



HARLETON
Independent School District



**Return to In-Person Instruction and Continuity of Services Plan
(RIPICS)**

**Harleton ISD
2021-2023**

**Stakeholder Input Gathered: June 10-June 30, 2021
HISD School Board Approved: July 13, 2021**



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District Priorities and Purpose

It is our desire to start the 2021-2022 school year with student and staff motivation and confidence! We will ensure, to the best of our ability, the safety and educational tools needed for a successful year!

Even though COVID-19 has been challenging, HISD continues to move forward responding to the pandemic and addressing student learning loss. HISD’s RIPICS Plan (Return to In-Person Instruction and Continuity of Services Plan) has been created to be flexible as governing authorities and/or health officials update us on present situations of the environmental conditions effecting our protocols for safety.

HISD’s RIPICS Plan will be reviewed every six months at school board meetings. All stakeholders have the opportunity to share input the month prior to board meetings concerning the HISD RIPICS Plan. Stakeholders include, but not limited to, staff, students, parents, community members, and board members. Stakeholders’ input includes, but not limited to, information and ideas addressing concerns of our special populations, mental health services, lost instructional time, improving air quality, purchasing educational technology, and repairing/improving school facilities to reduce the risk of virus transmission and exposure to environmental health hazards. Stakeholder input has been gathered by stakeholder surveys posted on www.harletonisd.net, and stakeholder meetings (school board meetings, focus group meetings, District SBDM, CNA Committee).

	Stakeholder Input Gathered	Plan Reviewed at Board Meeting
June 2021, 2022, 2023	X	
July 2021,2022,2023		X
November 2021,2022	X	
December 2021,2022		X

Harleton ISD has and will continue to engage in meaningful consultation with stakeholders and give the public an opportunity to provide input in the development of its plan for the uses of ARP ESSER III funds to be utilized for safely opening and operating for in-person learning according to CDC guidance. The funds will address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning, additional instructional days, interventionists, StarLab, and scheduled remediation course sections.



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Harleton ISD ensures that the interventions to be implemented will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students disproportionately impacted by the COVID-19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

RIPICS Plan

Roles, Responsibilities, and Resources

Preparing for Learning

Student

- Come to school with supplies, completed assignments, and ready to learn
- Complete class/course by district/teacher deadlines

Parent

- Access Google Classroom information and instructions
- Access Teacher Expectations/Syllabus for Students
- Daily prepare your child for learning by helping your child organizing materials/backpack
- Designate a routine and specific place in the home for academics

Teacher

- Weekly plan with grade-level team/department team and principals concerning instructional goals and strategies for all students
- Follow the curriculum scope and sequence
- Upload instructional materials and resources into Google Classroom

Academic Expectations

Student

- Be on time and ready to learn when entering the classroom
- Attend class daily
- Collaborate with teacher and peers during class discussions
- Ask for clarification if you do not understand how to use learning tools such as Google Classroom
- Practice digital citizenship

Parent

- Obtain Skyward Access
- Obtain Google Classroom Access
- Ask your child what he/she learned at school each day
- Partner with your child's teacher to collaborate in order to produce the best educational experience for your child



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- Create and maintain open communication with your child's teacher via Remind, email, phone calls, and/or face-to-face conferences
- Teach your child responsibility to take ownership of his/her own learning

Teacher

- Instruct students on Google Classroom accessibility and maneuvering as they utilize learning materials for assignments
- Assess students' assignments in a timely manner to give feedback and address next steps if tutorials or interventions are necessary.
- Post grades in a timely manner; at least weekly
- Classroom teachers provide instruction and interventions as data determines
- Intervention teachers provide intervention aligned to classroom needs, campus and district schedules.
- Teachers must follow student IEP / 504 accommodations
- Provide services for ESL and G/T
- Monitor student progress continuously (with documentation)

Mental Health, Social Emotional Learning

Student

- Seek guidance from a trusted school employee or adult when feeling anxious or struggling with feelings of depression, anger, etc.

Parent

- Be a good listener for your child, and learn what to listen for if and when your child cries out for help
- Reach out to the school counselor if you need/want to visit about any concerns you have about your child.

