

**Minutes of the Regular Meeting  
McDade I.S.D. Board of Trustees  
January 10, 2017**

A **Regular Meeting** of the trustees of the McDade Independent School District was called to order at 7:03 PM in the Education Building. School Trustees present were; Bil KahaneK, President; Jill Smith-Mott; Willard Rother; Janet Brade; and Win Harbison, Secretary.

Administrators present were Superintendent Barbara Marchbanks; Elementary Principal Scott Houston; High School Principal/Athletics Director Paul Smith; Maintenance/Transportation Director Shaun Hernandez; Technology Director Cliff Spurlin and Administrative Assistants: Jana Muery and Robin Johnson.

Members of the public in attendance were: citizens expressing an interest in filling the vacant board position (Karen Glosson, Charlie Littleton and Garrett Kohler.) Also present was Adrienne Potvin, a member of the community. Preston Singleton of the firm Singleton, Clark & Co., CPA's was also in attendance.

**Public Comment/Open Forum** – Each of the persons interested in filling the vacant position made a brief introduction and indicated their interest in filling the position. Adrienne Potvin expressed her interest as a volunteer in helping the district however she could. Her expertise is in budgets for school districts including Austin ISD.

## **District Reports**

### **Annual Audit Report**

Preston Singleton presented the Annual Audit report for the fiscal year ended August 31, 2016. The report was accompanied with an “unmodified opinion” (also known as a “clean Report”). The auditors did have one finding, which was the fact that the new band hall construction bid had not been “published” in the paper or other public notification site prior to being accepted. The district did have six (6) bids, as local contractors were notified by telephone, but the law requires a published notice and this was not done. The staff are now aware of this requirement, and will proceed accordingly in the future.

### **Principals' Report**

Paul Smith reported on the High School enrollment and attendance for this period. We currently have 77 middle school and high school students. Testing is currently underway so not many other activities were scheduled. Scott Houston reported on the current enrollment for PK3 – 6<sup>th</sup> grades. It is 265 students as of today. He the professional development provided the teachers over the past month, including special education procedures (taught by TASB staff). With holiday time off and STAAR testing occurring this week, not many activities were scheduled this past month.

### **Maintenance Report**

Shaun Hernandez reported that the Band Hall is complete! He reported that he and the staff have been working to reduce utilities costs. LED lights have been installed in the band hall and thermostats have been adjusted throughout the district to be more efficient. Transportation is continuing to take some of his time. Routes need to be adjusted to prevent overcrowding on the buses. DPS has continued to be active on our routes in order to create awareness of the buses loading and unloading.

### **Superintendent's Report**

Barbara Marchbanks discussed a number of topics. She provided board members with requested information concerning how to incorporate a city. She discussed the A-F Rating Accountability System and how it could impact our district. She also presented information from TASB concerning their Employee Benefit Cooperative

and recommended that the board approve changing from our current provider to the TASB Co-op. She also provided the members a copy of the letter received from Fred Wilson and Deborah Grimmer concerning their property and offer to sell it to the District.

### **Consent Agenda Items**

Win Harbison moved to approve the Minutes of the December 13<sup>th</sup> Regular Board meeting and December 16<sup>th</sup> called meeting as presented, the December Financial Reports, and the Monthly Tax Office Report as presented. Willard Rother seconded and the motion **passed 5 – 0**.

### **Action Items**

- A. Win Harbison moved to approve the Annual Audit Report as presented by Preston Singleton. The report contained an unmodified opinion by the firm and one finding, as identified above. Jill Smith-Mott seconded and it **passed 5 – 0**.
- B. No budget amendments were presented, so no action was taken on this topic.
- C. No action was taken on the A-F TEA Accountability Report at this meeting.
- D. Mrs. Marchbanks presented the Semester Attendance Report. Willard Rother moved to accept the report as presented. Janet Brade seconded and it **passed 5 – 0**.

### **Recess and Executive Session**

At 8:07 PM, the President recessed the open meeting and called the board into an Executive Session for the purpose of discussing a resignation and employment contract release, and to perform the annual Superintendent's evaluation.

### **Back in Open Session**

At 10:09 PM, the President declared the board back in Open Session. At that time:

- E. Willard Rother moved to accept the resignation of Scott Houston and release him from his contract effective January 13, 2017 as requested by him. Janet Brade seconded, and it **passed 5 – 0**.
- F. Win Harbison moved to extend the Superintendent's contract an additional year (July 1, 2017 – June 30, 2020) and set her salary at \$94,000 per year. Jill Smith-Mott seconded, and it **passed 5 – 0**.
- G. Mrs. Marchbanks presented a Resolution Concerning the A-F Accountability Rating System for Texas Public Schools. This resolution opposes the A-F rating system which is slated to become effective this next year. After a discussion and the request to remove a couple of paragraphs, Win Harbison moved to approve as amended. Jill Smith-Mott seconded and it **passed 5 – 0**.

**Possible topics** suggested for the next meeting were:

- Any of the items on the McDade Board of Trustees Planning Guide listed for February meetings.
- Issues related to incorporating McDade
- Schedule for filling the vacant trustee position and how to proceed
- Property acquisition
- High School progress
- Budget projections
- Facility plan
- Technology 5 year plan
- Safety and security.
- Establishing goals for the Board and Superintendent (team of 8 training – possibly).
- Strategic Planning Committee reports.

No further business appearing, Janet Brade moved to Adjourn. Willard Rother seconded and it **passed 5 – 0**.

The meeting adjourned at 10:17 PM.

*Win Harbison, Jr.*

Win Harbison, Jr.  
Secretary