls below a 2.0 for the previous semester.

**Extracurricular Eligibility**

Any student who refuses to sit for a State assessment or attempts to boycott a State assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parent’s do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following state mandated assessment, as applicable, or completes the required remediation for the assessment the student failed to put forth a good faith effort on. The Superintendent or designee may waive this paragraph’s provisions when the student’s failure was due to exceptional or extraordinary circumstances. Students failing under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

**Special Education:** A student must have earned passing grades in four (4) academic courses of the IEP for the previous semester. In Junior high three (3) of the four (4) courses must be in the core curriculum areas. (Math, English, Science and Social Studies)
Changing Eligibility Status: A student may regain or lose academic eligibility the first day of classes in a new semester. Eligibility shall be determined twice a year, once at the beginning of the fall semester (August/September) and once at midterm (December/January).

A Supplemental Instruction Program (SIP) for students in grades ten through twelve who do not meet the academic requirements of the Arkansas Department of Education for participation in competitive interscholastic competition will be offered with the approval of the Arkansas Department of Education and the Arkansas Activities Association.

A student shall be eligible for the Supplemental Instruction Program if he/she:

1. Is in grade 10, 11, or 12 and
2. Has passed four (4) academic courses the previous semester but
3. Does not meet the academic requirement for participation, but did have a minimum 1.60 grade point for the previous semester.

A student shall not participate in the Supplemental Instruction Program for consecutive semesters during the entire period of grades 10, 11, and 12. For more information, current regulations regarding this program, and enrollment information, please see the high school principal.

2. Athletic Teams
   a. Rison High School provides opportunity for interscholastic competition in athletics. Students experience the rewards of teamwork, competition, and commitment. They are afforded the opportunity to develop athletic skills and to learn sportsmanship.

   Athletic teams are fielded in the following sports:

   1. Senior high football
   2. Senior high boys' basketball
   3. Senior high girls' basketball
   4. Senior high baseball
   5. Senior high girls' Softball
   6. Senior high girls' track
   7. Senior high boys' track
   8. Senior high girls' cross country
   9. Junior high football*
   10. Junior high boys' basketball*
   11. Junior high girls' basketball*
   12. Junior high boys' track
   13. Junior high girls' track

   *Separate seventh grade games are scheduled when feasible.
   b. Requirements for athletic awards:
      1. Must finish season with team
      2. Citizenship and attitude must be satisfactory

   Awards for senior high letterman:
   1. Football—1st year, jacket; 2nd year, letter; 3rd year, blanket
   2. Basketball—1st year, jacket; 2nd year, letter; 3rd year, blanket
   3. Baseball
   4. Softball

   Note: No athlete will be awarded more than one letter jacket. A blanket will be awarded to a three-year letterman in only one sport. The school will be responsible for the blanket, one letter "R," first initial and last name, and years lettered. The athlete will be responsible for any other lettering, name plates, bars, or patches unless designated by the school.

3. Band
   Any student in grades 6-12 can be a member of the Wildcat Band as long as he/she has made satisfactory progress on an instrument as determined by the band director. All band members are expected to attend all rehearsals, football games, special rehearsals, concerts, and other band events unless prior arrangements have been made with the band director. Any
student in grades 9-12 may try out for flag line, majorette or drum majorette as long as he/she (1) meets AAA eligibility requirements, and (2) has been in the Wildcat Band for one complete year. All school debts must be paid prior to tryouts.

4. Beta Club
Rison High School has both a senior and a junior chapter of the National Beta Club. Membership in the senior chapter is open to students in grades 9-12 and membership in the junior chapter is open to students in grades 6-8. However, 6th grade students will only attend the state daytime convention; they will not stay over night. Members of both chapters must meet the membership criteria. The criteria for membership in the organization are leadership, scholarship, character, and service. To be eligible for membership, a student must have a minimum cumulative grade point average of 3.25. This GPA must be maintained in order to remain a member. Invitations are issued annually. Students must be invited to join. Those who accept must complete a community service project and participate in a formal initiation ceremony before becoming a member. Students joining the senior chapter must complete the service project and initiation even though they may already be members of the junior chapter. Chapter funds will be kept separately although by mutual agreement the two chapters may undertake a joint project.

5. Cheerleaders
The purpose of Rison High School cheerleaders is to promote and uphold school spirit, to develop a sense of good sportsmanship among the students, to provide moral support for the team, and to improve relationships between school during athletic events. Any student may try out for cheerleader; however, those selected for the senior squad must achieve and maintain a minimum 2.0 GPA by the end of the spring semester. Those selected for the junior high squad must achieve and maintain a minimum 1.8 GPA by the end of the spring semester. Any cheerleader not meeting the GPA requirement will be removed from the squad immediately. The junior high and high senior cheerleaders and mascot are selected in the spring for the following year by a panel of judges chosen by the cheerleading sponsor and approved by the principal. All school debts must be paid prior to tryouts.

6. Fellowship of Christian Students
Membership in the Fellowship of Christian Students and Athletes is open to any student who wishes to join. Meetings are held periodically at noon or before school.

7. Chess Club
The Chess Club is an organization made up of students interested in the game of chess. Proficiency at playing chess is not required for membership, but playing chess during meeting times is expected.

8. Future Business Leaders of America (FBLA)
The FBLA Club is composed of students in grades 9-12 who are enrolled in various business courses. This club participates in the district and state meet for those students who have an aptitude for various business skills.

9. Family, Career and Community Leaders of America (FCCLA)
The Rison FCCLA is a very active club. Its membership is composed of students who have taken or are presently enrolled in various family and consumer science courses. The club's participation in the district and state conferences has been very strong.

10. Library Club
The Library Club is composed of high school students who are interested in and have time to work in the library. These student librarians assist the school librarian in many ways. Their services are also available to all students in checking out books, research, etc.

11. National FFA Organization
The Rison FFA chapter is composed of members enrolled in agricultural classes from grades 9-12. They have several projects each year that help to reinforce what is learned in the classroom, along with providing a service to the school and community.

12. Science Club
The Science Club is an organization made up of students interested in science. A student does not have to be enrolled in science to belong to the club.
13. **Spanish Club**
The Rison High School Spanish Club is designed to create interest in the Spanish language and in the customs of Spanish speaking people. Club membership is open to students in grades 9-12. A student does not have to be taking Spanish to join, but in such cases it is preferred that he/she has at least one semester of Spanish.

14. **Student Council**
The Rison High School Student Council is an organization which seeks to develop the best that is in the student and which tries in as many and varied ways as is possible to make the student a well-informed, honest, interested, and active citizen of a democracy. It is an important student organization in the school and needs and deserves the understanding, respect, and cooperation of students, faculty, and administrative staff. The qualifications of the officers are that they must have a cumulative 2.00 GPA prior to the election and must have served on the Student Council at least one year. The officers of this organization are president, vice-president, secretary-treasurer, and reporter. Each class is represented by two elected representatives on the Council. Students running for a council office who do not win their election may be members-at-large, provided they receive at least one-fourth of the votes cast.

15. **Gifted & Talented Program**
Identified GT students in grades 6-12 will satisfy their GT placement with Pre-AP or AP courses where available. If a suitable Pre-AP or AP class is not available, students will satisfy placement through a mini-course taught by a qualified mentor or through independent study. The appropriateness of the placement will be decided by the GT student, the GT administrator and the principal.

**TOBACCO AND TOBACCO PRODUCTS**
Smoking or use of tobacco or products containing in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by a District school, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures. With the exception of recognized tobacco cessation products, this policy’s prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.

**DRUGS AND ALCOHOL**
An orderly and safe school environment that is conducive to promoting school achievement requires a student population free from the harmful effects of drugs and alcohol. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our school.

Therefore, no student in the Cleveland County School District shall possess, attempt to possess, consume, use, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who is on or about school property, is in attendance at school or any school sponsored activity, has left the school campus for any reason and returns to the campus, or is in route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants that alter a student's ability to act, think or respond, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, "designer drugs" look-alike drugs, or any controlled substance.

Selling, distributing, or attempting to sell or distribute, or using over-the-counter or prescription drugs not in accordance with the recommended dosage is prohibited.

When any violation of the Drug and Alcohol Policy of the CCSD occurs, the following disciplinary actions will be taken:

I. Students who are noticeably or detectably under the influence of any afore mentioned substance but do not possess or sell will be disciplined in the following way:

A. First offense:

1. Student will be suspended for 10 school days

2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services and provide documentation of satisfactory progress from the counselor. It is the responsibility of the parent or guardian to secure and finance these services.
B. Second offense:

1. Student will be suspended for ten school days and a recommendation for expulsion for the remainder of the current semester will be made.

2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2.

C. Third offense:

1. Student will be suspended for ten school days and a recommendation for expulsion for the remainder of the school year will be made.

2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2.

