

**Unified School District No. 365
Garnett • Greeley • Mont Ida • Westphalia**

Mission Statement

With the fundamental belief that every student can learn, the primary purpose of Garnett Unified School District No. 365 is to provide each student the learning opportunity for him/her to establish a foundation for success, both now and in the future.

Board of Education • Special Meeting

Day/Date/TimeFriday, June 30, 2017, 6:00 p.m.
Location **Ray Meyer Gym (Board Room)**

••••• A G E N D A •••••

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|-----|--|-------------------------|
| 1.0 | Call to Order | President Deanna Wolken |
| 1.1 | Reading of District Mission Statement | |
| 1.2 | Welcome to Guests | |
| 2.0 | End of the Year Expenditures and Transfers | |
| 3.0 | Neighborhood Revitalization Agreement | |
| 4.0 | Policy Updates | |
| 5.0 | Executive Session | |
| 6.0 | Personnel (if any) | |
| 7.0 | Adjournment | President Deanna Wolken |

NOTE: Immediately after the Board of Education Meeting Board member and spouses are invited to the Blome's (11 Links Dr.) for an end of the year BBQ (approximately 6:45 p.m.). No business or school related discussion will take place at this social!

1.0 Call to Order (7:00 p.m.)

Martin	Richards	Nelson	Comfort	Rickel	Teel	Wolken

1.1 Reading of the Mission Statement

With the fundamental belief that every student can learn, the primary purpose of Garnett Unified School District No. 365 is to provide each student the learning opportunity for him/her to establish a foundation for success, both now and in the future.

2.0 End of the Year Expenditures and Transfers

Background

Each year the board approves the end of the year expenditures and transfers. Paula will have the information available at the June 30, 2017 Meeting. This will close out the expenditures and transfers for the 2016-2017 school year and allow the 2017-2018 budget process to begin. The end of the year closeout remains a little flexible as shipping fees, etc. must still be paid or lower than expected cost come in.

Contacts

To further prepare for discussion and action on this topic, board members may want to contact the following individuals.

Don Blome

Recommendation

Approve the end of year expenditures and transfers as presented.

Suggested Action

(Mr. President,) I move that the board approve the warrants in the amount of \$_____.

Motion	Second	Yes	No

(Mr. President,) I move that the board approve end of the year transfers as presented.

Motion	Second	Yes	No

3.0 Neighborhood Revitalization Agreement & Resolution

Background

The school district has cooperated with the City of Greeley, and Anderson County Commission to establish a neighborhood revitalization program in the City of Greeley. The district also cooperates with other cities in the county. The city has brought an updated neighborhood revitalization extension agreement and resolution to continue this program.

Contact

Don Blome

Recommendation

Review the Extension of Interlocal Agreement with the City of Greeley.

Motion

I move the board approve Resolution 16-17-18 for the Extension of Interlocal Agreement for the Neighborhood Revitalization Program as requested by the City of Greeley.

Motion	Second	Yes	No

City of Greeley Resolution No. 20170605-01

Anderson County Board of County Commission Resolution No. _____

Board of Education U.S.D. #365 Resolution No. _____

A RESOLUTION AUTHORIZING THE EXTENSION BY RE-ADOPTION BY THE GOVERNING BODY OF THE CITY OF GREELEY, KANSAS, THE BOARD OF COUNTY COMMISSIONERS OF ANDERSON COUNTY, KANSAS AND THE BOARD OF EDUCATION OF U.S.D. #365 OF THAT CERTAIN PLANS OF THE CITY OF GREELEY, KANSAS TO DESIGNATE CERTAIN LAND WITHIN SAID CITY AS A NEIGHBORHOOD REVITALIZATION AREA; ESTABLISHING A NEIGHBORHOOD REVITALIZATION FUND BY THE CITY OF GREELEY, ANDERSON COUNTY, KANSAS, AND THE BOARD OF EDUCATION OF U.S.D.#365; AND AUTHORIZING THE CITY OF GREELEY, KANSAS, ANDERSON COUNTY, KANSAS, AND U.S.D. #365 TO EXTEND INTO AN INTERLOCAL AGREEMENT.

