

## District Advisory Council

September 12, 2017, 4:00 – 5:30 PM

District Administrative Office

Members Present: Sara Boyts, Allison Boyer, Holly Burtrum, Elisabeth Cheminel-Roten, John Cowan, Tammy Cook, Kerri Cox, Tammy Fitzpatrick, Jennifer Katzin, Jason O’Neal, Alicia Pope, Chris Porter, Samantha Powell, Shawn Randles, Vicki Schmitt, Lisa Tillman, Amy Wood, Judy Zimmerman

1. Review of Norms
2. [May 9, 2017](#) Meeting Notes
3. [17-18' District Advisory Council Members](#): All were introduced
4. **Agenda Topics for 2017 - 2018:** The following items will be discussed by the committee over the course of this year:
  - a. **Program Evaluations:** Are we monitoring the right things and addressing the goals that relate to CSIP? Is it necessary to do these every year? What can be done to improve the effectiveness?
  - b. [18-19' Draft Calendar](#) : We took a look at the draft for next year’s calendar. Very similar to this year’s calendar. Mostly based around the responses to prior calendar surveys (retaining a week-long spring break, aligning with nearby districts, Wednesday off before Thanksgiving, etc.). Spring PD day moved to January for the 17-18 school year and will be continued in the 18-19 year.
  - c. **Salary Schedule:** 80% of our overall budget goes to salary. This year, DAC will continue to discuss recommendations for improving salary and benefits as funds allow. Always must consider the best way to divide the pie.
  - d. **Climate Survey:** Principals have been challenged to address the items in their school, but has enough been done on the district items?
  - e. [Exit Survey](#): We will continue to analyze the results of the survey given to staff who are leaving the district to see what we can glean from the data. Ad hoc committee may be formed to analyze and make recommendations.
  - f. **Master Plan - [Bond Timeline](#)** The district has been meeting with our bonding company to consider financing options in the years ahead. April of 2019 looks to be the time to put a bond issue on the ballot. Community discussions, demographic studies, and saturation studies (of building usage v. capacity) will have to take place ahead of this to make decisions and gain support. This fall, we will work with architect to put dollar amounts to items that were identified in previous Community Conversations. We do not know if we will build something or primarily invest in repair and maintenance. Previous studies showed the Elementary is the most pressed for space and has many repair and maintenance needs due to the age of the building. This year, we started with 6 fewer kids in the district than we had last May, so is the district actually growing? What does the future hold? It has been two years since the last demographic study, we will

need to conduct another demographic study this winter to see what type of enrollment we can anticipate.

- g. **Mission - Vision - Philosophy Statement:** We will consider whether the current statements are still relevant, meaningful, and representative of the district. They were created over 10 years ago.
  - h. **Hire & Leave Data:** What does the data actually show about new hires and about those who leave? Though we may assume pay is a huge factor, this year, we actually gained some teachers from higher paying schools due to perception of a positive climate and culture of our district.
  - i. **TLC Structure:** What can we do to improve this program? How can it impact student learning? We will look at the statistics and data to see if it needs revitalization and see if we can put more funding to it. Is the 2-year waiting period for new teachers necessary?
  - j. **Community Conversations:** Several meetings were held last year to bring together community members, staff, and administration. Ideas were discussed about future dreams and goals for the district. The Elementary building was cited as a big concern through last year's discussions. What else needs to be part of the bond issue or needs to be addressed? This fall will be spent attaching an estimated dollar amount to each item that will be a part of the bond campaign.
  - k. **Additional Agenda Topics?** Do staff members have other recommendations for items they would like the committee to address?
5. **FEMA Community Safe Room Update - Upper Elementary.** FEMA and SEMA (State Emergency Management Association) have approved the plans for the storm shelter items, but we are still wrapping up the non-FEMA items that will be involved (for example, structures outside of the safe room itself and additional items to be used by the school within the safe room). The plan is to begin tearing down the old gym by the end of October. While utilized by the school, the new structure is officially a community safe room to be open to residents during emergencies. City contributed \$75,000. Our portion is about \$400,000. Government is giving 1.8 million, making this a very cost effective way to replace an aging structure (cost to continue to repair and maintain the old gym would have been similar to the amount the district is paying for the FEMA structure)
6. **Sick Leave Request:** Bus driver Beth Strain has requested leave. Motion approved. Tammy Cook will send out a request for days from non-certified staff.

Meeting Dates: Tuesdays week prior to BOE meeting. (BOE is 3rd Thursday each month)

September 12, 2017	December 12, 2017	March 6, 2018
October 10, 2017	January 9, 2018	April 10, 2018
November 7, 2017	February 6, 2018	May 8, 2018

Additional meeting dates will be scheduled as needed.