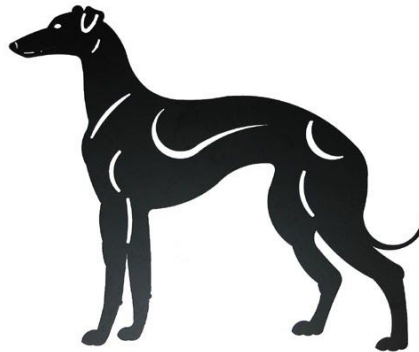


EWALT ELEMENTARY

HOME OF THE GREYHOUNDS



PARENT AND STUDENT HANDBOOK

Welcome to Ewalt. This handbook has been designed for your convenience and information. We hope it will assist you in answering any questions that may occur. If you have any questions, please feel free to contact the office or your child's teacher. Thank you for choosing to send your child to Ewalt. We are so excited to begin another school year and are looking forward to spending this year with you.

Kristie Thackery
Ewalt Principal

ACTIVITY EXEMPTION:

When a student is exempt from physical activity the following procedure will be used:

1. Secretary/Nurse get Doctor's note from parent.
2. Secretary/Nurse gives a copy of note to principal, classroom teachers, specials teachers, and special education teachers if applicable.
3. Meeting is set by principal and teachers to discuss note and confirm procedures for PE/Recess.
4. Students who are not allowed to participate in the activity will be placed in an alternate setting based on a group recommendation.
5. Letter or phone call to parents to confirm Doctor's note and alternative arrangements during physical activity time.
6. Student will not be allowed to participate in physical activity until we receive a note from the Doctor or on the date listed on the original Doctor's note.

BICYCLES/SKATEBOARDS:

Bicycle racks will be provided for Ewalt students. This area should be used at all times. Students are asked to not leave bicycles in this area overnight. The school will not be responsible for bicycles left unlocked or left overnight. Skateboards are not allowed on school grounds.

DRUG-FREE SCHOOLS:

Maintaining drug free schools is important in establishing an appropriate learning environment for the district's students. The unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as a part of any school activity is prohibited. For further information see the District Intervention Program. See BOE policies GAOB, JDDA and LDD for further information.

INAPPROPRIATE ITEMS:

Students should not bring articles which are hazardous to the safety of others or interfere in some way with school procedures. Only those items needed for classroom use should be brought to school. Items not needed in class will be impounded and returned to the parent if requested.

Absolutely no weapons nor any facsimile of a weapon should be brought on school grounds. See BOE policy JCDBB for further information.

LOST AND FOUND:

Please mark your child's belongings for easy identification. If an article becomes lost it is much easier to find if proper identification is used. The office will collect lost and found items and any usable clothing will be turned into local food and clothing center personnel at the close of the school year.

MTSS - MULTI TIER SUPPORT STRUCTURE

MTSS is a framework to help schools and teachers give every child the support they need to learn, grow and succeed. At Ewalt we identify each child's needs and provide support as early as possible. Tier 1 - provides instruction and support provided to all students, Tier 2 - is supplemental help to students requiring more help, additional instruction occurs in small groups, Tier 3 - students are provided with intensive instruction to enable them to succeed, instruction often occurs in groups of 2 to 4. (www.KPRIC.org).

OPEN ENROLLMENT

USD 402 has implemented an open enrollment policy. In the spring of each year, parents are asked to fill out forms regarding enrollment for the upcoming school year. Please contact the office if you would like further details.

PARENT ORGANIZATION:

The Ewalt Parent Teacher Organization actively supports the school program through fundraising, as volunteers and by sponsoring special events. All parents are invited to join.

Ewalt Elementary P.T.O. Executive Board

- President: Katrina Jones
- Vice-President:
- Secretary: Brooke Ponce
- Treasurer: Alison Robbins

PARENT TEACHER CONFERENCES:

Each year the school schedules an important educational opportunity for parents, teachers and students--Parent Teacher Conferences. Conferences will be scheduled during both first and second semester. Information will be distributed to parents prior to the scheduled conference dates. If needed, parents or school officials may request a conference at any time.

P.A.W.S. PROGRAM:

It is the belief of the Ewalt Elementary faculty that the student is responsible for their learning. We feel that if we set clear and consistent limits and consequences for our students, provide uniform follow-through, and offer students support for appropriate behavior, positive attitudes will succeed, PAWS.

Students will receive tickets for demonstrating desired behaviors. Each quarter every student who has consistently demonstrated appropriate behaviors will attend a PAWS celebration. Also, each month teachers will nominate up to 2 students from each class as their student of the month. These students will be recognized at our monthly assembly, be featured on the bulletin board in the hall, and receive a special treat from the principal.

REPORT CARDS:

Report cards are issued at the end of each nine week grading period. The exact distribution dates will be announced by the school. Grade cards will be given to parents during the 1st conference and emailed home each quarter after.

RULES and DISCIPLINE at EWALT

GENERAL SCHOOL-WIDE RULES:

1. Follow CHAMPS Expectations
2. Be prepared for class
3. Be respectful of others
4. Do your best

SEVERE DISRUPTIONS are immediately sent to the office with an Office Discipline Referral Form (ODR) and include:

1. A child willfully inflicts or attempts to commit physical harm to another student or adult
2. A child willfully destroys property

PLAYGROUND RULES:

The following rules are designed to insure the safety of the children of Ewalt School. Common sense prevails and will allow for a fun recess period for all children, however, many rules at home are just not compatible with school rules due to the number of students we are supervising.

