

Pewitt CISD Education Foundation

2018-2019 Grants



GRANT GUIDELINES

Purpose:

The Educator Initiative Program (EIP) is designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives.

Persons Eligible to Apply for Grants:

Individual classroom teachers, departments, grade levels, or teams of individuals employed by Pewitt CISD and involved in the instruction of students or related support services benefiting students may apply. Departments or groups that have other supporting organizations (booster clubs, etc.) are not eligible. Previous Grant recipients can apply for new grants.

Award of Funds

Grants of up to \$1,000 can be awarded to individual teacher initiated programs or projects. Grants up to \$2,500 can be awarded to departments, grade levels, or campus teams consisting of at least three teachers. The number of awards will depend on funds available from the Pewitt CISD Education Foundation (PEF).

Elementary and Middle School:

Three or more teachers may submit a joint application which will be limited to \$2,500. Grants awarded as a joint grant must apply to and the equipment purchased must be used by all students in the grade level for which the joint application is submitted. Individual teachers may also submit separate \$1,000 grant applications; however, the total amount awarded to a single grade level may not exceed \$2,500. Any grant application awarded may not be submitted the next year for the same identical equipment.

High School:

Three or more teachers may submit a joint application which will be limited to \$2,500. Individual teachers may submit an application which will be limited to \$1,000. Departments which consist of only two teachers may submit an application which will be limited to \$2,000. Any grant application awarded may not be submitted the next year for the same identical equipment.

Selection Process

1. Teacher initiated application must be reviewed and signed by the principal before being submitted
2. Applications will be reviewed and ranked by the PEF Review Committee before the date of awards.
3. Applications will be reviewed and commented on by the following:
 - i) Six foundation directors appointed by the President of the Foundation Board of Directors
 - ii) Director of Curriculum
 - iii) Director of Technology
 - iv) Secondary School Principal
 - v) Elementary School Principal
 - vi) Two members of the District Educational Improvement Committee to be selected by the Director of Curriculum
 - vii) Parent representative appointed by the Superintendent
 - viii) Others as determined by the Foundation Board of Directors

Selection Criteria:

- i. The degree to which the proposal addresses the program objectives
- ii. The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. It should address a new project as opposed to one accomplished or under way.
- iii. The degree to which sound evaluation procedures are incorporated in the proposal.
- iv. The degree to which the proposal is clear and logical, including
 - ◆ Specificity of objectives;
 - ◆ Clarity of description of instructional procedures, methods, or treatments;
 - ◆ Correspondence among evaluative procedures, objectives, and treatments

Primary consideration will be given to applications which:

- 1) Reward academic achievement
- 2) Supplement/enrich the curriculum
- 3) Affect the most students possible
- 4) Plan a program or project with measurable results
- 5) Initiate the program for the coming school year
- 6) Benefit a diverse student group
- 7) Reflect a need that is not being met by existing programs
- 8) All technology purchases need to be approved through Darla Shumate prior to submission.

Characteristics or projects not recommended will be those which request:

- 1) Materials or supplies ordinarily included in the school/division budget
- 2) Materials which have no creative, measurable use described for them
- 3) Field trips or other travel funding as the primary budget item
- 4) Supplementary pay for teachers as a budget item
- 5) Continuing funds for previously funded grant program/project

The standards to be employed in evaluation of grant applications will be broad in nature. Grant applications must demonstrate innovative and effective ways to meet student needs and increase motivation to learn.

The Pewitt CISD Education Foundation funds will not be expended for payment of salaries, administration, or construction of facilities that constitute a part of the basic education program of the Pewitt CISD. All grant applications must include the following:

1. Description of program or proposal
2. Statement of the project objective(s)
3. Statement of need or needs
4. Itemized budget with shipping –**TECHNOLOGY QUOTES FROM D. Shumate NEED TO BE INCLUDED**
5. Grant amount requested
6. Signed Purchase order with all purchasing information
7. GRANT APPLICATION AND PURCHASE ORDER SIGNED BY CAMPUS PRINCIPAL

Pewitt CISD Education Foundation
2018-2019

TEACHER GRANT APPLICATION

Submit a typed application to:

Kristie Jones, Director of Curriculum, Pewitt Consolidated Independent School District.

Date of Application: _____ Deadline (**4:00 p.m.— September 28, 2018**)

Applicant Name(s): _____

Grade/Position: _____

School or Program for which proposal is being made:

Title of Proposal/Project: _____

Applicant(s) Signature: _____

Principal's Signature: _____

Grant Amount Requested: _____

Please check the major focus area(s) of your grant proposal:

- Reading Science Math Social Studies
- Enrichment Activities Technology Applications
- Writing Electives/ Innovative Coursework

(Teacher Grant Application Continued)

Project/Proposal Title: _____

- I. General description of proposal/project. (One page maximum)
 - a. Include any community or school partners involved.

II. What need(s) does your proposal/project address? (Rationale)

III. What specific results do you expect from implementation of your proposal/project?

(Teacher Grant Application Continued)

IV. How many students will be involved? _____

V. What evaluation procedure will you use to measure the results of your proposal/project?

VI. Additional comments regarding your proposal/project that you would like to share with the Applications Review Committee.

Detailed Budget Request- include shipping

Include Completed Purchase Order

Total Amount Requested: _____

Item Description/Vendor	Quantity	Cost	<u>Shipping</u>	Total