

<b>Job Title:</b>	<b>ACCOMPANIST</b>
<b>Department:</b>	Student Services
<b>Reports to:</b>	Vocal Music Instructor, Assistant Principal, Principal
<b>Classification:</b>	Non-exempt / Support Staff
<b>Employment:</b>	9 months; Part-time / At-will
<b>Evaluation:</b>	Performance of this job will be evaluated annually in accordance with provisions of the board's policy on evaluation of support staff personnel.

## **SUMMARY**

This position will serve as piano accompanist for choirs, choral music, small ensembles, and soloists. The individual must be an accomplished pianist and sight-read extremely well.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

1. Serves as an accompanist for the high school vocal music instructor.
2. Assists the high school vocal music instructor with rehearsals, concerts, clinics, and special performances.
3. Assists the middle school vocal music instructor as requested for special performances. ??
4. Works with individual students and/or groups of students as assigned.
5. Operates and cares for equipment used in the high school and middle school choral departments.
6. Assists instructor with classroom record keeping.
7. Assists instructor with supervising students.
8. Assists instructor with preparing instructional materials.
9. Maintains confidential nature of all school-related matters.
10. Performs other tasks and assumes other responsibilities as assigned by the supervisor or Superintendent.

## **SUPERVISORY DUTIES**

Assists with supervising students at all times.

## **QUALIFICATIONS**

### **Background Checks**

Clearance on all background checks required by law that is satisfactory to the Administration.

## **Education/Experience**

High School Diploma (at a minimum)  
Must demonstrate that he/she is an accomplished pianist.  
Should have basic musical theory knowledge.  
Experience giving public performances preferred.

## **Certificates, Licenses, Registrations**

N/A

## **SKILLS AND ABILITIES**

### **Language**

Read, analyze and interpret professional journals, Board policy, administrative procedures and forms.  
Present information effectively and respond to questions.

### **Computation**

Work with mathematical concepts as related to musical compositions. Apply concepts such as fractions, percentages, ratios and proportions to practical situations.

### **Reasoning**

Solve a variety of problems in many different situations. Interpret instructions presented in written, oral, diagram or schedule form.

### **Technology**

Perform basic computer functions such as word processing and internet use. Utilize smart boards, projectors and other instructional technology provided by the district, as required..

### **Additional Skills and Abilities**

Must possess the physical dexterity and educational ability to play piano and other keyboard instruments.

## **PHYSICAL DEMANDS**

***The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.***

### **Physical Requirements**

The individual who holds this position is regularly required to walk, hear and speak as a major function of the job. Regularly required to speak and hear in an environment where numerous conversations and activities may be taking place simultaneously. Must be able to move around the classroom. Must have close moderate and distance vision ability. Regularly required to read handwritten or printed material. Must have fine motor skills and dexterity.

Physical requirements also include, but are not limited to, sitting (normal seated position), standing, walking (level or uneven surface), bending/twisting neck, bending/twisting at the waist, kneeling, crouching, crawling, climbing, reaching, lifting (up to 50 lbs.), carrying objects (up to 50 lbs.) while

walking, pushing, pulling, presence of heat (summer high temperatures, high humidity, ovens, furnaces, etc.), presence of cold (winter low temperatures, walk-in refrigerator/freezer).

### **Hours / Attendance / Travel**

Beginning and ending work hours will be established by the supervisor. Consistent and regular attendance is an essential component of student learning. In district travel may be necessary due to grade level configuration.

### **CONDITIONS AND ENVIRONMENT**

***The work conditions and environment described here are representative of those that an individual will encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.***

The individual who holds this position will regularly work in a school environment that is noisy and active. Occasionally the individual will be required to work outdoors for short periods of time.

*As a political subdivision, employer, recipient of federal funds, and educational institution, the Board of Education is prohibited from, and hereby declares a policy against engaging in unlawful discrimination, including harassment creating a hostile environment, on the basis of race, color, sex, national origin, ancestry, disability, age, or use of leave protected by the Family and Medical Leave Act, in its programs, activities, and with regard to employment. The Board is an equal opportunity employer.*