II. Students who are found in possession, buying or selling any afore mentioned substance will be disciplined in the following way:

A. First offense:

1. Student may be suspended for ten school days and a recommendation for expulsion for the remainder of the current semester will be made.

2. Law enforcement officials will be called.

3. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2.

B. Second offense:

1. Student will be suspended for ten school days and a recommendation for expulsion for the remainder of the current school year will be made.

2. Law enforcement officials will be called.

3. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2.

Drug Dog: A registered, trained drug dog may be used by the CCSD to prevent the use and/or possession of prohibited drugs or alcohol on school district property. The dog is gentle and has been trained to locate marijuana, alcohol, and other illegal drugs. Periodic and unannounced visits to all district schools and school-sponsored activities will be made by the dog and handler. Lockers, automobiles, and all areas of the building may be searched. A student will be held responsible for any prohibited items found in his/her locker, automobile, or in his/her possession at school. If prohibited items are found during a school check, the violator(s) shall be disciplined under school district policies and the local police will be notified.

RISON ALTERNATIVE LEARNING ENVIRONMENT (A.L.E.)

Students who are placed in the ALE shall exhibit at least two of the following characteristics:

- Disruptive behavior
- Drop out from school
- Personal or family problems or situations
- Recurring absenteeism
- Transition to or from residential programs

For the purposes of the ALE, personal or family problems or situations are conditions that negatively affect the student's academic and social progress. These may include, but are not limited to:

- Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
- Abuse: physical, mental, or sexual
- Frequent relocation of residency
- Homelessness
- Inadequate emotional support
- Mental/physical health problem
- Pregnancy
- Single parenting
The teachers and administrator of the ALE shall determine exit criteria for students assigned to the district's ALE on which to base the student's return to the regular school program of instruction.

Students may be placed in A.L.E. one time during the academic school year. All students must stay with the program until the end of a semester before being evaluated to return to the regular school system. They may only return to the regular school system at the beginning of a semester.

Students/Parents/Guardians will be responsible for transportation to and from Rison High School campus while enrolled in A.L.E. (Bus students may ride the bus if they don't invoke any discipline problems). Lunch and breakfast will be eaten in the school cafeteria under the supervision of the A.L.E. coordinator. Students will not be allowed to leave campus for lunch. Students may bring their own lunches. Breakfast and lunch will be provided for the free and reduced lunch students. NO OUTSIDE LUNCHES CAN BE DELIVERED.

The A.L.E. coordinator will provide an individual education plan and behavior contract to the student. Each plan will include academic requirements, goal setting techniques and behavior objectives (if needed). It is expected that each student completes all contracts and the A.L.E. coordinator approves them.

The behavioral guidelines for students who attend A.L.E. are the same as the students attending the regular school system at Rison High School. Decisions concerning any disciplinary actions will be under the direction of the administrators and the A.L.E. coordinator. Parent contact will be made concerning all disciplinary offenses. Further offenses will result in an assignment of corporal punishment, out of school suspension, or out of school suspension with the recommendation for expulsion.

**ACTIVITY STUDENT DRUG TESTING POLICY**

The Cleveland County School District Board of Education in an effort to protect the health and safety of its extracurricular activities students from illegal and/or performance-enhancing drug use and abuse, thereby setting an example for all other students of the Cleveland County School District, proposes to adopt the following policy for drug testing of activity students.

**STATEMENT OF PURPOSE AND INTENT**

Although the Board of Education, administration, and staff desire that every student in the Cleveland County School District refrain from using or possessing illegal drugs, district officials realize that their power to restrict the possession or use of illegal and performance-enhancing drugs is limited. Therefore, this policy governs only performance-enhancing and illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon limiting the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violations of this policy. This policy supplements and complements all other policies, rules, and regulations of the Cleveland County School District regarding possession or use of illegal drugs.

Participation in school-sponsored interscholastic extra-curricular activities at the Cleveland County School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
2. To alert students with possible substance abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
3. Ensure that students adhere to a training program that bars the intake of illegal and performance-enhancing drugs.
4. To prevent injury, illness, and harm for students that may arise as a result from illegal and performance-enhancing drug use.
5. To offer students practices, competition and school activities free of the effects of illegal and performance-enhancing drug use.
Illegal and performance-enhancing drug use of any kind is incompatible with the physical, mental, and emotional demands placed upon participants in extra-curricular activities and upon the positive image these students project to other students and to the community on behalf of the Cleveland County School District. For the safety, health and well being of students in extra-curricular activities/shop classes the Cleveland County School District has adopted this policy for use by all participants in extra-curricular activities in grades 6-12.

The administration may adopt regulations to implement this policy.

I. Definitions

"Activity Student" means:

a member of any Rison Junior High or Rison Senior High (grades 6 - 12) school-sponsored extra-curricular organization. This includes but is not limited to athletic teams, marching band, clubs, organizations, shop classes, and participation in interscholastic competition where such participation is not a required part of a specific course’s curriculum, and a student who is permitted to engage in the activity of operating or parking a motor vehicle on school property.

"Drug use test" means: a scientifically substantiated method to test for the presence of illegal or performance-enhancing drugs or the metabolites thereof in a person's urine.

"Random Selection Basis" means a mechanism for selecting activity students for drug testing that:

A. results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and

B. does not give the School District discretion to waive the selection of any activity student selected under the mechanism.

"Illegal drugs" means any substance which an individual may not sell, possess, use, distribute or purchase under either Federal or Arkansas law. "Illegal drugs" includes, but is not limited to, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. "Illegal drugs" shall also include alcohol.

"Performance-enhancing drugs" include anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term "performance-enhancing drugs" does not include dietary or nutritional supplements such as vitamins, minerals and proteins which can be lawfully purchased in over-the-counter transactions.

"Positive" when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal or a performance-enhancing drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.

"Reasonable suspicion" means a suspicion of illegal or performance-enhancing drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student and the reasonable inferences that are drawn from those observations.

II. Procedures

Each activity student shall be provided with a copy of the "Student Drug Testing Consent Form" which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extra-curricular activities. The consent requires the activity student to provide a urine sample: (a) as part of the student's annual physical or for eligibility for participation; (b) when the activity student is selected by the random selection basis to provide a urine sample; and (c) at any time when there is reasonable suspicion to test for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any extra-curricular activities unless the student has returned the properly signed "Student Drug Testing Consent Form."

Prior to the commencement of drug testing each year an orientation session will be held with Activity Students to inform them of the sample collection process, privacy arrangements, drug testing procedures and other areas which may help to reassure the activity student and help avoid embarrassment or uncomfortable feelings about the drug testing process.

Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor or principal or the principal’s designee shall be responsible for explaining the policy to all prospective students, and for preparing an
All Activity Students will be required to provide a urine sample before the student may participate in an extra-curricular activity covered under this policy. A student who moves into the district after the school year begins will have to undergo a drug test before he/she will be eligible for participation.

Drug use testing for Activity Students will also be chosen on a random selection basis monthly from a list of all Activity Students. The Cleveland County School District will determine a monthly number of student names to be drawn at random to provide a urine sample for drug use testing for illegal drugs or performance-enhancing drugs.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal or performance-enhancing drugs, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal or performance-enhancing drug use by that particular student.

Any drug use test will be administered by or at the direction of a professional laboratory chosen by the Cleveland County School District. The professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug use testing program, including the taking of specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility behind a closed stall. The principal shall designate a coach, sponsor, or school employee of the same sex as the student to accompany the student to a restroom or other private facility behind a closed stall. The monitor shall not observe the student while the urine specimen is being produced, but the monitor shall be present outside the stall to listen for the normal sounds of urination in order to guard against tampered specimens and to insure an accurate chain of custody. The monitor shall verify the normal warmth and appearance of the specimen. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the principal who will then determine if a new sample should be obtained. The monitor shall give each student a form on which the student may list any medications legally prescribed for the student he or she has taken in the preceding twenty-four (24) hours following any drug test. The medication list shall be submitted to the lab in a sealed and confidential envelope and shall not be viewed by district employees.

An initial positive test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of an illegal drug or the metabolites thereof. The unused portion of a specimen that tested positive shall be preserved by the laboratory for a period of six (6) months or the end of the school year, whichever is shorter. Student records will be retained until the end of the school year.

Urine tests will be used at no cost to the student and must be done in a timely manner (within 60 minutes').

III. Confidentiality

The laboratory will notify the principal or designee of any positive test. To keep the positive test results confidential, the principal or designee will only notify the student, the head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal or to the lab. The Cleveland County School District will rely on the opinion of the laboratory which performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug.

Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities.

IV. Appeal

An Activity Student who has been determined by the principal to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). Such request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain eligible to participate in any extra-curricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the
Superintendent's decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent which shall be final and non-appealable.

