

AR
South Conway County School District
100 Baramore Street
Morrilton AR 72110
501-342-9400

District Parent and Family Engagement Plan

District Name:	2019-2020
Coordinator Name:	Clair Pruitt
Plan Review/Revision Date:	9/16/2019
District Level Reviewer, Title	Lora Hendrix, Associate Superintendent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Shawnna	Bowles	Parent
Teresa	Flory	Parent
Doug	Holland	Parent
Stacey	Mays	Parent
Leann	Murray	Parent
Brandi	Wilson	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Regina	Erwin	Media Specialist
Rhonda	Holmes	Teacher
Shawnya	Rogers	Parent Facilitator/Teacher
Shannon	Patterson	Reading Intervention Teacher
Clair	Pruitt	Parent Center Coordinator/Facilitator

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The SCCSD Parent and Family Engagement Policy will be distributed to parents of the district's students and the SCCSD Parent and Family Engagement Plan will be made available on the SCCSD webpage and on file with DESE by August 1st. Once the plan is approved by the Division of Elementary and Secondary Education, a parent-

friendly, condensed summary of the plan will be posted on the SCCSD webpage and provided as a supplement to the student handbook. Signatures of parents/guardians will be collected with students registration packets as documentation that parents and families have received the handbook and plan summary. Prior to revision of the SCCSD Parent and Family Engagement Plan, surveys will be distributed and collected in order to compile data that will guide the committee in addressing the needs of parents and families. The SCCSD will coordinate parent and family engagement activities with those of other programs such as the Head Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs (Clair Pruitt, Parent Center Coordinator/Facilitator will be responsible for coordinating these activities.)

A parent and family engagement contact person is assigned at each of the Title I, Part A schools and other school buildings. (Morrilton Primary School - Shannon Patterson; Morrilton Elementary School - Rhonda Holmes; Morrilton Intermediate School - Clair Pruitt; Morrilton Junior High School - Sonia Kibe; Morrilton High School - Regina Erwin)

An annual review of the effectiveness of the parent and family engagement policy will take place. (Clair Pruitt, Parent Center Coordinator/Facilitator, will be responsible for facilitating this review.)

A district parent and family engagement committee will be formed and maintained each year to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. (Clair Pruitt, Parent Center Coordinator/Facilitator, will be responsible.)

The SCCSD will ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. All parents, including those of children with disabilities or limited English proficiency, are considered and given the opportunity to serve on the committee. Parents from all district buildings are represented on the committee to ensure all stakeholders have a voice. All parents are able to communicate with building representatives and/or the Parent Center Coordinator/Facilitator. Parents and families will be involved in the process of school review and improvement.

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Parent Center Coordinator (Clair Pruitt) and Associate Superintendent (Lora Hendrix) will conduct ongoing site visits to observe parent and family engagement practices.

Materials and training not otherwise available will be provided to assist parents in supporting their child's academic achievement.

The Parent Center Coordinator (Clair Pruitt) will work to enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. The SCCSD will ensure that all state-required parental engagement professional development hours are completed by teachers and administrators. As a minimum, (6.04.2.1) in the 2022-2023 school year and every fourth school year thereafter, each educator shall be required to have two (2) hours of professional development designed to enhance understanding of effective parent involvement strategies. 6.04.2.2 In the 2022-2023 school year and every fourth school year thereafter, each administrator shall be required to have two (2) hours of professional development designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parent

participation.

The Parent Center Coordinator (Clair Pruitt) will ensure, to the extent possible, that information is sent home in a language and form parents can understand.

Information regarding adult literacy training available in the community will be provided in the parent center.

Each school building will provide a copy of the school policy for parents to view as well as provide a copy to each parent.

Monitoring of the Title I, Part A Parent and Family Engagement Plans will ensure that each school performs the following tasks:

Develop parent and family engagement policy.

Offer flexible meeting times.

Provide information to parents about the school's program, include parent information guide.

Develop and use the School-Parent Compact in a manner that partners parents and families with the school's efforts.

Parent volunteers will be offered training regarding school safety, procedures, and building expectations at least annually.

Training for parents will be provided in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. The Associate Superintendent, Lora Hendrix, will be responsible.

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The district will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. (Parent Center Coordinator/Facilitator Clair Pruitt will be responsible.)

The Parent Center Coordinator/Facilitator, Clair Pruitt, will assist in the development of parent engagement groups at each school.

The parent center coordinator/facilitator will encourage the formation of partnerships between schools and local businesses that includes roles for parents.

