

VOLUNTEERS

The Board of Education believes in maintaining an adequate level of safety and security at Cement Public Schools. Therefore, the Cement Board of Education authorizes the administration to recruit community volunteers, review their capabilities, and make appropriate placements. A volunteer is defined as an adult (18 years of age or older) who sincerely contributes to the achievement of students, teachers, administrators, and other district staff in classrooms, schools, and/or other district offices and does not receive compensation for that work. Volunteers enter schools and/or sites and provide assistance on a regular and recurring basis.

Any volunteer who supervises students on a regular basis without a faculty or staff member present, such as coaching, conducting practice, sponsoring a team or group activity, or substitute teaching must have the express approval of the Board of Education. In addition, any volunteer serving in a supervisory capacity, may be required to have a criminal background check. The need for a background check will be made at the discretion of the administration.

The principal is responsible for the coordination and supervision of volunteers, as well as identifying appropriate tasks and duties for volunteers. No volunteer should be permitted to access, review, disclose, or use confidential student information, or participate in conversations in which confidential student information is discussed. Volunteers are held to the same standards of conduct as district staff and must observe all board policies. Volunteers are expected to maintain appropriate confidentiality of student information, and share concerns regarding students with the school staff only.

The district does not provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor are volunteers eligible for workers' compensation.

Pursuant to board policy, all visitors, volunteers, employees, and students shall not possess the following items on the facilities or grounds of Cement Public Schools:

- Alcohol, illegal drugs, and controlled substances or any form thereof,
- Dangerous weapons, including, but not limited to, knives, firearms, and explosives.

Cement Public Schools administrators reserve the right to suspend the visitation privileges of any person(s) who may threaten the peaceful and orderly operation of the school system's environment. Oklahoma law sets forth specific criminal statutes which allow the administration to remove an individual from school premises who has interfered with the peaceful and orderly conduct of school business as per 21 O.S. §§ 1375 and 1376. The statutory timeline for removal is six (6) months.