V. Consequences

Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:

A. For the First Offense:

The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, principal and appropriate sponsor, coach/athletic director concerning the positive drug test. In order to continue participation in the activity the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received drug counseling from a qualified drug treatment program or counseling entity. Additionally, the student must voluntarily submit to a second drug test to be administered within two (2) weeks in accordance with the testing provisions of this policy.

If the parent/guardian and student agree to these provisions, the student will continue to participate in the activity. Should the parent/student not agree to these provisions the consequences listed in this policy for the second offense will be imposed.

B. For the Second Offense:

Suspension from participation in all activities covered under this policy for (14) calendar days, and successful completion of four (4) hours of substance abuse education/counseling provided or arranged by the school. The student may not participate in any meetings, practices, scrimmages or competitions nor may the student operate or park a motor vehicle on school property during this period. The student will be randomly tested monthly for the remainder of the school year. The time and date will be unknown to the student and determined by the principal or designee.

These restrictions and requirements shall begin immediately, consecutive in nature, unless a review appeal is filed following receipt of a positive test. However, providing a student who on his/her own volition informs (self-refers) the athletic director, principal, or coach/sponsor of usage before being notified to submit to a drug use test will be allowed to remain active in all activities covered under this policy. Such student will, however, be considered to have committed his/her first offense under the policy and will be required to re-test and obtain counseling as would a student who has tested positive.

C. For the Third Offense (in the same school year):

Complete suspension from participation in all extra-curricular activities including operating or parking a motor vehicle on school property, attending meetings, practices, performances, and competition for the remainder of the school year or one semester, whichever is the longer period of time.

VI. Refusal to Submit to Drug Use Test

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to operate or park a motor vehicle on school property or to participate in any other activities covered under this policy including all meetings, practices, performances and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

Cleveland County School District is committed to cooperating with parents/guardians in an effort to help students avoid illegal drug use. The Cleveland County School District believes accountability is a powerful tool to help some students avoid using drugs and that early detection and intervention can save lives.

Consent forms are printed in the appendix of this handbook. Please refer to the appendix to obtain a consent form to sign and submit.
HEALTH/ WELLNESS POLICIES & INFORMATION

STUDENT ILLNESS/ACCIDENT

All students’ accidents on school property or during a school activity will be reported to the business office. An accident report form will be completed and copies will be placed on file in the offices of the school nurse, the principal and the superintendent. Only first aid treatment is administered at school. The parent/guardian will be notified if the injury is severe enough to require more than first aid treatment. If life-saving measures are indicated and the parent/guardian cannot be reached, the student will be taken to the emergency room of the hospital. In cases of illness, the parent/guardian will be notified and requested to come to school and take the student home. If the student has a car on campus, he/she may be allowed to drive home with permission from his/her parent/guardian. Cleveland County School District assumes no responsibility or financial obligations for any treatment involving accidents or illness.

HEALTH SERVICES

The Cleveland County School District provides a health services program under the direction of a licensed nurse. The program includes screening, referral and follow-up procedures for all students. Facilities, equipment, and materials necessary for the operation of the program are available. Current health appraisal records for all students are maintained in accordance with guidelines provided by the Arkansas State Department of Education. Each school has personnel trained in CPR and first aid. Questions concerning health services should be directed to the Building Principal or the School Nurse.

Pre-referral interventions and screenings allow school personnel to address specific concerns related to any student and their progress in school. Comprehensive psycho-educational evaluations are provided for students who are referred for consideration for special services. These services include special education services and gifted and talented programs. In addition, 504 identification and accommodations are provided to individual students as needed.

The Cleveland County School District provides a parent liaison to assist in the prevention and remediation of problems of attendance, behavior, adjustment and learning. Home visits are available to provide continuity between home and school and to provide assistance in meeting the needs of students.

STUDENT MEDICATIONS

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer, students are not allowed to carry any medications, including over-the-counter medications or any perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student’s medication to the school nurse.

Medications, including those for self-medication, must be in the original container and be properly labeled with the student’s name, the ordering provider’s name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an individualized health plan (IHP) may be given over-the-counter medications to the extent giving such medications are included in the student’s IHP.

The only Schedule II medications that shall be allowed to be brought to the school are methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse).

For the student’s safety, no student will be allowed to attend school if the student is currently taking any other Schedule II medication than permitted by this policy. Students who are taking Schedule II medications which are not allowed to be brought to school shall be eligible for homebound instruction if provided for in their IEP or 504 plans.
Emergency Administration of Epinephrine

The school nurse or other school employees designated by the school nurse as a care provider who have been trained may administer an epinephrine auto-injector in emergency situations to students who have an IHP developed under Section 504 of the rehabilitation Act of 1973 which provides for the administration of an epinephrine auto-injector in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student’s school nurse authorizing the nurse or other school employee certified to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order form and a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having life-threatening anaphylactic reaction and the student is either not self-carrying his/her epinephrine auto-injector or the nurse is unable to locate it.

Students may be administered Glucagon in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:
1. An IHP developed under section 504 of the Rehabilitation Act of 1973 which provides for the administration of Glucagon in emergency situations; and
2. A current, valid consent form on file from their parents or guardian.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school’s intention to dispose of any medication. Medications not picked up by the parents or legal guardians with the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations.

ILLNESS

If a student becomes too ill to remain in class and/or could be contagious to other students, the school will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the parent/legal guardian can check the student out of school. Students who are eighteen (18) years of age or older are considered to be legal adults, and as such have the right to check themselves out of school. If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical facility. The school assumes no responsibility for treatment of the student. When available, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

The Cleveland County School District follows the 24-Hour Rule for treatment of infectious disease. Students who have fever, vomiting or diarrhea should be free of these symptoms for 24 hours without the aid of fever reducing or stomach medication before returning to school. Fever is considered to be a temperature of 100.4 degrees or higher. If antibiotics are prescribed for an infection, the student must have taken a full day’s dose before returning to school.

COMMUNICABLE DISEASES AND PARASITES

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. The Cleveland County School District believes that the management of lice should not disrupt the education process, and should minimize the emotional impact that may accompany a pediculosis outbreak. Head lice, while a significant social problem, do not transmit disease to humans. Lice are a common occurrence in schools. When a child gets lice, it does not indicate neglect on the part of the parent and does not indicate that the child, or the environment, has not been kept clean. Transmission occurs by head-to-head contact with an infested person, or occasionally from infested hats, combs, pillows, jackets, etc.

Students with crawling lice will be sent home immediately. They cannot return until proof of treatment such as a box top from the shampoo is brought to the school and all lice have been removed from the hair.

a. The student will be sent home. A school issued form letter will be sent with the student. The letter will
refer to proper disinfecting of the home premises and must be signed by the parent and returned at the time the student is readmitted to school.

b. No student can be admitted back to school if lice are present. No student can be admitted until proof of treatment has been brought to the school. This is strictly enforced. Lice can stay alive on nonviable surfaces for less than 1-2 days.

c. Each student found to have lice will be rechecked in seven (7) days and if lice are found again, the student will be sent home again.

d. If a child has lice for three (3) consecutive checks, a conference with the superintendent, the principal, and the school nurse will be held with a parent. The child must seek medical attention at the parent's expense. Even though the school insists on medical treatment, the student's name will be sent to the Health Department.

e. After two (2) consecutive infestations of lice with contact having been made with the Health Department, the student's name will be turned over to the Department of Human Services.

f. At that time, if two (2) or more infestations are found after reporting to Social Services, which will be five (5) times on one (1) child], the family will be reported to the Child Abuse and Neglect hotline.

LIBRARY MEDIA CENTER MISSION AND PURPOSE

In support of the Rison High School (RHS) mission, Rison High School Library Media Center (RHS LMC) program’s mission is to help each student excel and achieve maximum potential by creating a 21st Century learning environment, fostering a love of reading, and promoting the effective and appropriate use of information and communication technology. Through collaboration, the library media specialist (LMS) partners with the larger RHS community to empower students in becoming life-long learners, responsible cyber-citizens, and industrious problem solvers.

As part of its overall program, two book clubs, one for grades 9-12 are offered. The grades 6-8 club will meet the first Monday of every month during club/activities time, with the club for grades 9-12 meeting on the second Monday of each month during club/activities time. The purpose of the book clubs are: to further a love of leisure reading; encourage exploration of new genres of literature outside of their usual selections; to share the students’ pleasure in reading with their fellow students; to evaluate new purchases as to their proper genres; to review books, with these reviews to be posted in the books reviewed and on the book’s listing in the Online Public Access Catalog (OPAC). Book club members will also be encouraged to assist in the RHS Library Media Center during any free time they may have.

Hours of Operation

Students are encouraged to visit the RHS LMC as frequently as they choose, as long as it does not interfere with the orderly operation of the school or the education process. The library is open during both middle and high school lunch periods Monday through Thursday, but is closed on Friday during both lunch periods. However, students must notify lunch duty teachers before going to the library during lunch.

Computers, a scanner, and a copier/printer are available for student use. These are to be used only for school or educational purposes.

Failure to follow school rules and regulations can result in withdrawal of library privileges, with penalties ranging from temporary or permanent loss of library and use privileges, depending upon the severity of the offense. The severity of privilege loss will be determined by media specialist and the assistant principal.

Circulation library book limits and fines

Library books in the RHS LMC are available to both students and teachers. However, due to space and budget limitations, these resources are meant to be shared, and if a student or teacher keeps a material out of circulation beyond its given due date, he or she denies that material to everyone else. Likewise, some limitations must be placed upon the number of books that can be checked out, depending upon the student’s grade level and number of overdue library books in his/her possession.
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The RHS LMS does not charge fines for overdue books. However, if a library book is lost or damaged so as to unrepairable and thus unusable, the student borrower will be charged the price of the book. This may be waived, but only at the discretion of the LMS, the principal, and the assistant principal.

**Textbooks and ancillary textbook materials**

Textbooks for all classes, with some exceptions, are obtained from the RHS LMC by students. A student is limited to one copy of needed textbooks per class, with the exception of students whose IEP or other noted accommodation is made. Students are responsible for all textbooks and materials. If a textbook is found anywhere except in the student’s locker, it will be turned in to the LMS and considered to be an unattended textbook, for which the student may be written up and given detention. Lost or damaged textbooks are assessed a fine according to the purchase price of the book, the number of years the textbook was in use, and the amount/or type of damage to the book.

**Lost and/or damaged materials**

Please note that all library books, textbooks, and other materials a student checks out from the RHS LMC are to be returned before that student either leaves at the end of the school year or is withdrawing from CCSD entirely. Any book not returned will be considered lost and the student and his/her guardians will be charged according to the limits stated in the previous paragraphs.

**GUIDANCE COUNSELING**

Cleveland County School District provides a developmentally appropriate guidance program to aid students in educational, personal, social, and career development. Citizenship and the development of character are important components of any public school curriculum.

The counselor's office and its services is student centered. Each student at Rison High School has a complete personal folder in the office that includes a transcript of all courses taken, standardized tests scores, and other information relevant to the individual student. The counselor is available to counsel students about their present and future educational plans and about their personal problems. Catalogs from various universities and vocational and trade schools and job and career opportunity information are available to all students. The counselor's role in the previously mentioned services is to assist the student, not to make decisions for the student.

**PROCEDURE FOR ELECTION OF HOMECOMING QUEEN AND COURT**

The Student Council sponsor will set a date for homecoming election that is agreed upon by the head football coach and the high school principal.

An alphabetical list of all girls by grade for grades 10 through 12 will be created. This list will be pulled from the list of enrolled students in eSchool by the high school counselor.

On the date of the election, the Student Council sponsor and assistant sponsor and the high school principal or assistant principal will conduct the election.

Each football player will be given an alphabetical list of girls in his grade. The sophomores will vote for 3 girls from their
grade. The juniors will vote for 3 girls from their grade. The seniors will vote for 5 girls from their grade. The voting will be done by individual private ballots. There will be no discussion among the players during the election.

The Student Council sponsors will tally the votes with the administrator/principal present. In the event of a tie, the boys will be asked to do a runoff vote to break the tie.

Once the 11 maids have been selected, all football players will vote for one person as queen from the five seniors selected asmaids.

The Student Council sponsors will tally the votes with the administrator/principal present. The senior maid with the most votes will be queen; the senior maid with the second most votes will be maid of honor. In the event of a tie, the players will vote on a runoff, however, players will not be told what senior maid position the tie is for. The queen and maid of honor names will not be announced until the homecoming ceremony.

The tally of the ballots will be signed by the sponsors and administrator conducting the vote. The ballots will be placed in a sealed envelope and locked in the high school office.

CLEVELAND COUNTY SCHOOL DISTRICT PARENTAL INVOLVEMENT PLAN

School Year: 2016-2017
Superintendent: Johnnie Johnson
Principals: Davy King, RHS Principal; LeTitia Johnson, RHS Vice Principal; Jeff McKinney, RES Principal; Danny Durey, KES Principal

Grade Level: K-12
Title I School wide
Parent Coordinator: Dena James
Percent of free and reduced lunch: 56%
Parental Improvement Committee Members: Ruby Bunton, Parent; Holly James, Parent; Renee Farrer, Parent; Rebecca Durham, Parent; Holley Wilson, Parent; Becky Rawls, Teacher/Facilitator at Rison Elementary; Shanna Knowles, Teacher/Facilitator at Rison High School; Lynetta Banks, Parent; Dena James, Parent Coordinator at Rison, Bonnie Rogers, Parent Coordinator at Kingsland; Meta Wright, Staff; Kim Bennet, Parent; Lori Ottley, Parent Facilitator at Kingsland.

The Cleveland County School District understands the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the district and those it serves. Therefore, the district shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community.

Goal 1: How will the LEA foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. Cleveland County School District’s Parent Advisory Committee (PAC) has developed this 2012-2013 district parental involvement plan. Copies will be included in the Parent Information Packs. These plans will also be available at the Parent Resource Center on each campus and the Administration Building. The district and all the school plans will be posted on the district website. Johnnie Johnson, 870-325-6344; Dena James, 870-325-6260 and Bonnie Rogers, 870-348-5606
2. Coordinate parental involvement activities with those of other programs such as Head Start program, PAW (Partners at Work), and the Alumni Organization. Our goal is to allow trained volunteers in each group to work on activities that blend all groups, such as the Easter Egg Hunt, transitioning from Head Start to Kindergarten, compiling and updating Alumni contacts and publishing a yearly newsletter. Dena James, 870-325-6260; Pam Draper, 870-325-6306
3. Establish a parent facilitator at each of the Title I, Part A schools: Kingsland Elementary, Lori Ottley; Rison Elementary, Becky Rawls; Rison High School, Shanna Knowles.
4. The district PAC will conduct an annual review of the effectiveness of the parental involvement policy. This is done in the Spring of the year following a survey to parents district wide. PAC reviews suggestions. Dena James, 870-325-6260 and Bonnie Rogers, 870-348-5606
5. The district PAC will use needs assessment results to assist the Parent Center Coordinator in the implementation of parental involvement activities through the Center. The district PAC and the Parent Center Coordinator will also
disseminate information to the community to promote parental involvement in all schools, including the Title I, Part A schools. Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606 Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

6. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

7. Involve parents in the process of school review and improvements under Section 116 of NCLB.

**Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement?**

1. The Parent Resource Center will provide materials and training not otherwise available to assist parents in supporting their child’s academic achievement. Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

2. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. We will make use of our staff development and focus on Parental Involvement at our District Day in August. Johnnie Johnson, 870-325-6344

3. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. The PAC helps us to transition the language that ALL parents can understand.

4. Provide information on adult literacy training available in the community.

5. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent.

6. Monitor each Title I, Part A School to ensure that each school performs the following tasks: Develop parental involvement policy. Offer flexible meeting times. Provide information to parents about the school’s program, included in the parent information pack. Develop and use the School-Parent Compact. Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child’s attendance and achievement. Using edline at our school, parents will be able to access forms and any other important information. The PAC will decide the needs to address and evaluate at the Spring PAC meeting. Dena James, 870-325-6260 and Bonnie Rogers, 870-348-5606

7. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

8. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts. Dena James, 870-325-6260 and Bonnie Rogers, 870-348-5606

9. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities. The Rison Campus Parent Resource Center is open on Monday and Wednesday evenings until 7:00 p.m. 10. Convene annual school meeting to inform parents of their school’s participation in the development of the parental involvement policy and their right to be involved. Johnnie Johnson, 870-325-6344; Dena James, 870-325-6260 and Bonnie Rogers, 870-348-5606

**Goal 3: How will the district build the school’s capacity for strong parental involvement?**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents’ rights as defined in Title I, Part A. This information will go home in our parent packs and be available in all offices and Parent Centers on campuses. Johnnie Johnson, 870-325-6344; Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

2. Assist in the development of parent engagement groups at each school. Through PAW and the Alumni Organization, we have representation in all groups. Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents. Johnnie Johnson, 870-325-6344; Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

5. Involve parents through an annual survey to improve school effectiveness. This survey goes home in the Parent Packs and also available at the Parent Centers. These surveys are used by the PAC to meet the needs of the parents. Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

6. Approve reasonable and necessary expenses associated with parental involvement activities. Johnnie Johnson, 870-325-6344

7. Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. These services are available through our campus Parent Resource Centers with accommodating hours for ALL parents. The Rison Parent Resource Center is open late hours two evenings per week and day time hours the rest of the week. Dena James, 870-325-6260
Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Members of the district Parent Advisory Committee, PAW and the Alumni Organization are encouraged to attend meetings on the fourth Monday evening of each month at 7:00 pm throughout the school year in an ongoing effort to evaluate the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation. Our District will also provide an opportunity for the parents to assist in the development of the evaluations procedures, including analysis of data collected through the first meeting by our PAC in mid-September following parent/teacher conferences. The PAC will examine the results of an evaluation survey administered to parents during parent/teacher conferences in September to determine issues that need to be addressed. The Cleveland County School District PAC will also administer an end-of-the-year evaluation survey to parents near mid-May to gather feedback on how to improve the content and effectiveness of the district parental involvement policy. Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Recruit parents to serve on district ACSIP committee to develop the Title I Application. Our volunteer survey has a section designated for anyone wishing to serve on committees. We use this survey to place parents wishing to serve on various committees. Shanna Knowles, 870-325-6241 and Kirby Gibson, 870-325-6894 or Dena James, 870-325-6260 and Bonnie Rogers, 870-3485606
2. Recruit parents for a district Parent Advisory Committee
3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involve parents through an annual survey to improve district effectiveness.
August 1, 2014

Dear Parents and Students:

To comply with federal and state requirements regarding notification of asbestos management and to ensure a safe learning environment for the patrons of Cleveland County School District, please be advised that some district facilities contain varying amounts of known asbestos-containing materials. Asbestos-containing materials located in the district’s facilities are maintained and managed to assure that they pose no threat to the health and safety of students, employees, parents, and visitors to the school district’s facilities.

The District employs the services of a professional asbestos management firm which has completed a study to determine the presence, location, and quantity of asbestos-containing materials in all district facilities. Every six months the school district conducts surveillance of all asbestos-containing materials in district facilities to ensure continuation of a safe environment. Every three years our facilities undergo a formal re-inspection. The district maintains an asbestos management plan, which is available for review at the District Superintendent’s Office.

Cleveland County School District is committed to providing facilities which are safe environments for all students, employees, parents, and visitors. We thank you for your attention to this important issue.

Sincerely,

[Signature]

Johnny L. Johnson
Superintendent
Rison High School Early Release Policy

Graduation from high school is dependent upon successful completion of schoolwork; therefore, all academic commitments must come first. Early release from school is a privilege, and a student who is released from school must accept the responsibility of meeting all of his/her school requirements. Since this is a cooperative effort among the student, parent/guardian, employer, and school, it is necessary that all parties be aware of and agree to, all of the conditions under which the student is released early.

1. Early release students must attend the first six periods of school.
2. Students must leave school grounds without disrupting the rest of the students and classes. They must sign out every day. During their regular working hours, the student is not to be on the Rison High School campus unless approved by the administration.
3. If a student is unable to attend school because of illness, the student should not be at work.
4. Administration may terminate Program release if a student is suspended from school for any reason.
5. Administration may contact the work site/college to confirm that the student is complying with the early release guidelines.
6. Exceptions to these rules may be granted with prior approval by the administration.
7. If at any time, the activity should cease or place of employment or hours change, it is the responsibility of the student and his/her parents to notify the school immediately, and if this is not done, the work release may be revoked. Final approval is granted by the administration. Consideration will be given to the student's educational goals, attendance, scholastic record and school citizenship.
RISON HIGH SCHOOL EARLY
RELEASE APPLICATION

Student Date of Birth ____________________  Date: ____________________________

**Employer Certification**

This is to certify that ___________________________ has been hired/enrolled for work/college with
(Name of Employee/Student)
_________________________  ___________________________
(Name of company)  (Telephone Number)  (Street Address, City, State, Zip)

The type of work/courses involved ____________________________________________

The hours of employment/courses are from ___________ to ________________

The days of employment/courses are M  T  W  R  F  Sa  Su (please circle).

Work/Classes will begin ___________________________ and terminate (if known) ___________________________
(date)  (date)

Your signature implies current and future employment/course status. If, for any reason, employment/courses is terminated, you are
requested to contact Mr. Davy King 870 325 6241, Mrs. Letitia Johnson 870 325 6241, or Mrs. Angelia Crouse 870 325 6241.

_________________________  ___________________________
(Employer's Name)  (Employer's Signature)

**Parent/Guardian and Student Certification**

We understand that meeting graduation requirements takes priority. This involves regular school attendance, passing all subjects and
abiding by school regulations. EARLY RELEASE MAY BE TERMINATED IF A STUDENT IS SUSPENDED FROM SCHOOL
FOR ANY REASON. We have read the Early Release regulations and guidelines and agree to follow them. We understand that failure to
comply will result in cancellation of released time for work by the high school administration.

I have/have not received working papers. (Please circle one).

_________________________  ___________________________
(Student’s Signature)  (Date)

_________________________  ___________________________
(Parent/Guardian Signature)  (Date)

_________________________  ___________________________
(Address, City, State, Zip)  (Telephone Number)

**Counselor’s Certification**

The above named student has satisfactorily completed the Program Release form and meets the necessary requirements.

_________________________  ___________________________
(Counselor’s Signature)  (Date)

OPTIONAL

74
HOMESCHOoled STUDentS’ LETTER OF INTENT TO PARTICIPate IN AN EXTRACURRICULAR ACTIVITY

Student’s Name (Please Print)
________________________________________________________________________

Parent or Guardian’s Resident Address:
Street __________________________________________ Apt. #________________________
City__________________________ State_________________ Zip Code __________________

Student’s date of birth ___/___/__ Last grade level the student completed____________________

Student has demonstrated academic eligibility by obtaining a verifiable minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition, or another nationally recognized norm-referenced test approved by the State Board of Education.

Name of test, date taken, and score achieved:
________________________________________________________________________

Extracurricular activity the student requests to participate in:
________________________________________________________________________

Course(s) the student requests to take at the school:
________________________________________________________________________

Proof of required immunizations/vaccinations or an exemption issued by the Arkansas Department of Health
Proof of Identity
Date Submitted ___/___/___
Parent Signature
________________________________________________________________________

OPTIONAL
Cleveland County School District
Rison, Arkansas

HOUSING INFORMATION FORM

Your answers will help determine if the student meets eligibility requirements for services under the McKinney-Vento Act.

List all children in your family birth through age 21.

<table>
<thead>
<tr>
<th>Name of Child</th>
<th>School</th>
<th>Age</th>
<th>Grade</th>
<th>Date of Birth</th>
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</tr>
</tbody>
</table>

Parent/Guardian ____________________________
Address __________________________________________________________
City _____________________________________________
Zip Code ____________
Is this address Temporary or Permanent? (circle one)

Please choose which of the following situations the student currently resides in (you can choose more than one):

- House or apartment with parent or guardian
- Motel, car, or campsite
- Shelter or other temporary housing
- With friends or family members (other than or in addition to parent/guardian)

If you are living in shared housing, please check all of the following reasons that apply:

- Loss of housing
- Economic situation
- Temporarily waiting for house or apartment
- Provide care for a family member
- Living with boyfriend/girlfriend
- Loss of employment
- Parent/Guardian is deployed
- Other (Please explain)
Are you a student under the age of 18 and living apart from your parents or guardians?  
Yes  No

**Housing and Educational Rights**
Students without fixed, regular, and adequate nighttime residences have the following rights:

1) Immediate enrollment in the school they last attended or the local school where they are currently staying even if they do not have all of the documents normally required at the time of enrollment without fear of being separated or treated differently due to their housing situations;
2) Transportation to the school of origin for the regular school day;
3) Access to free meals, Title I and other educational programs, and transportation to extra-curricular activities to the same extent that it is offered to other students.

Any questions about these rights can be directed to the local McKinney-Vento liaison Rhonda Holt at (870)325-7022 or the State Coordinator at 501-683-5428.

By signing below, I acknowledge that I have received and understand the above rights.

____________________________  ____________________
Signature of Parent/Guardian/Unattached Youth  Date

____________________________  ____________________
Signature of McKinney-Vento Liaison  Date
2017-18 Cleveland County School District Health Form: Grade_____

Student Name______________________________________ Birthday____________________

(Last, First, Middle) Phone:_____________________ Work Ph.:____________________

Mom/Guardian: ____________________________________ Phone:____________________

Dad/Guardian: ____________________________________ Phone:____________________

Primary Email:____________________________________

**Emergency Contacts:** In case the child listed above becomes ill or injured at school and I cannot be reached, the school has my permission to contact and release my child to the custody of one of the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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</tbody>
</table>

Doctor:__________________________ Dentist:__________________________ Eye Doctor:__________________________

Insurance: __Private__ __Medicaid/AR Kids__ __None__ Ins. Number:__________________________

Has your child received recent immunizations? ___yes ___no Filed for an Immunization Exemption this year? ___yes ___no ___Give copy to nurse____

☐ My child has NO KNOWN HEALTH CONDITIONS and does not require any medications at home or school.

