

## District Parent and Family Engagement Plan

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<b>School Year:</b>	2018-2019
<b>Superintendent:</b>	Dr. Judy Hubbell
<b>District Parent and Family Engagement Coordinator:</b>	Barbara Bennett
<b>Email (of Coordinator):</b>	bennettb@fordyceschools.org

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### Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Dr. Judy	Hubbell	Superintendent
Barbara	Bennett	Director of TESS/LEADS
Rhonda	Lawson	Principal-PreK-6
Lena	Rogers	Elem.Assistant Principal
Chase	McCollum	Principal-7-12
Mark	Price	Assistant Principal-HS

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### Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Nicole	McGhee	Elementary Counselor
Nikki	Rice	High School Counselor
Trish	Hines	Elementary Parent
Robin	Miller	High School Parent

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### Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

#### Hint

- 1.Develop and disseminate district parental involvement policy. (Barbara Bennett-870-352-3005 ext. 270)  
The parental involvement policy will be given to parents during Parent-Teachers Conferences in October. (Rhonda Lawson-870-352-2816ext. 281 & Chase McCollum-870-352-2126 ext. 222)
- 2.Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. (Rhonda Lawson-870-352-2816ext. 281)
3. Reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement, with 90% going to Title I, Part A schools, with priority given to "high-need" schools.. REQUIRED for districts receiving \$500,000 or more Title I funding. (Rhonda Lawson-870-352-2816ext. 281)
4. Coordinate parent and family engagement activities with those of other programs such as Head Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. (Rhonda Lawson-870-352-2816ext. 281) Informational meetings are held at local programs about school enrollment/process, coordination of site visits are offered and use of facilities are offered to programs for parent meetings.
5. Establish parent and family engagement contact person at each of the Title I, Part A schools. (Rhonda Lawson 870-352-2816ext. 281)

6. Conduct an annual review of the effectiveness of the parent and family engagement policy.

(Barbara Bennett-870-352-3005 ext. 270)

7. Develop district parent and family engagement committee to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. (Rhonda Lawson-870-352-2816 ext. 281 & Chase McCollum-870-352-2126 ext. 222)

8. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.

(Rhonda Lawson-870-352-2816 ext. 281 and Chase McCollum-870-352-2126 ext. 222)

9. Involve parents in the process of school review and improvement. (Chase McCollum -870-352-2126 ext. 222 and Rhonda Lawson-870-352-2816 ext. 281) Annual meeting in the fall to review plan and meet in the spring for recommendation for improvement needed in the plan.

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**Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?**

**Hint**

1. Conduct ongoing site visits to observe parent and family engagement practices. (Lena Rogers- 870-352-3302 ext. 306 and LaVaughn Socia-870-352-2126) This will be done in the fall and spring

2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement- Provide information about adult literacy training available in the community

3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. (Rhonda Lawson-870-352-2816 ext. 281 and Chase McCollum-870-2126 ext. 222)

4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. (Chase McCollum-870-352-2126 ext. 222 and Rhonda Lawson-352-2816 ext. 281)

5. Provide information on adult literacy training available in the community.-GED classes are offered on campus- Monday-Thursday-4pm-8pm.

6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent. It is available on school website and at each school and is offered at Parent/Teacher conferences.

7. REQUIRED- Monitor each Title I, Part A school to ensure that each school performs the following tasks:

Develop parental and family engagement policy.

Offer flexible meeting times. Two Parent/Teacher conferences per year (Fall/Spring) and teachers are available during their conference time, before school and after school as needed to meet parent needs.

Provide information to parents about the school's program, include parent information guide.

Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. (Rhonda Lawson-870-352-2816 ext. 281)

8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.

9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts. Parents are invited for math/literacy/Science/Math nights, open house these activities are held throughout the year in the fall/spring.

10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities. Two Parent/Teacher conferences per year (Fall/Spring) and teachers are available during their conference time, before school and after school as needed to meet parent needs.

11. Coordinate and integrate parent and family engagement strategies and staff training with the Readiness Coalition Committee.
12. Convene annual school meeting to inform parents of their school's participation in the development of the parent and family engagement policy and their right to be involved. Orientation and Open House held before the school year starts.

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**Goal 3: How will the district build the school's capacity for strong parental engagement?**

**Hint**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. (Barbara Bennett-870-352-3005 ext. 270)
2. Assist in the development of parent engagement groups at each school. (Chase McCollum-352 and Rhonda Lawson-870-352-2816 ext.281)
3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents.
4. Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involve parents through an annual survey to improve school effectiveness. (Barbara Bennett-870-352-3005 ext. 270)
6. Approve reasonable and necessary expenses associated with parent and family engagement activities.
7. Provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools. ( RhondLawson-870-352-2816 ext. 281)

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**Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?**

**Hint**

1. Survey parents annually, including questions to identify barriers to parent and family engagement. (Nikki Rice-870-352-5615 and Nicole McGhee-870-352-2816 ext. 271))
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. (Barbara Bennett-870-352-3005 ext. 270) This will be done in the Spring when recommendations are being made for plan improvement after results of surveys.
3. Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. This will be done during parent/teacher conferences held twice a year, parent communication logs, attendance to school events(literacy/math/science/nights-sign in sheets.

4. Use finding from evaluation process to:

-Make recommendations to each participating school for parent and family engagement policy revision.  
-Provide suggestions for designing school improvement policies, as they relate to parent and family engagement. (Barbara Bennett-352-3005 ext. 270) The committee will collaborate for this report

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. (Barbara Bennett-870-352-3005 ext. 270) The committee will collaborate for this product

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**Goal 5: How will the district involve parents in the joint development of the district**

**Title I Application under section 1112 (ACSIP)?**

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1. Recruit parents to serve on district ACSIP committee to develop the Title I Application. (Rhonda Lawson-870352-2816 ext. 270)

2. Recruit parents for a district Parent Advisory Committee -This will be done through annual survey of needs and parents will volunteer where they are willing to participate.

3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.

4. Involve parents through an annual survey to improve district effectiveness