Teacher

- Provide a mental, social, and emotional safe place within the classroom
- Watch for warning signs for mental health struggles
- Report all concerns to campus counselor or administration
- Complete all required professional learning for mental health
- Self-check yourself mentally, socially, and emotionally
- Reach out to a school counselor, administrator or trusted adult if you need/want to visit about any concerns you have about yourself

Staff and Student Support

SEL Mental Health

- Safe learning environment
- SEL provided by the district: multi-tiered training in bullying prevention, suicide prevention, child abuse prevention, dating violence prevention, sexual harassment prevention, child neglect, malnutrition, and sexual abuse



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- Certified Counselor at Elementary/JH and Secondary
- Licensed Professional Counselor
- Multi-Tiered System of Support(RtI)
- Substance Abuse-Red Ribbon Week
- Mental Health Awareness Training for each staff member that works directly with students, as well as for every district Administrator
- All students' breakfast/lunches are free

Academic

- Multi-Tiered System of Support(RtI)
- Interventionists (3-12)
- StarLab- (Elementary/Junior High)
- Additional Instructional Days- more intense instruction, reteach, and daily, results-based intervention/remediation

Special Populations Support

Special Education

- ARD committees will determine the unique needs of students who receive special education services and will make service recommendations for students.
- Progress will be carefully monitored and ARD Committees will convene as needed to make appropriate recommendations to meet individual student needs.
- This will ensure continued growth in the general education curriculum and on IEP goals and objectives

English Learner

- LPAC Committees will determine the unique needs of students who receive English Learner services and will make service recommendations for students
- Progress is monitored via TELPAS results, STAAR results, local assessments, and intervention progress monitoring

504

- 504 Committees will determine the unique needs of students who receive services and will make service recommendations for students.
- Progress is monitored via STAAR results, local assessments, universal screeners, and intervention progress monitoring

Dyslexia

- Students will receive support as outlined in the Texas Dyslexia Handbook
- Progress is monitored via STAAR results, local assessments, universal screeners, and intervention progress monitoring

Gifted and Talented

- Students will receive support as outlined in the HISD Gifted and Talented Handbook



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Harleton ISD's Protocols for Health and Safety

Mitigation of Communicable Disease

Screening for Communicable Diseases, including COVID-19

Prevention and Precaution

- Self-screening is a daily protocol that should be practiced by all stakeholders before coming on campus
- Stakeholders should not come on campus if they have symptoms of a communicable disease, including COVID-19
- Stakeholders who are lab-confirmed with COVID-19, or have immediate family members who are lab-confirmed with COVID-19, should not be on campus until a physician's release date is obtained
- Staff will monitor students, and will send a student to the nurse if symptoms are present
- Corrective wearing of masks (as of now, according to Texas Gov. Greg Abbott)
- Harleton ISD will not mandate the wearing of masks, but allow masks wearing for any person desiring to wear one
- Harleton ISD will conduct Close Contact Tracing, as per Appendix A

Vaccinations

Location

- Search www.vaccines.gov or call 1-800-232-0233 to find COVID-19 vaccine locations near you
- HISD **will not require vaccines** for any student or staff member, as this is strictly up each individual person and/or family(ies)

Disinfecting and Hand Sanitizing

Hand Washing /Sanitizing Expectations

- Hand sanitizer will be available at the main entry to each campus, in classrooms, and the cafeteria
- Staff and students are expected to frequently wash or sanitize their hands

Disinfecting Expectations

- Staff will have access to disinfectant solutions to sanitize high-touch and working surfaces and shared object between uses
- Classrooms will be cleaned and disinfected daily



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Protocols for Campus Cleaning and Disinfecting

Daily Campus Cleaning

- Each classroom will be cleaned, disinfected, and fogged daily
- All high-touch areas will be disinfected throughout the day
- Cafeteria will be disinfected before each grade level/lunch period
- Staff and students have the opportunity to disinfect high-touch items, and shared items
- Air purification units will continue to be used throughout the district, which ionizes the air and kills all air-borne viruses on contact, as well as disinfects flat surfaces overnight

Restrooms/Water Fill Stations

- Disinfecting will occur throughout the day
- Staff and students must wash hands with soap and water before exiting the restroom
- Handwashing techniques will be taught to students and reinforced
- Students will fill personal water bottle throughout the day
- Students are required to take home their water bottle for cleaning