**EMOTIONAL/NEUROLOGICAL: ** __ADD/ADHD__ __ODD__ __OCD__ **Depression** __Anxiety__ __Other:________

When was your child diagnosed?_____________________________

Mental Health Agency?_____________________________

__Autism spectrum disorder__ __*Seizures__

Seizure type:__________________________ Last seizure date:__________________________

**SEVERE ALLERGY:** (requires Epipen)

___**Food allergy to:__________________________

___Medication allergy to:__________________________

___Insect allergy to:__________________________ Latex allergy

Symptoms of reaction:__________________________

Date of last reaction:__________________________

**MUSCLE, BONE, JOINT DISORDER:** __Arthritis__ __Scoliosis__ __Other:__________________________

Are there any P.E. restrictions?__________________________

*Students with Asthma, Diabetes, Anaphylaxis or Seizure diagnosis require yearly Health Plans. See school nurse for forms.

**Students with food allergies must have a Special Dietary Order Form completed by their physician.

Medications (name, dosage & time given): ________

Given for the treatment of: ________

Given at school? ________

Yes No

Yes No

Yes No

Medication cannot be given without a completed Request for Administration of Medication Form. Medication must be brought to school by a parent/guardian. Unless required more than 3 times daily or specifically ordered to be given during school hours, medication should be given at home before or after school. Inhalers, insulin, and Epipens can only be carried by students who have a current completed authorization form.

Siblings or anyone living in the household that attends Cleveland County School District: (name/grade):_____

HIPPAA Privacy Notice-Notice of Privacy Practices: This notice describes how medical information about your child may be used and disclosed & how you can access this information. The information you provide on this card will allow the nurse to make a plan of care to address your child’s health needs at school. If needed, you will be contacted for more information. This information is confidential & will be used for health care purposes only. Legal Obligations: CCSD is required by law to maintain the privacy of student information; provide this notice to all guardians, inform guardians of the legal obligations; & advise guardians of additional rights concerning medical information. CCSD employees must follow the privacy practices contained in this notice from its effective date of 4/14/03 until it is changed or replaced.

- If my child needs to be taken to an emergency facility, he/she will be taken to the nearest one. I give my consent for the school authorities to take appropriate action for the safety and welfare of my child including the authorization of medical/dental care if I cannot be present or reached.
- I give permission for the information on this card to be shared with school and medical personnel only if it is necessary to ensure the safety and welfare of my child.

(COMPLETE BOTH SIDES OF THIS FORM)
Parent/Guardian Signature: ___________________________ Date: ________________

Districts in the state of Arkansas bill Medicaid for specific student screenings such as hearing and vision. The law requires parent/guardian permission for our district to release student information to state agencies for the purpose of this billing. This will be of no cost to you. Funds obtained from these screenings are very helpful to the district when purchasing health supplies, equipment, and other health related costs.

In compliance with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)

I. ________________________________________, give permission for my child’s
   (Parent/Guardian Name Printed)

   __________________________________________’s personally identifiable information/education records
   (Student’s First and Last Name)

to be disclosed to a Third Party Billing Agent for the purpose of billing Medicaid.

☐ My child does NOT have Medicaid Insurance at this time.

__________________________________________  __________________________________________  ________________
(Printed Name)  (Parent Signature)  (Date)

- Request for Administration of Medication/Self-carry Forms and Certification of Disability for Special Dietary Needs Forms are available in each Nurse’s office. You must visit with the Nurse if your child needs medication during school.

- Please notify the school if your contact information changes throughout the year. It is very important that the nurse be able to reach a guardian should a student become ill or injured.

(COMPLETE BOTH SIDES OF THIS FORM)
OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION

(Not to be filled out if the parent/student has no objection)

I, the undersigned, being a parent of a student or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Cleveland County School District of directory information, as defined in the Privacy of Students' Records Policy concerning the student named below. The district is required to continue to honor any signed opt-out form for any student no longer in attendance at the district.

I understand that the participation by the below named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the district.

I understand that this form must be filed with the office of the appropriate building principal with ten (10) school days from the beginning of the current school year or within 10 days of the student initially receiving the handbook in order for the district to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

My objection is to the disclosure or publication of directory information to:

___ Military recruiters
___ Public and school sources
___ Both military recruiters and public and school sources

Name of Student (Printed)

Signature of parent (or student, if 18 or older)

Office use only:

Date form was filed (To be filled in by office personnel)

OPTIONAL
CLEVELAND COUNTY SCHOOL DISTRICT
MIDDLE AND HIGH SCHOOL PARENT-STUDENT-TEACHER COMPACT

Parent/Guardian Agreement
I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- Provide and update school supplies as needed
- Provide a quiet time and place for homework and monitor TV watching
- Ensure that my child attends school regularly, gets adequate sleep, regular medical attention and proper nutrition
- Communicate with the teacher or the school when I have a concern
- Regularly monitor my child’s progress in school by using Ed-line
- Respect the school, staff, students and families
- Get to know my child’s school by showing an interest in school activities, volunteering and attending Parent-Teacher Conferences
- Monitor and limit my child’s use of cell phones, internet, video games etc.
- Have high expectations for my child

_________________________________________________________  Parent Signature

Student Agreement
It is important that I work to the best of my ability. Therefore, I will strive to do the following:

- **C**= Care About Others
  - Respect the personal space and property of others
  - Use positive words
  - Respect the school, my classmates, staff and families
  - Assist in keeping my school safe and clean
  - Wait for my turn to speak, signify by raising my hand

- **A**= Activate Good Decisions
  - Attend school regularly and arrive on time
  - Safety is everyone’s concern—speak up when necessary
  - KNOW the rules, “I didn’t know.” will not be accepted
  - Handle concerns in a positive way
  - Limit my TV watching until my homework and reading are complete

- **T**= Take Ownership
  - Accept responsibilities for decisions and actions
  - Bring necessary materials and completed assignments to class
  - Always do my best in my work and in my behavior
  - Make sure I give important papers/documents to my parents and return items to my teacher that require parental signatures

- **S**= Study Smart
  - Come to school ready to learn and work hard
  - Use classroom time to focus on learning and doing assignments
  - QUESTION WHEN NECESSARY-ASK FOR HELP WHEN NEEDED

_______________________________________________________  Student Signature

Teacher Agreement
It is important that students achieve. Therefore, I will strive to do the following:

- Respect the school, staff, students and families
- Provide an appropriate amount of homework assignments for students
- Provide necessary assistance to parents/students
- Provide high quality curriculum instruction that follows the Common Core Curriculum
- Use special activities in the classroom to make learning enjoyable
- Keep parents regularly informed of student’s progress and areas of concern through edline and/or written contact
- Have high expectations and help every child to develop a love of learning

_________________________________________________________  Teacher Signature

MANDATORY
MANDATORY
SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2018-2019 AND 2020

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student’s permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students’ permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district’s students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district’s graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means:

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school’s annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school’s counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district’s students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Beginning in the 2018-2019 school year, all students must pass the test approved by ADE that is similar to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services in order to graduate.
**Digital Learning Courses**  
**Graduation Requirements for the Class of 2018 and thereafter**

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

**Career Focus**

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.
SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2021 AND THEREAFTER

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are eighteen (18) years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh (7th) grade, or when a seventh (7th) through twelfth (12th) grade student enrolls in the district for the first time and there is not a signed form in the student’s permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students’ permanent record. This policy is to be included in student handbooks for grades six (6) through twelve (12) and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district’s students. The superintendent, or his/her designee, shall select the composition of the review panel.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of twenty-two (22) units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the twenty-two (22) units required for graduation by the Arkansas Department of Education, the district requires an additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

All students must pass the test approved by ADE that is similar to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services in order to graduate.

Digital Learning Courses

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

Personal and Family Finance

In tenth (10th), eleventh (11th), or twelfth (12th) grade, all students shall cover the Personal and Family Finance Standards by receiving credit for:

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

1) Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9;
2) Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10;

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the graduation requirement, but only serve as one unit each toward fulfilling the Smart Core requirement.
3) Algebra II; and
4) The fourth unit may be either:
   • A math unit beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable); or
   • A computer science flex credit may be taken in the place of a fourth math credit.

