

School Health Advisory Council  
Pg 1 of 1

Minutes of Meeting 1/12/16

Meeting called to order at 4:00pm by Shonda Irvine committee Secretary, a quorum was not present.

7 Members and 0 guest were present (see attached sign in sheet).

Old Business:

1. Review of previous minutes from last meeting 4/28/15 was presented by Shonda Irvine. Motion was made by Paul Davis and seconded by Jana Minor to accept minutes as written.
2. A review of the End of the Year Report that was sent to the Board of Directors for HISD was also presented.

New Business:

1. USDA Federal Regulations were reviewed. Motion was made by Paul Davis to table this action until the next meeting date and seconded by Kim Winsted.
2. Future Meeting dates were set for:  
February 9, 2016  
March 8, 2016  
April 12, 2016
3. Dr. Coleman notified the members of an upcoming safety audit and review of the Emergency Management Plan.

Motion to adjourn the meeting was made by Dr. Coleman and seconded by Shonda Irvine.  
Meeting adjourned at 4:12pm

**Minutes kept and recorded by Shonda Irvine**