

BUILDING COMMITTEE MEETING MINUTES

Harleton ISD

PO Box 510

Harleton, TX 75651

Date: October 2, 2017

Location: Harleton ISD Boardroom

Minutes taken by Cheryl Shepherd

Amy Underwood began the meeting at 7:00 pm with roll call of members.

Members present: Nic Reynolds, Amy Underwood, Alexy Mc Gill, Aaron Henson, John Peteet, Randy Pilkington, Carl Wright, Jeff Coleman, Harvey Fox

Members not present: Curtis Allums, Keith Underwood and Shirley Smith

Approval of minutes of previous meeting:

- Alexy McGill read minutes from September 18, 2017 meeting. Motion by Harvey Fox and second by Nic Reynolds to approve the September 5, 2017 building committee minutes as read. Voting for: All. Voting against: None. Motion carried.

Discussion and Input from Committee:

Old Business:

- Randy Pilkington was given the Building Committee Guidelines agreements
- Keith Underwood is resigning – Amy Underwood has his resignation letter on file

New Business:

Thacker / Davis Architectural Firm Presentation

- In business since 1986 with 7 consultants
- Local
- Experienced
- Professional
- Facility Evaluation and Planning
 1. Define Goals and Objectives
 2. Survey / Document Existing Conditions
 3. Analyze and Evaluate
 4. Preliminary Bond Development
 5. Owner Review / Input
 6. Full Bond Development
 7. Bond Issue Plan Finalization
 8. Final Document Coordination
- Evaluate Property – recommend property that is the best for site and facility
- Facility Evaluation
 1. Concept for best education
 2. Education Values – project based learning, collaborative learning, programs offered, total space needed

- Working thru these processes will allow us to know exactly what we are getting for our dollars.

Question and Answer for Thacker / Davis

1. Is the storm shelter required by law? – We have options – not necessarily required – depends on version of building code we choose to use.
2. Do we need a Spring or Fall Bond? Architect provided a timeline handout for both.
3. How long would it take for you to put a proposal together? Around 2 ½ to 3 months. We would evaluate all campus needs, visit with teachers, admin, custodial, maintenance and listen to suggestions.
4. How would we budget for your compensation? Develop a contract and bill hourly but not to exceed a certain amount. If Harleton ISD goes with us to push bond and it passes we would credit this amount toward construction costs.
5. Could you estimate a cost for us? Not to exceed \$10,000 to \$12,000.
6. Do you have in house consultants? Yes we do and if not we use outside consultants for some things such as acoustical, security and food service.
7. Did you build Ore City's newest facility? No, the last thing we built for Ore City was the Stadium and Gym.

Discuss information from potential architect firms

- Huckabee – returned phone call after 5 days and said they were too busy to take on another project
- Planning another presentation for next meeting

Community Meeting Planning

- Postponed to later date
- Possibly get facebook page going, Flyers at local businesses, SMORE flyer, Vinyl sign in front of school advertising meetings
- Visit game nights at area churches

Discussion and Input from Committee

- Five teachers and Mrs. Traci Jones visited Ore City, Diana and Marshall campuses and Ore City was the one they liked.
- How do we pay for architect firm costs? Dr. Coleman stated it would come out of the general fund and we would amend the budget for it.
- How would the building committee get this started? Dr. Coleman stated that the Harleton ISD Building Committee would make a recommendation to Harleton ISD Board. RFQ's are submitted and the Harleton ISD Board makes a decision.

- We need to make sure the community understands the evaluation of existing buildings and the amount needed for maintenance of those facilities if we chose to only build one campus.
- What has been decided on the purchase of land? Harleton ISD board has directed the Superintendent to contact land owners for discussion.

Next meeting will be October 16, 2017 at 7:00 pm.

Motion to adjourn meeting at 8:35 was made by John Peteet and second by Alexy McGill.

Voting for: All. Voting against: None. Motion carried.