

BUILDING COMMITTEE MEETING MINUTES

Harleton ISD

PO Box 510

Harleton, TX 75651

Date: October 16, 2017

Location: Harleton ISD Boardroom

Minutes taken by Cheryl Shepherd

Amy Underwood began the meeting at 7:07 pm with roll call of members.

Members present: Nic Reynolds, Amy Underwood, Alexy Mc Gill, Aaron Henson, John Peteet and Harvey Fox

Members not present: Curtis Allums, Carl Wright, Randy Pilkington, Jeff Coleman and Shirley Smith

Approval of minutes of previous meeting:

- Alexy McGill read minutes from October 2, 2017 meeting. Motion by John Peteet and second by Harvey Fox to approve the October 2, 2017 building committee minutes as read. Voting for: All. Voting against: None. Motion carried.

Discussion and Input from Committee:

Old Business:

None

New Business:

Butler Architectural Group Presentation – Mike Butler and Jason Jennings

- Facility Assessment – Renovation VS New Building- Look over and decide what needs to be done to move forward with concept design
- Present the Facts
- Move forward if needed

Process

- Programming Analysis – Concept Design – meet on site with teachers, principal, administration, custodial, maintenance and cafeteria to decide requirements necessary
- Construction Drawings – Sizes of classrooms, layout, etc.
- Bidding and Negotiation
- Construction Administration Services
- Grand Opening and Beyond

Why Us?

- **We are the good guys**

- **We are creative people.**
- **We understand learning**
- **We are collaborators**
- **We guard our reputation**

Question and Answer for Butler Architectural Group

1. How many years are your buildings designed to last? With a maintenance plan buildings should last 80-100 years.
2. Do you prefer steel frame or wood frame? We use both and look at costs of both at the time of building. Is this something you can easily change with contractor? Depends on contractor.
3. Would you tell us about your fees? Assessment estimate upfront fees would be approximately \$15,000 - \$16,000. For the bond program you will need images but not too detailed.
4. How long would it take you for initial assessment? After collecting some background data, approximately 3 months.
5. Would the assessment include maintenance fees of existing buildings? We could work with maintenance and facility manager to assess cost of maintaining old verses building new.
6. How do you project for growth? Building in phases is an option. Plan for add on to be affordable and not look like an add on.
7. How do we budget for maintenance? Have a maintenance schedule. Good maintenance extends the life of a building.

Next meeting will be October 30, 2017 at 7:00 pm.

**Motion to adjourn meeting at 8:34 was made by Nic Reynolds and second by Alexy McGill.
Voting for: All. Voting against: None. Motion carried.**