Natural Science: a total of three (3) units with lab experience chosen from
One unit of Biology; and either:
Two units chosen from the following three categories (there are acceptable options listed by the ADE for each):
   • Physical Science;
   • Chemistry;
   • Physics or Principles of Technology I & II or PIC Physics; or
   • One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units
   • Civics one-half (½) unit
   • World History - one unit
   • American History - one unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (½) unit

Mathematics: four (4) units
   • Algebra or its equivalent* - 1 unit
   • Geometry or its equivalent* - 1 unit
   • All math units must build on the base of algebra and geometry knowledge and skills.
   • (Comparable concurrent credit college courses may be substituted where applicable)
   • A computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry
   *A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units
• at least one (1) unit of biology or its equivalent; and
Two units chosen from the following three categories:
• Physical Science;
• Chemistry;
• Physics; or
One unit from the three categories above and a computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units
• Civics one-half (½) unit
• World history, one (1) unit
• American History, one (1) unit

Physical Education: one-half (½) unit

Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student’s contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.
SMART CORE INFORMED CONSENT FORM
(GRADUATING CLASS OF 2016 AND AFTER)

Name of Student: ____________________________________________
Name of Parent/Guardian: ___________________________________
Name of District: CLEVELAND COUNTY SCHOOL DISTRICT
Name of School: RISON HIGH SCHOOL

Smart Core is Arkansas’s college- and career-ready curriculum for high school students. College- and career-readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college- and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and unforeseen situations. Smart Core is the foundation for college- and career-readiness. All students should supplement with additional rigorous coursework within their career focus.

Successful completion of the Smart Core curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core and to instead participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.

SMART CORE CURRICULUM

English – 4 units
- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade or Transitional English 12

Mathematics – 4 units; or 3 units of Math and 1 unit of Computer Science) One unit must be taken at 11th or 12th grade
- Algebra I (or Algebra A and Algebra B (Grades 7-8 or 8-9)
- Geometry (or Geometry A and Geometry B (Grades 8-9 or 9-10)
- Algebra II
- Comparable concurrent credit college courses may be substituted where applicable.

Science – 3 units with lab experience (or 2 units of lab experience and 1 unit of Computer Science)
- Biology - 1 unit (all students must have 1 unit in Biology, IB Biology, ADE Biology, AD Approved Biology Honors, or Concurrent Credit Biology.)
Two units from the following three options:
- Physical Science
- Chemistry
- Physics
Social Studies – 3 units (see note beside economics)
- Civics – ½ unit
- World History – 1 unit
- American History – 1 unit
- Other Social Studies – ½ unit

Oral communication – ½ unit
Physical Education – ½ unit
Health and Safety – ½ unit
Economics – ½ unit (may be counted toward Social Studies or Career Focus)
Fine Arts – ½ unit
Career Focus – 6 units

Computer Science – (optional) A flex unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math requirement or the 3rd science requirement. Two district units of the computer science courses listed above may replace the 4th math requirement and the 3rd science requirement. If the 4th math requirement and the 3rd science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.

Beginning with the entering 9th grade class of 2014-2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)
(Comparable concurrent credit may be substituted where applicable.)

By signing this form I acknowledge that I have been informed of the requirements and implementation of the Smart Core curriculum and am choosing the Smart Core curriculum for my child.

_________________________________________________________
Parent/Guardian Signature

_________________________________________________________
Date

_________________________________________________________
School Official Signature

_________________________________________________________
Date

Arkansas Department of Education – May 19, 2015 (Revised)

MANDATORY
SMART CORE INFORMED WAIVER FORM
(GRADUATING CLASS OF 2016 AND AFTER)

Name of Student: ____________________________________________
Name of Parent/Guardian: ____________________________________________

Name of District: CLEVELAND COUNTY SCHOOL DISTRICT
Name of School: RISON HIGH SCHOOL

Smart Core is Arkansas's college- and career-ready curriculum for high school students. College- and career-readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college- and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and unforeseen situations. Smart Core is the foundation for college- and career-readiness. All students should supplement with additional rigorous coursework within their career focus.

Failure to complete the Smart Core curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the core curriculum. By signing this Smart Core Waiver Form, you are waiving your student’s right to Smart core and are placing him or her in the Core Curriculum.

CORE CURRICULUM

English – 4 units
• English 9th grade
• English 10th grade
• English 11th grade
• English 12th grade or transitional English 12

Mathematics – 4 units (or 3 units of Math and 1 unit of Computer Science)
• Algebra I (or Algebra A or Algebra B-each may be counted as 1 unit of the 4 unit requirement)
• Geometry (or Geometry A or Geometry B-each may be counted as 1 unit of the 4 unit requirement)
• All math units must build on the base of algebra and geometry knowledge and skills.

Science – 3 units (or 2 units with lab experience and 1 unit of Computer Science)
• Biology – 1 unit (All students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors, or Concurrent Credit Biology.)
• Physical Science, Chemistry, or Physics-at least 1 unit
• Other ADE approved science

Social Studies – 3 units
• Civics – 1/2 unit
• World History – 1 unit
• U.S. History – 1 unit
• Other social studies – 1/2 unit

Oral communication – 1/2 unit

Physical Education – 1/2 unit

Health and Safety – 1/2 unit

Economics – 1/2 unit (may be counted toward Social Studies or Career Focus)

Fine Arts – 1/2 unit

Career Focus – 6 units

Computer Science – (optional) A flex unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math requirement or the 3rd science requirement. Two district units of the computer science courses listed above may replace the 4th math requirement and the 3rd science requirement. If the 4th math requirement and the 3rd science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit. (Comparable concurrent credit may be substituted where applicable.)

Beginning with the entering 9th grade class of 2014-2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

By signing this form I acknowledge that I have been informed of the requirements and implementation of the Smart Core curriculum and am choosing to waive the Smart Core curriculum for my child. I understand the potential negative consequences of this action as outlined on this form.

Parent/Guardian Signature ____________________________ Date ____________

School Official Signature ____________________________ Date ____________

MANDATORY IF CONSENT IS WAIVED

Arkansas Department of Education – May 14, 2015(Revised)
Student Drug Testing Consent Form
(Complete Policy printed in RHS Handbook)

(All students participating in extra-curricular activities must return this completed form to the office by September 1)

Statement of Purpose and Intent

Participation in school sponsored extra-curricular activities at the Cleveland County School District is a privilege. Activity Students carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct, which includes avoiding the use or possession of illegal drugs.

Drug use of any kind is incompatible with participation in extra-curricular activities on behalf of the Cleveland County School District. For the safety, health and well-being of the student of the Cleveland County School District, the Cleveland County School District has adopted the attached Activity Student Drug Testing Policy and the Student Drug Testing Consent for use by all participating students at junior high and high school grade levels of 7 - 12.

Participation in Extra-Curricular Activities

Each Activity Student shall be provided with a copy of the Activity Student Drug Testing Policy and Student Drug Testing Consent which shall be read, signed and dated by the student, parent or custodial guardian, and coach/sponsor/school official before such student shall be eligible to practice or participate in any interscholastic activities. The consent shall be to provide a urine sample: a) as part of their annual physical or for eligibility for participation; b) as chosen by the random selection basis; and c) at any time requested based on reasonable suspicion to be tested for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any activity governed by the policy unless the student has returned the property signed Student Drug Testing Consent.

Student's Last Name _________________________ First ___________________________

I understand after having read the "Student Activity Drug Testing Policy" and "Student Drug Testing Consent," that, out of care for my safety and health, the Cleveland County School District enforces the rules applying to the consumption or possession of illegal and performance-enhancing drugs. As a member of a Rison junior-high or Rison senior-high extra-curricular interscholastic activity, [realize that the personal decision that I make daily in regard to the consumption or possession of illegal or performance-enhancing drugs may affect my health and well-being as well as the possible endangerment of those around me and reflect upon any organization with which I am associated. If I choose to violate school policy regarding the use or possession of illegal or performance-enhancing drugs any time while I am an activity student as defined by the Activity Student Drug Testing Policy, I understand upon determination of that violation I will be subject to the restrictions on my participation as outlined in the Policy.

Student Signature ____________________________ Date __________

We have read and do understand the Cleveland County School District "Activity Student Drug Testing Policy" and "Student Drug Testing Consent." We desire that the student named above participate in the extracurricular programs of Cleveland County School District and/or operate/park a motor vehicle on the property of Cleveland County School District and we hereby voluntarily agree to be subject to its terms. We accept the method of obtaining urine samples, testing and analysis of such specimens, and all other aspects of the program. We further agree and consent to the disclosure of the sampling, testing and results as provided in this program.

Parent/Guardian Signature ____________________________ Date __________

Signature of Coach /Sponsor/School Official ____________________________

Team Organization ____________________________________________

MANDATORY
Computer Network Use Student Agreement Form

Student must fill out form if they are a **new student to the district** or a **student entering 6th grade**.

All students in 7th – 12th grade must have signed an existing from that is kept on file.

**Student Information:**

Name: _______________________________ Grade: __________
Address: ________________________________________________
City: _______________ State: _______ Zip: _______________
Phone 1: ___________________ Phone2: ___________________
Parent/Guardian Name: _________________________________

No student will be granted Internet access until and unless a computer-use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file.

I have read, understand, and agree to follow all guidelines outlined in the Rison High School's Computer/Network Use Policy. I agree to use the network ethically, legally, and morally.

