

**DISTRICT SITE-BASED DECISION MAKING COMMITTEE
CANADIAN INDEPENDENT SCHOOL DISTRICT**

June 9, 2020

Email Meeting:

I. Action Items

a. Consider/Take Action on COVID-19 Missed School Days Waiver

For school closure based on COVID-19 related concerns the LEA must seek additional minute waivers from the agency in order to meet the 75,600 operational minute requirement. Those waivers would be granted as long as the LEA commits to supporting students instructionally while at home.

b. Consider/Take Action on COVID-19 Instructional Materials Inventory Waiver

School districts and open-enrollment charter schools are required to conduct an annual physical inventory of all currently adopted instructional materials that have been requisitioned by, and delivered to, the district and maintain results of the inventory in the district's files. If a district or charter school did not complete the inventory before school buildings were closed, the school district or charter should request a waiver of the requirement from the Commissioner. CISD was unable to complete the inventory due to closure.

c. Consider/Take Action on COVID-19 (Armed Services Vocational Aptitude Battery (ASVAB) Test Waiver

*Senate Bill 1843 requires that Texas districts and open-enrollment charter schools provide students in grades 10 through 12 an **opportunity to take the ASVAB test** and consult with a military recruiter. The law also requires the test must be scheduled during normal school hours and to optimize student participation, at a time that limits conflicts with extracurricular activities. Texas districts and open-enrollment charter schools that cannot meet the 2019-2020 requirements of SB 1843 due to COVID-19 and the closing of Texas school facilities can submit a waiver request to waive the 2019-2020 school year requirement. CHS was scheduled to give the ASVAB on May 14.*

d. Consider/Take Action on Low Attendance Waiver

*Districts or campuses can request a **waiver** to excuse any instructional days from ADA and FSP funding calculations that have **attendance** at least 10 percentage points below the last school year's overall average **attendance**, for the district or applicable campus due to inclement weather, health, or safety-related issues. Due to non-COVID related absences, CISD will apply for Low Attendance Waivers for CES for the dates of January 28 (84.93% attendance), January 29 (83.48%), and January 31 (83.77%). Each of these dates are more than 10 percentage points below our overall 2018-19 attendance rate of 95.79%.*

e. Consider/Take Action on Staff Development Waiver

*The **Staff Development Minutes Waiver** provides for a maximum of 2,100 total **waiver** minutes to use for **professional development** for districts and charter schools that provide operational and instructional minutes. CISD will submit a waiver for 2 school days (910 minutes). This waiver will allow us to keep our originally scheduled staff development days on the 2020-21 school calendar but still bank those minutes.*

f. Consider/Take Action on COVID Contingency Calendar

*TEA is strongly encouraging all school districts and charter schools to **adopt calendars that contain contingency features in the event that closure is required due to COVID-19 cases in the community**. To help CISD meet this expectation, I have added 5 minutes to the daily schedule for CES (our lowest minutes campus), added 1 hour to our December 18 and May 21 early release days, and included the Staff Development Waiver that allows us to count our January 15 and April 19 staff development days as instructional minutes. Those actions will give CISD banked 11 days. I added 9 additional COVID Days on the calendar (May 24 through June 24) to give us the equivalent of 20 COVID CONTINGENCY days. This keeps our COVID school calendar as close to the original approved calendar as possible. I am hopeful that our community will continue to stay healthy and our schools not be impacted by a COVID closure.*

**PROPOSED COVID CONTINGENCY
CALENDAR**

**Canadian ISD
2020-21
Calendar**

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST	
10-18 Staff Development	
19 First day of instruction	
SEPTEMBER	
7 Labor Day	
25 First 6 weeks ends	
28 Second 6 weeks begins	
30 Staff Development	

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER	
NOVEMBER	
6 Second 6 weeks ends	
9 Third 6 weeks begins	
25-27 Thanksgiving break	

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER	
18 Third 6 weeks ends	
21-31 Christmas Holiday	
JANUARY	
1 Teacher Work Day	
4 Flex day	
5 Fourth 6 weeks begins	
15 Staff Development	

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY	
12 Fourth 6 weeks ends	
13 Teacher workday	
15 Fifth 6 weeks begins	
MARCH	
15-19 Spring Break	

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL	
1 Fifth 6 weeks ends	
2 Good Friday	
5 Sixth 6 weeks begins	
19 Staff Development	
MAY	
21 Sixth 6 weeks ends	
22 Teacher workday	
24-June 4 Covid Days	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1st Semester-83	
1st Six Wks-27	
2nd Six Wks-29	
3rd Six Wks-27	
2nd Semester-91	
4th Six Wks-28	
5th Six Wks-29	
6th Six Wks-34	
TOTAL-174	

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Teacher Workday	Flex Day
Staff Development	Early Release
Student Holiday	Testing Days
Board Dates	COVID DAYS

Begin 6 Week Period
End 6 Week Period

COVID CONTINGENCY DAYS = 20
Banked Days = 11
Additional Days = 9