

[To rename computers running Windows 7](#)

1. Click **Start**, right-click **Computer**, and then click **Properties**. The **System** dialog box opens.
2. In **Computer name, domain, and workgroup settings**, click **Change settings**. The **System Properties** dialog box opens.

Note

On computers running Windows 7, before the **System Properties** dialog box opens, the **User Account Control** dialog box opens, requesting permission to continue. Click **Continue** to proceed.

3. Click **Change**. The **Computer Name/Domain Changes** dialog box opens.
4. In **Computer Name**, type the name for your computer. For example, if you want to name the computer AD-DNS-01, type **AD-DNS-01**.
5. Click **OK** twice, click **Close**, and then click **Restart Now** to restart the computer.

[Windows Vista](#)

Membership in **Administrators**, or equivalent, is the minimum required to perform these procedures.

[To rename computers running Windows Vista](#)

1. Click **Start**, right-click **Computer**, and then click **Properties**. The **System** dialog box opens.
2. In **Computer name, domain, and workgroup settings**, click **Change settings**. The **System Properties** dialog box opens.

Note

On computers running Windows Vista, before the **System Properties** dialog box opens, the **User Account Control** dialog box opens, requesting permission to continue. Click **Continue** to proceed.

3. Click **Change**. The **Computer Name/Domain Changes** dialog box opens.
4. In **Computer Name**, type the name for your computer. For example, if you want to name the computer AD-DNS-01, type **AD-DNS-01**.
5. Click **OK** twice, click **Close**, and then click **Restart Now** to restart the computer.

[Windows XP](#)

Membership in **Administrators**, or equivalent, is the minimum required to perform these procedures.

[To rename computers running Windows XP](#)

1. Click **Start**, right-click **My Computer**, and then click **Properties**. The **System Properties** dialog box opens.
2. Click **Computer Name**, and then click **Change**. The **Computer Name Changes** dialog box opens.
3. In **Computer name**, type the name for your computer. For example, if you want the computer named Client-01, type **Client-01**.
4. Click **OK**. The **System Setting Changes** dialog box opens, indicating that you must restart the computer before the changes take effect.
5. Click **OK**, click **OK** again to close the dialog box, and then click **Yes** to restart the computer.