Transportation

- Students should practice social distancing whenever possible while waiting for and approaching the school bus
- Students should not share food, drinks, or personal devices
- Bus seating areas will be disinfected and fogged daily
- Bus windows will be opened to allow outside air to circulate when possible
- All route and field trip buses will be outfitted with fresh air A/C units to provide for constant fresh, filtered air

Physical Distancing

General Expectations

- When possible, practice social distancing inside and outside
- Utilize outdoor spaces when possible for learning, to the maximum extent possible
- Wash or sanitize hands frequently
- Maintain student groups to the maximum extent possible, to allow for physical distancing

Campus Visitors

- No visitor is allowed on campus with lab-confirmed COVID-19 or symptoms of COVID-19
- Visitors should utilize hand sanitizer upon entering a campus building



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Response to COVID-19

Symptomatic Individuals

Prevention and Precaution

- Stay home and seek medical advice from a physician
- Students with symptoms will be sent to the nurse.
- The nurse will determine if the child should be sent home.
- The student will stay in isolation until picked up ASAP
- Submit a medical professional's note for return clearance
- Contact tracing (isolation/quarantine) as instructed by CDC guidance
- District will report confirmed cases to the local health department.

Positive Lab-Confirmed

- HISD will follow CDC guidance and other governing authorities for length of isolation
- 24-hour period free of fever without medication
- Symptoms have significantly improved (coughing/breathing)

Household Member Positive

- Well individuals should not be in contact with someone in isolation
- Household members may return according to governing authorities

Additional Options for Return

- Individuals who have positive antibodies may return with no symptoms
- Individuals who are fully vaccinated may return with no symptoms

Notification For Positive COVID-19 Cases on Campus

- Close contacts will receive a call from a school nurse or campus administrator if exposed to someone positive for COVID-19

Cough Etiquette

- Cover your nose and mouth while coughing or sneezing
- Use tissues and throw them away
- Wash hands or use hand sanitizer each time you touch your nose and mouth
- Hand sanitizer, tissues, and non-touch receptacles will be provided to the maximum extent possible

Isolation Procedures Related to COVID-19

- Students or staff who test positive for COVID-19 should contact the school and will be required to self-quarantine for 10 days, as well as meet the following Return to School Criteria:
 - Students or Staff members with Covid-19 symptoms or Covid-19 positive can return to school when all 3 are met;
 - ✓ 10 days since symptoms began;



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- ✓ (2) 24 hours fever free without meds;
- ✓ (3) improved symptoms.
- If a student has displayed symptoms of COVID-19 while at school, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students (parental decision) or staff who come into close contact (within 3 feet for 15 or more minutes without wearing a mask) with a lab-confirmed case of COVID-19, have the option to self-quarantine for 10 calendar days and should contact the school nurse for meeting the Return to School Criteria.
- Harleton ISD will conduct Close Contact Tracing upon notification of a COVID-19 positive person that has been on campus during the infectious period. We strongly encourage anyone that is considered a Close Contact to quarantine.



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APPENDIX A

Student or Staff Member Tests Positive for Covid-19

1. Was this student or staff member at school any of the 48 hours before onset of symptoms
 - No - No close contacts
 - Yes - Please move to step 2
2. Was the ill student or staff member wearing a mask? Including lunch and break?
 - Yes - No close contacts
 - No - Make list of students/staff the ill student or staff member has had contact with- continue on to establishing close contacts

Steps for Establishing Close Contacts

(These questions are to be asked of each individual listed as possible close contact)

1. Was possible close contact wearing a mask?
 - No - continue to step 2
 - Yes - not a close contact
2. Has possible close contact had a diagnosis of covid-19 in the last 90 days?
 - No - continue to step 3
 - Yes - not a close contact
3. Has possible close contact been fully vaccinated?
 - No - continue to step 4
 - Yes - not a close contact
4. Was the contact within 3 feet for more than 15 cumulative minutes?
 - Yes- continue to step 5
 - No- not a close contact
5. Did the contact take place outside?
 - No- continue to step 6
 - Yes - not a close contact
6. Did the contact take place on a bus with windows in down position?
 - No- continue to step 7
 - Yes- not a close contact
7. Recommended Quarantine for 10 days.
 - If symptoms show up during quarantine, follow up with your medical doctor.



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