

# Belle Plaine Middle School

Unified School District 357  
Belle Plaine, Kansas 67013  
(316) 488-2222

Dear Middle School Student, Parent/Guardian,

1. Students are not allowed to take medicine here, themselves, unless we have previously agreed to a rare exception.
2. We only give prescribed medicine at school. Please bring medicine in the original pharmacy container with written instructions from your physician or dentist. If this is impossible, your physician may phone instructions to me. If medicine is prescribed in the emergency room or your physician gives you samples, remember to ask for written instructions for school.
3. If a student's medicine is prescribed for three (3) times a day, please give all doses at home unless your doctor gives specific instructions otherwise. The schedule most parents use is (1) at breakfast, (2) after school, and (3) at bedtime.
4. If a student's medicine is prescribed for four (4) times a day, one dose can be given during school hours.
5. If a student needs prescribed medication during a school sponsored event such as a field trip or athletic event, arrangements must be made prior to that event. Depending on the student's age and situation, the medication will be administered by supervising adult or by the student.
6. Please do not send over the counter medication unless it has been prescribed by your physician or dentist. This includes Tylenol, cold medicines, cough drops etc. Again, I must have written or oral instructions from your physician or dentist.

This policy is based on published guidelines from the Kansas Department of Health and Environment, and on regulations from the Kansas State Board of Education and the Kansas State Board of Nursing. If you have questions, please feel free to contact me.

Thank you,  
Rigaille Lawless, RN  
USD #357 School Nurse