I agree not to share my network password with anyone else.

I understand that if I do not follow the computer/network use policy, I will be subject to school disciplinary action as well as application state and federal laws. In addition I understand that my account can be revoked or monitored at any time for abusive or inappropriate conduct.

**Student Signature:**

X ___________________________ Date: __________________________

I have read, understand, and agree to the policies outlined in the Rison High School Computer/Network Policy. I authorize my student to have a network account. I agree to take responsibility and liability for any claims or demands against my student should he/she violate the terms of the computer/network use policy.

**Parent/Guardian Signature:**

X ___________________________ Date: __________________________

MANDATORY

(Only students who are new to the district or entering 6th grade)
RISON HIGH SCHOOL ENROLLMENT FORM

GENERAL STUDENT INFORMATION

First Name: _________________________ Middle Name: ______________ Last Name: _____________________

SSN (optional) ____________________ Grade _____ Birth Date ______________ Age __ Gender M or F

Ethnicity (check one): __Hispanic __American Indian/Alaska Native
__Non-Hispanic __Asian
__Black __Hispanic
__Hispanic __Native Hawaiian/Other Pacific Islander
__White __White

Primary Race (check only one): __American Indian/Alaska Native
__Asian
__Black
__Hispanic
__Native Hawaiian/Other Pacific Islander
__White

Additional Race (check all that apply):

Method of Transportation (check all that apply):

— Bus
— Parent/Guardian (includes walkers, child care vans, etc.)
— Drives Self
— District Paid Transportation

Bus # to School ____________ Bus # from School ____________ Distance/Miles One Way ____________

Birth Certificate # ____________________________ City of Birth ______________________

Birth Country ______________________________ State of Birth ______________________

Last School Attended _______________________

Address __________________________________ City __________________________ State ________ Zip Code ________

PARENT/GUARDIAN INFORMATION

Living With:

A – Alone
D – Father & Stepmother
E – Mother & Stepfather
F – Father Only
G – Grandparents
H – Homeless
I – Institution
L – Legal Guardian
M – Mother Only
P – Both Parents
S – Spouse
T – Foster Parent

Parent/Guardian Address Information:

Mailing Address
Address: __________________________________ City: __________________________ State ________ Zip Code ________

Basic Address
Address: __________________________________ City: __________________________ State ________ Zip Code ________

Home Phone #: ___________________________ Cell Phone# __________________________

Parent/Guardian Work place 1:
Employer: __________________________________ Work Phone: __________________________

Parent/Guardian Workplace 2:
Employer: __________________________________ Work Phone: __________________________

Parent/Guardian E – Mail Address 1: __________________________________

Parent/Guardian E – Mail Address 2: __________________________________

EMERGENCY CONTACT INFORMATION

Emergency Contact Information:

Contact 1 Name: _________________________ Contact 2 Name: _________________________

Contact 1 Phone: __________________________ Contact 2 Phone: __________________________

Physician: ____________________________ Physician: __________________________

Physician Phone: __________________________ Physician Phone: __________________________

Please list any other medical concern for this child: ____________________________________________

Has this child been expelled from school in any other school district or is the child a party to an expulsion proceeding?

____________

Parent/Guardian Signature

Date

MANDATORY

104
HOME SCHOOLED STUDENTS' LETTER OF INTENT TO PARTICIPATE IN AN EXTRACURRICULAR ACTIVITY AT RESIDENT DISTRICT

Student’s Name (Please Print) ______________________________________________________

Parent or Guardian's Resident Address

Street __________________________________________________________ Apartment ______

City __________________________________________ State _____ Zip Code___________

Student’s date of birth __/__/__ Last grade level the student completed __________

Student has demonstrated academic eligibility by obtaining a verifiable minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition, or another nationally recognized norm-referenced test approved by the State Board of Education._________

Name of test, Date taken, and score achieved________________________________________

Extracurricular activity(ies) the student requests to participate in

________________________________________

Course(s) the student requests to take at the school

________________________________________

Proof of identity ____

Date Submitted __/__/__

Parent's Signature ______________________________________________________________
HOME SCHOoled students' letter of intent to participate in an extracurricular activity at non-resident district

Student’s Name (Please Print) _______________________________________________________

Parent or Guardian's Resident Address

Street ____________________________________________ Apartment _____________

City __________________________ State _____ Zip Code___________

Student's date of birth __/__/__ Last grade level the student completed __________

Student has demonstrated academic eligibility by obtaining a verifiable minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition, or another nationally recognized norm-referenced test approved by the State Board of Education.

Name of test, Date taken, and score achieved_________________________________________

Extracurricular activity(ies) the student requests to participate in

________________________________________

Course(s) the student requests to take at the school

________________________________________

Proof of identity _____

Date Submitted __/__/__

Parent's Signature ______________________________________________________________

As the superintendent of the above student’s resident district, I agree that the above student may participate in extracurricular activities at ____________ School District.

Resident Superintendent’s Signature: _________________

As the superintendent of the ____________ School district, where the above student desires to participate in extracurricular activities, I agree to allow the student to participate in extracurricular activities at ____________ School District.

Non-resident Superintendent’s Signature: _______________
Rison High School Handbook
Parent and Student Signature Page

RETURN THIS PAGE TO THE HIGH SCHOOL OFFICE WITH THE INDICATED SIGNATURES BY MONDAY, AUGUST 28, 2017

Our signature below indicates that we have received the Rison High School Student Handbook. We also understand that our student is responsible for following the rules and regulations set forth in this handbook and that they are subject to the consequences as stated in the Handbook.

Video Cameras are in use on the High School Campus and on school buses. Recorded video and audio will be reviewed to monitor student behavior when necessary.

Please note that bus rules are on p. 49-50 and on the following page.

Print: ____________________________________________
        Student Name

Signed: ____________________________________________
        Parent/Guardian

Signed: ____________________________________________
        Student

Date: ______________________________________________
        Date Signed

MANDATORY
BUS CONDUCT

The Cleveland County School District provides transportation as a service. The district is not obligated to provide this service. Therefore, it is a privilege for students to be transported to and from school.

Students at Rison High School may ride school buses to and from school if they live at a location serviced by our transportation system so long as they observe the rules of conduct for bus riders of the Cleveland County School District.

Students who do not regularly ride a bus must bring a note from their parents requesting permission to ride. The request must be approved by the principal, who will notify the driver. Rules for students riding buses are as follows:

1. Be at the bus stop at the scheduled time. Stand back about ten feet from the bus stop until the door is opened before moving closer to the bus. Do not attempt to hitch-hike a ride or walk to or from school if you miss the bus.

2. While loading or unloading, enter or leave the bus orderly, quietly, and quickly.

3. While riding the bus, students are under the supervision of the driver at all times and must obey the driver at all times. The driver has the authority to assign riders to a specific seat on the bus.

4. Students are expected to conduct themselves in such a manner that they will not distract the attention of the driver or disturb other riders on the bus. This will require that students remain seated and facing, the front of the bus, keep their hands to themselves, refrain from placing any part of their body outside a window, and be quiet. Students are not to yell out the window.

5. No knives or sharp objects of any kind are allowed. No pet or other living animals may be brought onto a bus.

6. Students are not to tamper with any of the safety devices such as door latches, fire extinguisher, etc. Students must keep seated while the bus is in motion and must not move even when it is stopped except as the driver directs.

7. Students are not to write on the bus or damage seats or any other part of the bus. Do not throw paper, food, or other objects onto the floor of the bus. Eating and or drinking are not allowed on the bus. Open containers of any beverage, including water, may not be brought onto the bus.

8. The aisle of the bus must be kept clear at all times. Do not put books, lunch boxes, coats, etc. in the aisle. Do not ride with your feet in the aisle.

9. Drivers will not allow students to leave the bus at any place except their regular stop. Specifically, students are not to be allowed to get off the bus at a store or to get mail from a mailbox, even if your mailbox is located at your stop, do not stop to check the mailbox.

10. If you must cross the road, street, or highway to enter the bus, try always to be on the right side of the road waiting on the bus. If you should arrive at the stop just as the bus approaches the stop, wait until the bus has come to a complete stop and the driver signals you to cross in front of the bus. Whether entering or exiting the bus. NEVER CROSS BEHIND THE BUS.

11. Students who cross the road leaving the bus in the afternoon must go to a point on the shoulder of the road approximately ten feet in front of the bus and wait to cross until signaled by the driver.

12. Students cannot ride any bus except the one to which they are assigned. Persons’ who are not students may not ride at any time except in an emergency or ran prior permission has been obtained from the principal.

Violation of these rules may result in loss of bus riding privileges and additional disciplinary actions as determined by the building principal /assistant principal. Video cameras are used to monitor behavior on some school buses. School administrators will review recorded video periodically to assess behavior.