

Contact Information for Parents and Community members McDade ISD

Parents are often discouraged when they attempt to communicate with school personnel. This is a list of where to begin the communication sequence regarding their problem or concern.

Many parent and community questions are easily and completely answered by communicating directly with the educator in charge of the class or program. The easiest way to communicate is via e-mail. A phone call is the next preferable way. Contact information such as e-mail addresses and phone numbers can be found on the district website.

1. On Matters Involving Instruction/Curriculum

- a. Classroom Teacher
- b. Counselor – Debra Thorne-Francis
- c. Principals – Scott Houston or Paul Smith
- d. Superintendent – Barbara Marchbanks

2. On Matters Involving Athletics

- a. Coach – Jarratt Shipp
- b. Athletic Director – Paul Smith
- c. Principal – Paul Smith and Scott Houston
- d. Superintendent – Barbara Marchbanks

3. On Matters Involving Student Discipline

- a. Classroom Teacher
- b. Counselor – Debra Thorne-Francis
- c. High School Principal- Paul Smith
- d. Elementary Principal – Scott Houston

4. On Matters Involving Facilities/Grounds/Buildings

- a. Supervisor of Facilities – Shaun Hernandez
- b. High School Principal – Paul Smith
- c. Elementary Principal – Scott Houston
- d. Superintendent – Barbara Marchbanks

5. On Matters Involving Special Education

- a. Classroom Teacher
- b. Special Education Teacher – Sabrina Thomas
- c. Counselor – Debra Thorne-Francis
- d. Special Education Director – Barbara Marchbanks

6. On Matters Involving 504/ESL/Dyslexia

- a. Classroom Teacher or 504/Dyslexia Teacher – Pollye Hofstedt
- b. Counselor and ESL Services - Debra Thorne-Francis
- d. Principal – Scott Houston or Paul Smith

7. On Matters Involving Transportation

- a. Bus Driver
- b. Transportation Director – Shaun Hernandez
- c. High School Principal – Paul Smith
- d. Elementary Principal – Scott Houston