

Minutes

Regular Board Meeting
Board Room

March 21, 2017
5:30 p.m.

Subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as shown on the meeting notice.)

I. Call to Order and Establish Quorum

Meeting was called to order at 5:33 by the president and let the record show that a quorum of board members was present. Members present included; James Fraley, Tracie Hankins, Susan Driskill, and Dana Worrell.

Motion was made by Tracie Hankins to enter into closed session at 5:38. Purpose was to discuss personnel. Motion was second by Susan Driskill. Motion passed unanimously. Motion was made by Tracie Hankins to come out of closed session at 5:48. Motion was second by Susan Driskill. Motion passed unanimously.

II. Citizens' Open Forum – Citizens' opportunity to address the Board – *Five guest spoke in open session. There were total of 15 guest.*

A maximum of thirty (30) minutes will be allotted for this section, with each person being allowed no more than five (5) minutes. Any person/group wishing to address the Board must sign in on the Open Forum List no later than 5:30 p.m. Groups of five or more shall select a representative to speak for the group; the representative will have five minutes. The Board may not act on any matter not on the Agenda. Any person/group wishing to have a specific item placed on the Board Agenda must complete a Board of Trustees Item Request no later than noon of the third calendar before the meeting. Per Board Policy GF (Local), members of the public having complaints or concerns may present their complaints or concerns to the Board only after following the procedures defined in that policy. The Board intends that, whenever feasible, complaints shall be resolved at the lowest possible administrative level. If a complaint comes before the Board that involves concern or charges regarding an employee or student, it shall be heard by the Board in closed session unless the employee or student to whom the complaint pertains requests that it be heard in open session.

III. Consent Agenda:

- a. Minutes – February 14, 2017 – Regular Meeting and February 23, 2017 – Called meeting
- b. Review of Monthly Bills

Motion was made by Tracie Hankins to approve the Consent Agenda. Motion was second by Dana Worrell. Motion passed unanimously.

IV. Superintendent Report

- a. Financial Update
- b. Enrollment Update
- c. Review of ESP planning retreat
- d. Discuss and update High School project

V. Action items:

~~a. Consider/Approve TASB Policy Update 107~~

- b. Vote for candidates to the ESC Region 11 Board Election

Motion was made by Dana Worrell to vote for candidates to the ESC Region 11 Board Election. Motion was second by Susan Driskill. Motion passed unanimously.

- c. Consider new copier contract

Motion was made by Susan Driskill to approve the new copier contract with Canon Copiers in Stephenville. The motion was second by Tracie Hankins. The motion passed unanimously.

- d. Consider Workers Compensation Contract – Claims Administration Services, Inc.

Motion was made by Tracie Hankins to approve a new 5 year contract with Claims Administration Services, Inc. The motion was second by Dana Worrell. The motion passed unanimously.

Motion was made to enter a second Closed Session for the purpose of discussing personnel at 6:30 by Susan Driskill. The motion was second by Tracie Hankins. The motion passed unanimously.

VI. Closed Session: Closed session will be held for purposes permitted by the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E

Discuss personnel matters:

— Deliberate appointment, employment, evaluation, reassignment, duties or discipline of contract and at-will employees (551.074)

Motion was made by Susan Driskill to come out of closed session at 8:20. The motion was second by Dana Worrell. The motion passed unanimously.

VII. Topics for Future Discussion

a. Discuss Concealed Carry for staff

VIII. Adjourn

Motion was made to adjourn at 9:12 by Dana Worrell. The motion was second by Tracie Hankins. The motion was unanimously approved.

James Fraley, Board President

Tracie Hankins, Board Secretary