

USD#264 COVID-19 Decision Making Process

Regularly Track and Monitor Data:

- 1) Daily Tracking of School Level Data at Each School:
 - a) Overall Attendance Level Compared to Average.
 - b) Number of Positive Cases / Staff & Students
 - c) Number of Staff & Students on Quarantine Because of Close Contact With a Positive Case.
 - d) Number of Staff & Students on Quarantine Because of COVID-like Symptoms
- 2) Weekly Tracking of ZIP Code Data:
 - a) The Number of Tests and Number of Positive Cases is Collected from the Sedgwick County COVID Dashboard Each Week.
 - b) Data is Compiled Longitudinally since 7-1-2020.
 - c) Two-Week Positive Test Percent is Calculated Each Week.
- 3) Weekly Tracking of Countywide Data for:
 - a) New Community Disease Cases
 - b) Number of New Community Disease Cases per 100,000 Residents
 - c) Number of New Community Disease Tests
 - d) Percent of Positive Tests
 - e) New COVID-19 Hospital Admissions

Learning Options Committee Meets:

- 1) Membership of the Learning Options Committee
 - a) Four Local Current Health Workers / Experts
 - b) School Nurses
 - c) Two School Board Members
 - d) Two Building Level Administrators
 - e) Superintendent of Schools
- 2) Group Reviews Available COVID-19 Data
- 3) Reviews School Gating Guidance
- 4) Makes Health & Safety Precaution Recommendations

USD#264 Administrative Team & Learning Options Committee Work:

- 1) Admin Team Reviews the Health & Safety Recommendations
- 2) Admin Team Develops Processes or Changes to the Learning Environment to Accommodate Recommendations if Needed
- 3) Admin Team and Learning Options Committee Work Collaboratively to Finalize a Recommendation to the Board of Education

USD#264 Board of Education Decision:

- 1) The Board Receives the Recommendations From Committee Work
- 2) The Board Receives the Data Utilized in the Process
- 3) The Board Has the Opportunity to Ask Questions of Team Members
- 4) The Board Makes a Final Decision

USD#264 Procedures For a Positive Case:

- 1) The school nurse and administrators decide the necessary steps in partnership with the Sedgwick County Health Department.
- 2) Thorough cleaning and disinfecting of all areas of the building that the individual used is completed.
- 3) The individual who has tested positive for COVID-19 will not be allowed to return to school for at least 10 days, or is clear of symptoms for at least 72 hours, whichever is **longer**.
- 4) The administration, as required, provides Sedgwick County Health with a list of all close contacts while the individual was at school starting with two days prior to the individual becoming symptomatic or having a positive test, whichever is earlier. A close contact is defined as someone closer than six feet for more than 10 minutes with or without wearing a mask. The following tools are used to determine close contacts:
 - a) Interviews with the individual
 - b) Classroom & bus seating charts
 - c) Coaches plans and charts
 - d) Video footage
 - e) Staff interviews if necessary
 - f) Any other reliable information available
- 5) All people or parents of students at the school who are identified as close contacts will be contacted by the Sedgwick County Health Department with specific quarantine instructions. If this can not be done in a timely manner the school administration and or school nurse may contact parents.
- 6) In addition to extensive cleaning in the space where the positive case occurred, all school buildings have enhanced cleaning protocols throughout the building including cleaning high touch points frequently and on a daily basis.
- 7) Close contacts will not be allowed to return to school until after 14 days of their last exposure to the individual.