

BIG FIVE COMMUNITY SERVICES, INC.



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Big Five Community Services, Inc. Head Start Annual Report Fiscal Year 2016-2017

Total amount of public and private funds received and the amount from each source:

<u>Source</u>	<u>Designated Use</u>	<u>Amount</u>
Federal	General Operations	\$10,825,755.00
Federal	Training and Technical Assistance	\$180,855.00
Federal - USDA-CACFP	Food Reimbursement	\$576,797.60
State - SAF	General Operations	\$258,865.87
Public School Collaborations	General Operations	\$943,065.77
E-Rate Reimb.	General Operations	\$87,618.28
TOTAL		\$12,872,957.50

Budgetary expenditures and proposed budget:

<u>Budget Category</u>	<u>Program Operations</u>	<u>TT&A</u>	<u>Non-Federal Share</u>
Personnel	\$ 6,992,851	\$ -	\$ 3,054,593
Fringe Benefits	\$ 1,707,239	\$ -	\$ -
Travel	\$ 141,641	\$10,281	\$ -
Equipment	\$ -	\$ -	\$ -
Supplies	\$ 632,779	\$15,375	\$ -
Contractual	\$ 1,493,932	\$45,954	\$ -
Construction			
Other	\$ 1,246,915	\$109,245	\$ 464,348
	\$ 12,215,357	\$180,855	\$ 3,518,941

Total number of children and families served:

Funded enrollment for Big Five Head Start is 1,785 children. For the 2016-2017 school year, Big Five Head Start served 1,682 children and 1,595 families. Average monthly enrollment was 1,650 children, which is 92.4% of funded enrollment. According to the United States Census Bureau Small Area Income and Poverty Estimates (SAIPE) program, 25.9% of Oklahoma children under the age of 5 are living at or below the poverty level.

Audit:

Big Five is audited annually by an independent auditor to analyze the financial health of the agency. Big Five's audit had no concerns. There were no questioned costs in the latest audit.

Results of the most recent review by the Secretary:

As of 11/15/16, the Administration for Children and Families (ACF) conducted a monitoring review of the Big Five Community Services, Inc. Head Start Program. Based on the information gathered, we were found to be 100% compliant in all areas.

Percentage of enrolled children that received medical and dental exams:

100%

Parent involvement activities:

Parent Involvement Activities include the following:

Activity	Details
The opportunity to develop a Family Partnership Agreement/Goals	Offered to all enrolled families
Parent Committee Center Meetings	All sites have parent meetings monthly
Policy Council Meetings	Members are current head start parents
Parent Trainings	Pedestrian and Bus Safety Literacy Fire Prevention Oral Health / Nutrition Health CPR/FIRST AID

	Budgeting / Income Tax Transition Activities / with Elementary Schools Child abuse / Domestic Violence ATV Safety Continuing Education Fire Works / Lake Safety Health / Danger of too much sun
Volunteer in the classroom	Based on individual participation
Self-Assessment	Participation in self-assessment planning and observation of classrooms/playgrounds
Health Advisory Committee	Parent participation on committee
Home Visits and Parent Teacher Conference	Each family offered 2 educational home visits & 2 parent teacher conferences. 12-month centers offer each parent 3 educational home visits & 3 parent teacher conferences
Transition Activities	Transition activities are sent home throughout the year. Includes visits to elementary schools, kindergarten enrollment assistance. Parent orientation on entering kindergarten
Education Advisory Committee	Parent participation on committee as well as school administrators, teachers and special education directors.
Family & Community Partnerships Coalition	Parent participation in coalition and community meetings

Efforts to prepare children for kindergarten:

Big Five Head Start is using Creative Curriculum as the theory base for educational outcomes. We have added High Reach Curriculum, Hand Writing Without Tears, and ELQA (Early Literacy Quick Assessment) in order to meet the goals of Head Start Outcomes, State of Oklahoma Core Curricula, and the individual goals set by our school districts where we have pre-school partnerships. Each of these curriculums is normed and validated and scientifically research based. These curriculums provide developmentally appropriate learning activities for pre-school children and encourage family engagement. In Family Engagement we added "Love, Read and Learn" from the State Department of ED. Children are given the Brigance Development screening the first day of school followed by the Learning Accomplishment Profile-Diagnostic 3rd Edition after 45 days in the classroom, again at mid-term, and a final assessment in April. This assessment identifies the child's strengths and

weaknesses providing a baseline for individualization and family involvement in the learning process. The ELQA (Early Literacy Quick Assessment) is given online three times a year with individual reports printed for parents and monitored by the Education team. Year-end data will provide data for kindergarten success. This is normed and validated assessment from the University of Oklahoma.

Resources, priorities, and concerns of the family together with support services enhance the family's capacity to meet the developmental needs of their child and prepare them for Kindergarten. This is part of the school readiness plan and meets the Head Start Performance standards for Framework Outcomes and School Readiness.

We are currently working with each individual school district in our service area to meet their individual requirements for Kindergarten entrance and to meet the Oklahoma Core Curricula Goals.