

LA JOYA INDEPENDENT SCHOOL DISTRICT MONTHLY TIMESHEET

NAME _____
 EMPLOYEE ID _____
 PAY PERIOD _____

DEPARTMENT _____
 LOCATION _____

DAYS	DATE	TIME IN	TIME OUT	TOTAL	DATE	TIME IN	TIME OUT	TOTAL	DATE	TIME IN	TIME OUT	TOTAL	DATE	TIME IN	TIME OUT	TOTAL
MONDAY																
TUESDAY																
WEDNESDAY																
THURSDAY																
FRIDAY																
SATURDAY																
SUNDAY																
	TOTAL				TOTAL				TOTAL				TOTAL			

REG. HOURS OVERTIME COMPT TIME TOTAL HRS

Overtime paid from acct:

Employee _____ Date _____

Supervisor _____ Date _____