Ewalt Playground Rules

The following rules are designed to insure the safety of the children of Ewalt School. Common sense prevails and will allow for a fun recess period for all children, however, many rules at home are just not compatible with school rules due to the number of students we are supervising.

Ewalt Playground Rules

1. Students will follow the directions of the supervisors.
2. Students may re-enter the building with permission from a supervisor.
3. Students on swings must be seated and stop their swing before getting out.
4. Only the students on the swings should be in the swing set area
5. Students using the slides should enter from the top and be sitting up straight with feet first while going down.
5. Cartwheels and round-offs will be allowed on the grassy area or open space on soft surface.
6. No tackling or chasing games of any kind will be allowed.

Soccer Field

One of the playground supervisors will monitor this area and will allow students to play soccer. Students in 3rd-5th grades will be allowed to play on the big soccer field outside of the fence. Students in K-2 grades will play on a smaller field inside the fence. Students need to stay off of the goal and nets, no tackling or rough play, and be careful to not kick the ball when someone is down on the ground.

Students on the playground will automatically be sent to the office for:

- Fighting
- Cussing
- Hitting
- Defiance of a supervisor

PRINCIPAL'S DISCIPLINE PLAN:

I take a learning approach to dealing with behavior. It is my job to help students find ways to cope with frustration that are appropriate and don't disrupt the learning of others. I will work with the child and the teacher to help the student grow and learn from the incident. Each case sent to the office will be dealt with on an individual basis and consequences will be assigned based on the severity of the incident.

Consequences for Severe Disruptions could involve, but not be limited to, In-School Suspension, Out of School Suspension or an USD 402 Discipline Hearing.

SCHOOL HOURS:

Early Childhood - Mrs. Gay's Class - M-TH class

Morning 8:00 - 11:00

Afternoon 12:00 - 3:00

Full Day PreK

8:00 - 3:15

Grades K-5

8:00 - 3:15

Your child will eat lunch at:

Full Day PreK 11:00

Kindergarten 11:15

First Grade 11:25

Second Grade 11:55

Third Grade 12:00

Fourth Grade 11:45

Fifth Grade 12:20

- PreK-2nd and 4th grade will have recess following lunch.
- 3rd and 5th grade will have recess 20 minutes before their assigned lunch time.

SCHOOL MESSENGER

The School Messenger system will notify parents or guardians of school closures due to weather or other emergencies. Bulletins will be carried on the major radio and television stations in Wichita, El Dorado, and the Augusta Cable News Channel. Please refrain from calling the school during these weather emergencies.

The School Messenger system is also utilized to email school newsletters and reminders of upcoming activities. Please make sure the school has a current email address for you that you check on a regular basis. Most of the communication you receive from the school will be through email.

SITE COUNCIL:

An Ewalt School Site Council composed of teachers, parents and local business people will be developed to review progress of school goals and assist in revising plans as needed to continue the process of school improvement. All parents are encouraged to attend site council meetings. The site council meets 4 times a year in September, November, February and April. Please watch the newsletter for meeting dates and times.

STUDENT CONDUCT:

We expect Ewalt students to be respectful toward their fellow students and all individuals who exercise control over them during the school day or at school activities. We believe all students can behave

appropriately while at school. We will not allow a student to stop the teacher from teaching or prevent other students from learning. Each classroom establishes rules, rewards, and consequences. There are also CHAMPS guidelines for out of class behavior; in the halls, restrooms, lunchroom, bus and on the playground. The choice of behavior is the student's. Students who choose to misbehave will fill out a "Think Sheet". The purpose is for the child to reflect on their behavior. "Think Sheets" will be sent home and parents are asked to sign and return those to school the following day. If they are not returned, the student will call the parent the next day from school to ensure it was seen.

STUDENT IMPROVEMENT TEAM (SIT)

Students who are experiencing academic or speech difficulties or who are performing significantly above grade level are referred to the SIT. The SIT team identifies intervention strategies to support student success and make recommendations for additional support.

SUBSTITUTE TEACHERS:

Our school district is fortunate in having capable substitute teachers to assist our school when regular teachers are not in attendance. A substitute teacher is a visitor whose impression of our school will be carried into the community. Let us be certain that these are good impressions by being polite, helpful and considerate.

STUDENT PRIVACY RIGHTS

District employees may have ongoing opportunities to access confidential information or records that are required to be kept confidential. Much of the student information processed by district employees is confidential, and state and federal law limits its release; for example, driver record and vehicle registration information, confidential student records, criminal history background check information, information obtained pursuant to Social and Rehabilitation Services (SRS) interventions, social security number information, and professional misconduct background checks.

Employees are prohibited from divulging information contained in the student records and files of the district, except to other, authorized employees who may need such information for an educational purpose in connection with their duties and to authorized persons or agencies only in accordance with law, district policies, and administrative rules.

If an employee is approached to provide information inappropriately, the employee must refuse to release the requested information unless authorized by his/her supervisor or otherwise be required to release the information under law or court order. In all cases, the employee's immediate supervisor shall immediately be informed of any requests.

Any employee who inappropriately releases information, or uses confidential information obtained in the course of his/her employment and with the district will be disciplined in accordance with board policies, the negotiated agreement, and district procedures. Disciplinary action may include penalties, up to, and including, termination.

Approved: