

**NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
BIG FIVE COMMUNITY SERVICES, INC.
WILL BE HELD AT 11:00 AM, WEDNESDAY, FEBRUARY 13, 2019
BIG FIVE COMMUNITY SERVICES, INC.
210 N. Main, Coalgate, OK 74538**

AGENDA

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| 1. Call to Order | David Mordy |
| 2. Invocation | Kevin Stinson |
| 3. The Promise of Community Action- pg 4 | Kent Watson |
| 4. Roll Call | David Mordy |
| 5. Introduction of Visitors and Guests | David Mordy |
| 6. Consent Agenda | David Mordy |
| <small>(All items listed under the consent agenda are deemed non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the consent agenda will not be discussed. Any member of the governing body desiring to discuss an item on the consent agenda may request that it be removed from the consent agenda, and placed in its proper order on the regular agenda. It will then be considered at that time.)</small> | |
| a. Approval of Minutes: | |
| i. December 12, 2018 Regular Board Meeting – pgs 8-11 | |
| b. Approval of Division Directors’/Program Directors’ Reports – pgs 12-22 | |
| c. Approval to seat Dustin Roberts on the Board of Directors Representing the Bryan County Public Sector- pg 23 | |
| d. Approval to reseat Deresa Gray on the Board of Directors Representing the Pontotoc County Public Sector – pg 24 | |
| e. Approval to reseat Karen Hudson on the Board of Directors Representing the Pontotoc County Private Sector – pg 25 | |
| f. Approval of Election for Board Officers for 2019 | |
| • Chairman, David Mordy | |
| • Vice-Chairman, Ron Jacobs | |
| • Secretary, Deresa Gray | |
| 7. Discussion, Consideration and Possible Action on Items Removed from Consent Agenda | David Mordy |
| 8. Discussion, Consideration and Possible Approval of the Executive Director’s Report – pgs 5-7 | Kent Watson |
| 9. Discussion, Consideration and Possible Approval of the Finance Director’s Report – pgs 26-66 | Christy Balentine |
| 10. Discussion, Consideration, and Possible Approval of the Accounting and Financial Policies and Procedures Manual – pgs 67-164 | Christy Balentine |

11. Discussion, Consideration, and Possible Approval to Make Application for United Way Funds in Bryan County for the Transportation Program and Acceptance of Funds Allen Leaird
12. Appointment of Big Five Housing Board for Bryan, Carter, Coal, Love, and Pontotoc Counties Allen Leaird
13. Discussion, Consideration and Possible Approval to Apply for COLA Head Start Grants 06CH7154, 06CH7155, and 06CH010322 – pgs 165-170 Anthony Stafford
14. Discussion, Consideration and Possible Approval of the Head Start/Early Head Start Program Self-Assessment Report and Program Improvement Plan – pgs 171-182 Anthony Stafford
15. Discussion, Consideration, and Possible Approval to Apply for the Walmart Community Grant Program Kent Watson
16. Discussion, Consideration, and Possible Approval to Apply for the GE Energy Corp. Foundation Inc. Grant Program Kent Watson
17. Discussion, Consideration, and Possible Approval of new Personnel Policy 1007: PORTABLE COMPUTER/ELECTRONIC DEVICE POLICY (WEATHERIZATION PROGRAM ONLY) - pg 183 Kevin Stinson
18. Discussion, Consideration, and Possible Approval to Make Application for the RFP for the 2019 CSBG Grant Kevin Stinson
19. Discussion, Consideration, and Possible Approval to Accept the 2019 Community Service Block Grant (CSBG) for 1st Quarter Allocation in the Amount of \$87,582 – pg 184 Kevin Stinson
20. Discussion, Consideration and Possible Approval of the Programs' Customer Satisfaction Surveys – Standard 1.3 - pgs 185-220 Kevin Stinson
21. Discussion, Consideration and Possible Approval of the Written Process of Collecting Customer Satisfaction Data for Big Five Community Services, Inc. – Standard 1.3 – pg 221 Kevin Stinson
22. Discussion, Consideration, And Possible Approval of the 2019 Community Action Plan that Is Outcome-Based, Anti-Poverty Focused, and Ties Directly to The Community Assessment – Standard 4.2, 4.3 - pgs 222-235 Kevin Stinson
23. Discussion, Consideration, And Possible Approval on the Update of The Strategic Plan and Community Action Plan and The Continuous Use of The Full ROMA Cycle, Along with Having Used the Services of a ROMA Certified Trainer – Standard 4.2, 4.3 – pgs 236-242 Kevin Stinson
24. Discussion, Consideration and Possible Approval of the Whistleblower Policy as Included in the Personnel Policy Manual – Standard 7.7 – pg 243 Kevin Stinson
25. Discussion, Consideration and Possible Approval of all 2018 Financial Reports including the Organization Wide Report on Revenue and Kevin Stinson

Expenditures comparing Budget to Actual by Program and all 2018
Balance Sheets/Statement of Financial Position – Standard 8.7

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| 26. Discussion, Consideration and Possible Approval of a Written Procurement Policy which is included in the Fiscal Policy Manual - Standard 8.11- pgs 246-247 | Kevin Stinson |
| 27. Board Training – Introduction to Category 5 Board Governance- Standard 5.6 (Information Only) – pgs 248-254 | Kent Watson |
| 28. New Business
(Title 25, § 311 A. 9. of the Oklahoma State Statute – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.) | David Mordy |
| 29. Adjourn | David Mordy |