

LOGAN-ROGERSVILLE R-VIII SCHOOL DISTRICT

PUBLIC PARTICIPATION AT BOARD MEETINGS **AGENDA ITEM REQUEST FORM**

Excerpt of MSBA Policy BDDH:

*Any member of the public who wishes to have an item placed on the agenda will present the request in writing to the superintendent or designee. The request must be submitted pursuant to Board policy and received **four (4) business days prior to the scheduled meeting**. The item will be appropriately placed on the agenda. The Board reserves the right to impose reasonable restrictions on the number of items to be considered, the number of spokespersons and the speaking time of spokespersons appearing before the Board. If the meeting agenda is full, the Board reserves the right to reschedule an item to the next regular meeting. The Board may refuse to address an issue that has not gone through the appropriate grievance procedure. The Board reserves the right to waive formalities in emergency situations, within the limitations of the law.*

****Please print all information***

Board Meeting Date: _____

Date of Request: _____

Name of Requestor(s): _____

Requestor Organization: _____

Phone Number: _____

Email: _____

Agenda Topic: _____

Brief Topic Description: _____

Name of person addressing Board: _____

There will be a time limit of 3 minutes per agenda item.

This form must be submitted in person to the Superintendent at the Logan-Rogersville District Administration Office, 100 E Front St., Rogersville, MO 65742.