WHEREAS, the Governing Body of the City of Greeley, Kansas ("City"), the Board of County Commissioners of Anderson County, Kansas ("County"), and the Board of Education of U.S.D. #365 ("School District") have, after one or more public hearings, found that one or more of the conditions as described in K.S.A. 12-17, 115 (c), and amendments thereto, exist in certain areas of the City of Greeley, Kansas, and that the rehabilitation, conservation, or redevelopment of the area is necessary to protect the public health, safety or welfare of the residents of the municipality; and,

WHEREAS, K.S.A. 12-17, 116 permits the Governing Body of any municipality and other affected parties to adopt a plan for the revitalization of such area under the criteria set forth in K.S.A. 12-17, 117 et seq., and in such plan to designate any such areas as a Neighborhood Revitalization Area; and,

WHEREAS, the City, County and School District have found certain areas within the City, more particularly described in this resolution, to meet the one or more conditions of the statute to permit them to be, and continue to be, designated a Neighborhood Revitalization Area; and,

WHEREAS, the City's experience with the plan for revitalization of the said area has been positive, but due to continued limited utilization has provided less than complete revitalization of said area.

NOW, THERE, BE IT RESOLVED by the City, County, and School District that the City's Neighborhood Revitalization Plan, adopted in 2004 for the period of two years ("Plan") be and the same is hereby modified, re-adopted and extended for a period from date to June 30, 2020, whereby the following described real estate, in Anderson County, Kansas, to-wit:

Designation of Neighborhood Revitalization Area. Pursuant to S 12 of Chapter 242 of the 1994 Kansas Sessions Laws, the Governing Body of the City of

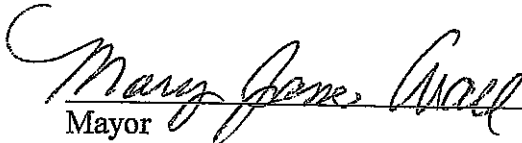
Greeley hereby designates the following described property as the Neighborhood Revitalization Area and finds that said area contains:

The neighborhood revitalization area is described as the corporate limits of Greeley, Kansas, within said City is designated as a "Neighborhood Revitalization Area".

BE IT FURTHER RESOLVED that there be a re-established and continued "Neighborhood Revitalization Fund" to be administered by the County to deposit and transfer property tax increment rebate monies in the administration of the City's Plan.

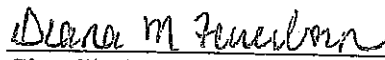
BE IT FURTHER RESOLVED that the City, County, and School District be and they are hereby authorized to extend that certain interlocal agreement among the three entities as has existed from the inception of the Plan in 2004, for the purpose of jointly participating in the granting of the property tax incentives to approved properties located within the designated "Neighborhood Revitalization Area" and in accordance with the terms and conditions of the Plan.

IN WITNESS WHEREOF, the above Resolution is ADOPTED this 05 day of June, 2017, by the City of Greeley, Kansas.



Mayor

ATTEST:



City Clerk

[Resolution continues on the next two pages with testimonium clauses and signatures for Commissioners of Anderson County, Kansas and U.S.D. Board of Education.]

Joint Resolution
Greeley Neighborhood Revitalization

IN WITNESS WHEREOF, the above Resolution is ADOPTED this _____ day of _____, 2017 by the Board of County Commissioners of Anderson County, Kansas.

Commissioner

Commissioner

Commissioner

ATTEST:

County Clerk

(SEAL)

Joint Resolution
Greeley Neighborhood Revitalization

IN WITNESS WHEREOF, the above Resolution is ADOPTED this _____ day of _____, 2017 by the Board of Unified School District #365.

President

ATTEST:

Clerk of the Board

MEMORANDUM OF EXTENSION OF INTERLOCAL AGREEMENT

THIS MEMORANDUM OF EXTENSION (hereinafter referred to as "Extension"), referencing the City of Greeley, Kansas Neighborhood Revitalization Plan (hereinafter referred to as "Plan"), executed to be effective as of the date of the last of the parties signatures, by and between the City of Greeley, Kansas, a dully organized municipal corporation hereinafter referred to as "City"; BOARD OF COUNTY COMMISSIONERS OF ANDERSON COUNTY, KANSAS, hereinafter referred to as "County"; and the BOARD OF EDUCATION OF U.S.D. #365 (hereinafter referred to as "School District"):

WHEREAS, pursuant to K.S.A. 12-2904, the above named public agencies did enter into an interlocal agreement to perform jointly in executing a program of neighborhood revitalization within the City of Greeley, Kansas, referred to as the Plan; and

