



La Joya ISD Child Nutrition Services

Saturday

Breakfast/Lunch Request Form

REQUESTS MUST BE SUBMITTED 10 WORKING DAYS PRIOR TO DATE NEEDED TO THE CAMPUS CAFETERIA MANAGER

Texas Department of Agriculture / July 18, 2018 Section 19.46

Weekends, Saturday breakfast and lunch meals may be served and claimed as long as the classes are part of the regular CE's instructional program, and students are required to attend classes. A school-affiliated extracurricular event or activity is not eligible for weekend meal service.

Campus Name: _____ Date of Request: _____

Purpose of Request: _____

Contact Person: _____ Contact Phone Number: _____

Contact Email Address: _____

NOTE: SUBMIT ONE REQUEST PER EVENT

Dates of Service: _____ Menu: B: _____
(TO BE FILLED BY CNS DIRECTOR ONLY)

Breakfast Time of Service: _____
(7:30 a.m.-8:30 a.m.)

Lunch Time of Service: _____ L: _____
(10:30 a.m.-11:30 a.m.)

Location of Delivery: _____

Number of Meals Requested: Breakfast _____ Students _____ Adults

Lunch _____ Students _____ Adults

All meals are reimbursable as per Child Nutrition Program guidelines.

Adults must submit payment prior to trip. \$2.25 Breakfast / \$3.75 Lunch

****Student Rosters must be turned in as supporting documentation to ensure that students received a reimbursable meal.**

****Campuses that fail to turn in Student Rosters supporting the number of students that participated with the Child Nutrition Program will receive a Catering Invoice payable to CNS at the above price per meal for each student.**

Ice Chests Required? (circle one): No Yes= _____ Qty.

Special Diet Student Requests: _____

Dept. Head/Principal Approval

Date

Child Nutrition Services Approval

Date