The parent center coordinator/facilitator will provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

The Parent Center Coordinator/Facilitator, Clair Pruitt, will involve parents through an annual survey to improve school effectiveness.

The district will approve reasonable and necessary expenses associated with parent and family engagement activities.

The district will provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools. (Lora Hendrix, Associate Superintendent of Schools, will be responsible.)

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools.

Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Parents will be surveyed annually, including questions to identify barriers to parent and family engagement. (Clair Pruitt, Parent Center Coordinator/Facilitator will be responsible.)

Parents will be provided an opportunity to assist in the development of the evaluation procedures, including analysis of data collected. (Clair Pruitt, Parent Center Coordinator/Facilitator will be responsible.)

Procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year will be put in place.

At the Annual Title I Meeting, parents will be informed regarding all Title I budgeting, including the amounts budgeted for Parent and Family Engagement practices.

Findings from evaluation process will be used to:

Make recommendations to each participating school for parent and family engagement policy revision. These evaluations of building plans will occur each spring prior to the end of the academic year. Likewise, building plans and the district plan will be evaluated, revised, and approved prior to August 1st each school year.

Provide suggestions for designing school improvement policies, as they relate to parent and family engagement. (Clair Pruitt, Parent Center Coordinator/Facilitator will be responsible.)

An annual parent activity evaluation report will be developed to share with parents, staff and the community. (Clair Pruitt, Parent Center Coordinator/Facilitator will be responsible.)

The SCCSD will design evidence-based strategies for more effective parental involvement based on the research and work of Joyce Epstein and her Framework of Six Types of Involvement. The committee will strive to address all six focus areas of: Parenting, Communicating, Volunteering, Learning at Home, Decision-Making, and Collaborating with the Community.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The Associate Superintendent and Federal Programs Director (Lora Hendrix) will ensure that parent and family engagement plans integrate with other programs and activities affiliated with federal, state, and local programs. This will be encouraged through consistent communication with the Parent Center Coordinator, Clair Pruitt, and through Ms. Hendrix's participation and communication with all parent and family engagement committees across the district. Likewise, Ms. Hendrix will review all building plans and monitor the progress of each to ensure accomplishments of the required components.

Clair Pruitt (Parent Center Coordinator) will oversee the parent resource center and encourage and support parents and families through the center's resources and through contact with each building's parent and family engagement representative.

(See complete [Arkansas Guide for District Parent and Family Engagement Plan](#) for references)

ADE Reviewer Responses:

Sections	Changes Required	Federal Compliance	State Compliance	Comments	Date of Feedback
Section 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12/17/19. Section meets state and federal components. Coffman 12/12/2019 - Thank you for your timely submission. Please ensure you have described specifically how your district will: <input type="checkbox"/> Ensure adequate representation of parents and families of participating children in the process (for example, beyond ensuring equitable access to information, how are you ensuring your committees are representative of your families?) -CMoore 12/6/2019 – Thank you so much for having your plan in on time; however, please review and specifically describe how the following requirements will be met. <input type="checkbox"/> Establish expectations and objectives for meaningful involvement, reflecting the specific needs of students and families <input type="checkbox"/> File with the Department of Education by August 1 [Indistar] <input type="checkbox"/> Place a copy on the district website by August 1 (please include the date in your reference) <input type="checkbox"/> Place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook <input type="checkbox"/> Obtain signatures from each parent acknowledging receipt of the [district's] parent and family engagement plan summary -KWright	12/17/2019
Section 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12/17/19. Section meets state components. Coffman 12/12/2019 - Section meets required Title I components. -CMoore 12/6/2019 – <input type="checkbox"/> Ensure professional development requirements are met for teachers and administrators <input type="checkbox"/> Require minimum professional development hours for teachers and administrators <input type="checkbox"/> Provide training at least annually for volunteers -KWright	12/17/2019
Section 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	-n/a-	12/12/2019 - Section meets required Title I components. -CMoore	12/12/2019
Section 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12/17/19. Section meets state and federal components. Coffman 12/12/2019 - Please describe more specifically how your district will: <input type="checkbox"/> Design evidence-based strategies for more effective parental involvement -CMoore 12/6/2019 – <input type="checkbox"/> Review and approve the plan for each school <input type="checkbox"/> Review and update the district plan	12/12/2019

				annually by August 1 -KWright	
Section 5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12/12/2019 - Section meets required Title I components. -CMoore 12/6/2019 – Section meets required State components. -KWright	12/12/2019