WHEREAS, it remains the desire and intent of the parties hereto to provide the maximum economic development incentives as provided for in K.S.A. 12-17, 199 under the Plan, by acting jointly; and,

WHEREAS, the Plan has been ratified, readopted, amended and extended by all three public agencies, now to expire on June 30, 2017, and the parties have been authorized to and desire to, by these presents, extend the said interlocal agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL CONVENANTS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. The interlocal agreement entered into between and among the parties dated December 6, 2004 for an initial period of two years, is hereby ratified, confirmed and extended to remain in effect until June 30, 2020.
2. The parties agree that all terms and conditions of the said interlocal agreement shall be and continue in full force and effect, the same as if as set forth herein word for word.

4.0 Board Policy Updates

Background

A couple of board policy updates need to be approved before July 1, 2017 according to KASB. The updates are:

- *Federal Fiscal Compliance BL*
- *Local Wellness Policy GL*

The federal fiscal compliance is a new policy that primarily deals with the proper expenditure of federal funds and accountability. The local wellness update is due to additional guidelines from the US Department of Agriculture.

Additional policy changes will be on the July 2017 Board agenda.

Contacts

To further prepare for discussion and action on this topic, board members may want to contact the following individuals.

Matt (785) 448-3115

Don (785) 448-6155

Recommendation

I would recommend board approval of Board Policy BL and GL as submitted.

Suggested Action

I move the board approve Board Policy (BL and GL) as recommended.

Motion	Second	Yes	No

BL Federal Fiscal Compliance

The board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance. This policy outlines the district's responsibilities when federal funding is considered. The board designates the superintendent and/or designee as the federal programs coordinator and district contact for all federal programs and funding.

The superintendent and/or designee shall establish and maintain a sound fiscal management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants and to track costs and expenditures of funds associated with grant awards. The superintendent, to assist in the proper administration of federal funds and implementation of this policy, may recommend additional procedures and regulations be adopted to supplement this policy.

The district's fiscal management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all fiscal management system requirements are met. Fiscal management standards and procedures shall assure that the following responsibilities are fulfilled:

- Identification – The district must identify, in its accounts, all federal awards received and expended and the federal programs under which they were received.
- Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of the Education Department General Administrative Regulations (EDGAR).
- Accounting Records – The district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
- Internal Controls – Effective control and accountability must be maintained for all federal funds, real and personal property purchased therewith, and other assets acquired with federal funding. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
- Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
- Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR.
- Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

Time and Effort Reporting by Employees

All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.

Recordkeeping

The district shall develop and maintain a records management plan and related board policy, administrative regulations, and/or procedures for the retention, retrieval, and disposition of print and electronic records, including emails.

The district shall ensure the proper maintenance of federal fiscal records documenting:

- Amount of federal funds,
- How funds are used,
- Total cost of each project,
- Share of total cost of each project provided from other sources,
- Other records to facilitate an effective audit,
- Other records to show compliance with federal program requirements, and
- Significant project experiences and results.

All records must be retrievable and available for programmatic or financial audit. The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for interview and discussion related to such documents.

Records shall be retained for a minimum of three (3) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in federal law or in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action has been taken.

The district shall ensure that all personally identifiable data protected by statute or regulation is handled in accordance with the requirements of applicable law, regulations, board policy, administrative regulations, and procedures.

Sub-recipient Monitoring

If the district awards sub-grants, the district shall establish procedures to:

- Assess the risk of noncompliance.
- Monitor grant sub-recipients to ensure compliance with federal, state, and local laws and board policy, regulations, and procedures.
- Ensure the district's records are adjusted to cure recordkeeping issues discovered through the sub-recipient's audits, on-site reviews, or other monitoring.

Compliance Violations

Employees and contractors involved in federally funded programs and sub-recipients shall be made aware that failure to comply with federal law, regulations, or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.

Administration (Added: 6/17)

5.0 Executive Session (if needed)

Motion: Motion: I move that the board of education go into executive session to

_____ in order to _____

for _____ minutes with _____ and that the board return to open session in this room at _____.

Motion	Second	Yes	No

6.0 Personnel/Other Actions (if any)

I move the board approve _____

Motion	Second	Yes	No

7.0 Adjournment

I move we adjourn.

Motion	Second	Yes	No